Iowa Department of Human Services
CHILD CARE CENTER EVALUATION AND RECOMMENDATION FOR LICENSE

Name of Center: Trinity Preschool & Daycare **Enrollment:** 70 **License ID No. (Reapplications)** 29154

Street: 900 11th Ave West **City:** Spencer Iowa **Zip** 51301 **County:** Clay

Mailing Address: PO Box 396, Spencer, IA, 51301

Director's Name: Jody Kleve **Phone Number:** 712-262-8282

On-Site Supervisor(s): Nicole Dowdy **E-Mail:** trinitypreschool.daycare@gmail.com

Date(s) of Visit: 01-30-2025

Licensing Visit **Unannounced Visit** X **Off Year Visit** **Administrative Change**

LICENSING VISITS

New Application X **Re-Application** **NA**

Signed Application (470-0722) Received X **Yes** **No** **NA** **Date Signed:** 06-26-2023

FIRE INSPECTION X **State** **Local** **NA** **Is Fire Inspection Approved?** X **Yes** **No** **NA**

Date Inspected: 02-05-2025

Comments :

LICENSE TYPE: X **Child Care** **Preschool (ages 3-5 meets three hours or less per day)**

Financial Type: Profit X Non-Profit NA

Accredition: Accredited NAEYC NSACA Other X NA

Program Serves: X Infants (0-23 mo.) X 2 Years X Preschool-Age X School-Age

Get-Well Evening Care Special Needs

SCHEDULE: X Year-round School-Year Summer Only

HOURS:	*Year-round*	*School-Year*	*Summer Only*

LICENSE CAPACITY	Infants	2 Years	Preschool	School-Age	Capacity
General	9		49	30	88
Summer					0

QRS Rating: N/A

RECOMMENDATION FOR LICENSE:	
X	**FULL** license from 08-01-2023 to 08-01-2025
	PROVISIONAL license from
	DENIAL of initial application
	SUSPENSION of license
	REVOCATION of license

Licensing Consultant: Jana Drew **Date:** 02-11-2025

I. IF CURRENT LICENSE IS PROVISIONAL, IDENTIFY THE CORRECTIVE ACTIONS

II. IDENTIFY THE AREAS OBSERVED ON THE VISIT:

An visit was made to the Trinity Preschool and Daycare center on 01-30-25 to see progress of the remodeling from the 2024 flood. Program was flooded in the June 2024 flood to where they needed to relocate temoporarily to another church. Program is remodeling orginal site which should be completed in early February 2025.

Spoke with the center director Jody Kleve. Jody has worked at the center since 1996 having worked as a classroom teacher prior to becoming the director. The program is located in the Trinity Lutheran Church in Spencer making use of rooms on two levels. The program is overseen by a board of directors and operated as a nonprofit center. The program serves infants of at least one year of age through school age children and also provides a 4 year old preschool program. The program will be moving back to the center around 02-10-25. They have repainted all the rooms as well as the whole basement needed to be redone, new kitchen, 4 furnaces and new kitchen appliances. The have an extra room in the lower level that they are looking at using it more as a sensory room and indoor gym for the two and under children.

There are 70 children enrolled in the program, however only 30 children or less come daily at the temporary site. All areas of the program were observed. These areas observed consisted of classroom observations and activities, nutritional practices, health and safety practices, playground observation, field trip and transportation practices, and administrative review. The center usually closes a few days in August so the program can clean and wax the floors. The center installed cameras in the rooms for security and are looking at putting in security doors.
The program brings cribs into the room from across the hall due to amount of room the crib takes.

The center playground has a large climbing structure and has rubber mulch for fall surfacing. The center has turf for part of the younger children's playground area. Shade is provided by several mature trees. Program will be cleaning up playground prior to re-opening the center.

The center does have a full kitchen and meals are prepared on-site. The kitchen area was in the process of being completed at the time of the visit. The program is on the food program. A menu will be posted when moved back in. The children will eat meals in basement area that is being made for eating area as well as crafts. The under two rooms will eat in their respective rooms with the teachers eating with the children. Radon will need to be completed since a new mitigation system was put in. Annual furnace inspection willl need to be completed when remodel is completed. The center does not transport children, however if they go on a field trip they take the Spencer Community school bus.

Goals of the center is to move back into the building, check into the Bright Wheel Childcare App. get on the IQ4K program, looking at changing hours of the program to 6:00am to 5:30pm, get back into a normal routine, and update their curriculm.

Strengths of the center is that they have over half of the staff have longevity with the center for more than 6 years. Good relationship with the children and families that they serve.

III. IDENTIFY THE OBSERVED STRENGTHS OF THE CENTER:

The program has staff who have been with the program more that a couple of years.

The program uses the Procare app currently to communicate with parents.

Good board.

IV. IDENTIFY THE ASPECTS OF OPERATION THAT FALL BELOW THE STANDARDS REVIEWED:

109.9(1)d: All files contain a pre-employment physical exam report completed within six months prior to hire and at least every three years. Physical exams shall be documented on form 470-5152, Child Care Provider Physical Examination Report.
Number not in compliance: 1

V. SPECIAL NOTES/RECOMMENDATIONS:

It is recommended to continue to work with CCRR for support.

The center is to email consultant by 03-05-25 confirming that all aspects that fall below standards have been corrected or a plan of action to correct and maintain those aspects cited as not meeting licensing standards and identifying an anticipated date of compliance.

A full license is recommended at this time at this time.

At least one visit will be made to the center during the next year.

*Note: If you are the Child Care Center Director and you feel something is unclear or unjustly cited, please contact your DHS Licensing Consultant to discuss the issue. The child care director may also send a response which will be placed in the licensing file.

*Note: If you are a member of the general public, there may be additional information contained in the public file. You may contact the DHS Licensing Consultant to inquire.