Iowa Department of Human Services
CHILD CARE CENTER EVALUATION AND RECOMMENDATION FOR LICENSE

Name of Center: Metro Kids - Samuelson **Enrollment:** 32 **License ID No. (Reapplications)** 36576

Street: 3929 Bel Aire Rd **City:** Des Moines Iowa **Zip** 50310 **County:** Polk

Mailing Address: 2100 Fleur Dr, Des Moines, IA, 50321

Director's Name: Kelsi Stanley **Phone Number:** 515-242-7951

On-Site Supervisor(s): Miranda Robb **E-Mail:** Kelsi.Stanley@dmschools.org

Date(s) of Visit: 09-13-2023

X **Licensing Visit** X **Unannounced Visit** **Off Year Visit** **Administrative Change**

LICENSING VISITS

New Application X **Re-Application** **NA**

Signed Application (470-0722) Received X **Yes** **No** **NA** **Date Signed:** 11-12-2021

FIRE INSPECTION **State** X **Local** **NA** **Is Fire Inspection Approved?** X **Yes** **No** **NA**

Date Inspected: 09-20-2021

Comments :

LICENSE TYPE: X **Child Care** **Preschool (ages 3-5 meets three hours or less per day)**

Financial Type: Profit X Non-Profit NA

Accredition: Accredited NAEYC NSACA Other X NA

Program Serves: Infants (0-23 mo.) 2 Years Preschool-Age X School-Age

Get-Well Evening Care Special Needs

SCHEDULE: Year-round X School-Year Summer Only

HOURS:	*Year-round*	*School-Year*	*Summer Only*

LICENSE CAPACITY	Infants	2 Years	Preschool	School-Age	Capacity
General				150	150
Summer					0

QRS Rating: N/A

RECOMMENDATION FOR LICENSE:	
X	**FULL** license from 01-01-2024 to 01-01-2026
	PROVISIONAL license from
	DENIAL of initial application
	SUSPENSION of license
	REVOCATION of license

Licensing Consultant: Melinda Larson, Child Care Licensing Consultant **Date:** 09-25-2023

I. IF CURRENT LICENSE IS PROVISIONAL, IDENTIFY THE CORRECTIVE ACTIONS

II. IDENTIFY THE AREAS OBSERVED ON THE VISIT:

Metro Kids - Samuelson has been in operation since 1987 and operated under the Department of Education. In 2014, Metro Kids became licensed under DHS. The center primarily uses the school's cafeteria and gym for programming space. The center also uses the school's playground. The main bathrooms used are by the cafeteria. Kelsi Stanley is the Director of the Metro Kids Programs. Miranda Robb is the on site supervisor.

An unannounced visit was completed today. All areas subject to DHHS licensing rules were reviewed. Mandatory postings are posted in the cafeteria. A schedule/lesson plan was posted. The center has supplies, toys, book shelves and furnishings that are kept in a closet in the cafeteria.

Miranda assisted with the visit. There were two additional staff working today. Seven children were present during the visit. Children were observed playing with table toy activities, coloring and making bracelets. Staff were playing alongside the children and assisting them with their activities.

The center provides afternoon snack. Snacks are provided from the school. The menus reviewed showed compliance with CACFP guidelines.

The center uses the school's playground. The school staff maintain the playground. The center has completed monthly playground checks.

III. IDENTIFY THE OBSERVED STRENGTHS OF THE CENTER:

Children are afforded large motor play on a daily basis through the use of the school's gym and playground. The center has a nice amount of supplies for children's use.

IV. IDENTIFY THE ASPECTS OF OPERATION THAT FALL BELOW THE STANDARDS REVIEWED:

109.9(1)b: All files contain:A signed copy of DHS criminal history record check or any other permission form approved by the Department of public Safety for conducting an Iowa or national criminal history check. A copy of Request for Child Abuse Information.Copies of the results of Iowa records checks conducted.Copies of national criminal history check results.Any Department-issued documents sent to the center related to records check.
One file was missing a federal record check.
One staff did not have an employee file at the center.

109.9(1)e: All files contain documentation to indicate that ongoing staff training requirements are met, including current certifications in first aid/CPR and mandatory child abuse training.
One staff completed the online portion of CPR but hasn't completed the skills portion of CPR.

109.9(2)b: All files contain sufficient information and authorization to allow the center to secure emergency medical and dental services at any time child is in center’s care.
The center didn't have permission to secure medical care in the children's files.

109.10(1)b: School-age (for children five years and older and enrolled in school): Annual statement of health status signed by parent is submitted prior to admission, certifies that the child is free of communicable disease, and lists allergies, medications and acute/chronic conditions.
The center didn't have annual statement of health for the children's files.

V. SPECIAL NOTES/RECOMMENDATIONS:

The center has a full license.

Metro Kids Administration has completed a Corrective Action Plan. The violations cited during this visit have been addressed and were included in an addendum to the initial Corrective Action Plan.

*Note: If you are the Child Care Center Director and you feel something is unclear or unjustly cited, please contact me (phone 515-362-7823; email mlarson@dhs.state.ia.us) so that we may discuss the issue. If necessary, I can make a notation in your record. You may also send a letter that will be included in your licensing file noting any disagreement you may have with this report. If you have the need for any additional information discussed during my visit, please contact me and I will forward the information to you. Thank you.

*Note: If you are a member of the general public, there may be additional information contained in the public file. You may contact the DHS Licensing Consultant to inquire.

*Note: If you are the Child Care Center Director and you feel something is unclear or unjustly cited, please contact your DHS Licensing Consultant to discuss the issue. The child care director may also send a response which will be placed in the licensing file.

*Note: If you are a member of the general public, there may be additional information contained in the public file. You may contact the DHS Licensing Consultant to inquire.