

09/13/2022

Cynthia Knights
2553 Durham AVE
State Center, IA 50247

Dear Child Care Provider:

This letter is in regards to the compliance visit at your Registered Child Development Home B conducted on 09/09/2022. Iowa Code Chapter 237A and 441 Iowa Administrative Code, Chapter 110, describes specific requirements that must be met by a Registered Child Development Home. You are not a participant in the voluntary Quality Rating and Improvement System. The following areas were out of compliance at the time of the visit:

441 IAC 110.8(1)

Facility Requirements

441 IAC 110.8(1)“h” The home shall have at least one single-station, battery-operated, UL-approved smoke detector in each child-occupied room and at the top of every stairway. Each smoke detector shall be installed according to manufacturer’s recommendations. The provider shall test each smoke detector monthly and keep a record of testing for inspection purposes

441 IAC 110.8(4)

Emergency Plans

441 IAC 110.8(4) “a” Fire and tornado drills shall be practiced monthly and the provider shall keep documentation evidencing compliance with monthly practice on file for the current year and the previous year.

441 IAC 110.9

Files

441 IAC 110.9(1)

A provider file is maintained and shall contain the following:

441 IAC 110.9(1)“a” A physician’s examination report for the provider and all members of the provider’s household aged 18 years or older. Acceptable physical examinations shall be documented on Form 470-5152, Child Care Provider Physical Examination Report. All children residing in the household must have medical documentation outlined in 110.9(4) “d”, 110.9(4) “f”, and 110.9(4) “g”

Findings:

On 9/9/22 this worker, this worker made an unannounced visit to the child care home. During this visit there was Cynthia along with 5 children.

During this visit, this worker noted that the smoke detector was missing from the top of the basement steps. This worker also noted that the Cynthia does at times forget to log her fire and tornado drills. Cynthia does state she practices the drills but sometimes forgets to document.

When looking at provider files, this worker noted that Frank needs an updated physical

Suggestions/Recommendations:

**** These are general reminders. This does not reflect on the spot check that was completed.

- If you have a child that has allergies (other than seasonal), a written emergency plan must be completed. This plan is to accompany the child if away from the facility.
- Serious injuries and deaths must be reported within 24 hours.
- For each child under the age of 12 months that is present, you must have a crib or crib like furniture for safe sleep practices.
- No child should be allowed to start attending your childcare program until all paperwork has been completed by his or her parent and turned in to you.
- Each child in your care needs to have an updated medical statement or physical annually. All children's file information should be updated annually.
- The vet needs to inspect your pets annually and complete form 470-5153 showing your pet is free of endo and ecto parasites.
- Your private water supply needs to be tested annually.
- No one can be an assistant and/or substitute until you have received the letter from Child Care Registration indicating that person is approved.
- If you are having problems getting a certificate of immunization, the nurse consultant with CCR&R would be able to get this for you.

Corrective Action Required:

Please make every attempt to become compliant within 45 days of receipt of this letter.

Please email pictorial documentation of compliance to me at jduffy1@dhs.state.ia.us or text me at (515)571-7371. If you are in need of more time to become compliant, please contact me.

Please note that if you are found to be noncompliant for the same requirement for two consecutive years, a safety plan or revocation could occur.

Contact your local CCR & R for further assistance.

Non-compliance with any of the mandated requirements listed above may lead to the cancellation or revocation of your Child Development Home Registration. Please take whatever steps are necessary to completely address each of the violations noted above. It is essential you correct all above-mentioned violations.



Iowa Department of Health And Human Services

Kim Reynolds
Governor

Adam Gregg
Lt. Governor

Kelly K. Garcia
Director

Please do not hesitate to contact me at DHS at 515-571-7371/jduffy1@dhs.state.ia.us if you have any questions regarding this letter.

Sincerely,
Joni Duffy

Social Worker II

Tracy Wynn

Social Work Supervisor

Always Remember:

Child Care Resource and Referral is an excellent resource for providers to access training options and support in your area. You can reach Child Care Resource and Referral at 877-216-8481

As you plan your future trainings to meet your 24 hours of training requirement, please remember that you can access the approved training by going to http://www.dhs.state.ia.us/Consumers/Child_Care/Professional_Development.html

You may also access training at: <https://ccmis.dhs.state.ia.us/trainingregistry/>

All providers need to maintain compliance with rules set out in Iowa Administrative Code, Chapter 110, which includes: 441 IAC 110.5(1): Check with the appropriate authorities to determine how the following local, state, or federal laws apply to you: • Zoning code • Building code • Fire code • Business license • State and federal income tax • Unemployment insurance • Worker's Compensation • Minimum wage and hour requirements • OSHA • Americans with Disabilities Act (ADA).