09/20/2018

Abigail Jackson
706 S Garfield AVE
Burlington, IA 52601

Dear Child Care Provider:

This letter is in regards to the follow up at your Registered Child Development Home B conducted on 09/20/2018. Iowa Code Chapter 237A and 441 Iowa Administrative Code, Chapter 110, describes specific requirements that must be met by a Registered Child Development Home. You are not a participant in the voluntary Quality Rating and Improvement System. The following areas were out of compliance at the time of the visit:

Findings:

Lisa Hilsenbeck, Child Care Compliance Auditor, completed a follow up visit on 9/20/18 checking the following regulations:

441 IAC 110.9(4) Children's Files
Abigail needs complete signatures and dates on the intake/enrollment form for A.G.(8), A.G.(10), C.D., J.K. Viewed complete signatures and dates on the intake/enrollment form for A.G.(8), A.G.(10), C.D., J.K.
Abigail needs complete signatures and dates on the emergency medical treatment authorization form for A.G.(8), A.G.(10), C.D., J.K. Viewed complete signatures and dates on the emergency medical treatment authorization form for A.G.(8), A.G.
(10), C.D., J.K.
Abigail needs an updated school age parent statement for J.K. Viewed an updated school age parent statement for J.K.

Abigail needs complete signatures and dates on the pick up list for A.G.(8), A.G.(10), C.D., J.K. Viewed complete signatures and dates on the pick up list for A.G.(8), A.G.(10), C.D., J.K.
Abigail needs complete signatures and dates on the travel/activity form for A.G.(8), A.G.(10), C.D., J.K. Viewed complete signatures and dates on the travel/activity form for A.G.(8), A.G.(10), C.D., J.K.

Suggestions/Recommendations:

Corrective Action Required:

No further action is required.

Non-compliance with any of the mandated requirements listed above may lead to the cancellation or revocation of your Child Development Home Registration. Please take whatever steps are necessary to completely address each of the violations noted above. It is essential you correct all above-mentioned violations.

Please do not hesitate to contact me at DHS at 319-208-5521 or creckli@dhs.state.ia.us if you have any questions regarding this letter.

Sincerely,

Chad Reckling

Social Worker II

Machelle Pezley

Social Work Supervisor

Always Remember:

Child Care Resource and Referral is an excellent resource for providers to access training options and support in your area. You can reach Child Care Resource and Referral at 866-324-3236

As you plan your future trainings to meet your 24 hours of training requirement, please remember that you can access the approved training by going to http://www.dhs.state.ia.us/Consumers/Child_Care/Professional_Development.html

You may also access training at: https://ccmis.dhs.state.ia.us/trainingregistry/

All providers need to maintain compliance with rules set out in Iowa Administrative Code, Chapter 110, which includes: 441 IAC 110.5(1): Check with the appropriate authorities to determine how the following local, state, or federal laws apply to you: • Zoning code • Building code • Fire code • Business license • State and federal income tax • Unemployment insurance • Worker's Compensation • Minimum wage and hour requirements • OSHA • Americans with Disabilities Act (ADA).