Iowa Department of Human Services
CHILD CARE CENTER EVALUATION AND RECOMMENDATION FOR LICENSE

Name of Center: Formative Years Growing and Learning Center - Dav **Enrollment:** 30 **License ID No. (Reapplications)** 51114

Street: 2315 Jersey Ridge Road **City:** Davenport Iowa **Zip** 52803 **County:** Scott

Mailing Address: 2315 Jersey Ridge Road, Davenport, IA, 52803

Director's Name: Cindy Kniss **Phone Number:** 563-888-5576

On-Site Supervisor(s): Tori Hickenbottom **E-Mail:** enrollment.dav@formativeyearsglc.com cindy.kniss@formativeyearsglc.com

Date(s) of Visit: 05-21-2025

Licensing Visit X **Unannounced Visit** X **Off Year Visit** X **Administrative Change**

LICENSING VISITS

New Application **Re-Application** X **NA**

Signed Application (470-0722) Received **Yes** **No** X **NA** **Date Signed:**

FIRE INSPECTION **State** X **Local** **NA** **Is Fire Inspection Approved?** X **Yes** **No** **NA**

Date Inspected: 05-06-2024

Comments :

LICENSE TYPE: X **Child Care** **Preschool (ages 3-5 meets three hours or less per day)**

Financial Type: X Profit Non-Profit NA

Accredition: Accredited NAEYC NSACA Other X NA

Program Serves: Infants (0-23 mo.) X 2 Years X Preschool-Age School-Age

Get-Well Evening Care Special Needs

SCHEDULE: X Year-round School-Year Summer Only

HOURS:	*Year-round*	*School-Year*	*Summer Only*

LICENSE CAPACITY	Infants	2 Years	Preschool	School-Age	Capacity
General	26	14	13		53
Summer					0

QRS Rating: N/A

RECOMMENDATION FOR LICENSE:	
X	**FULL** license from 08-01-2024 to 08-01-2026
	PROVISIONAL license from
	DENIAL of initial application
	SUSPENSION of license
	REVOCATION of license

Licensing Consultant: Heidi Hungate **Date:** 06-16-2025

I. IF CURRENT LICENSE IS PROVISIONAL, IDENTIFY THE CORRECTIVE ACTIONS

N/A

II. IDENTIFY THE AREAS OBSERVED ON THE VISIT:

An unannounced off year visit took place at the center on 5/21/25. The center is one of two centers in Iowa that are owned and operated by Cindy Kniss. Cindy is the center director for this location currently, with Tori Hickenbottom as the approved on site supervisor. Cindy was not present on the day of the visit, however Tori was present along with other staff. Tori accompanied the licensing consultant for a portion of the visit. The center operates on the main floor in what would otherwise be considered an older residential home setting with a later added portion. The center does not participate in the Iowa Voluntary Preschool Grant program.

The center is composed of five separate program rooms, however, room configurations were changed since the last licensing visit. The "learners room" is the farthest down the main hallway and includes children age three through five. The "adventurers room" is the middle room of the main hallway and includes children age 12 through 23 months. The "inventors room" is the room in the main hallway closest to the entrance door and includes children age two and three years. The "discoverers room" is the room in the middle portion of the building and includes children age six weeks through six months (now includes cribs). The "explorers room" is the room located at the front of the building and includes children age six through 12 months (includes cribs). Discoverers and explorers rooms include a sink used for food/bottle preparation, a sink used for hand washing, and a diaper station within the program room. Inventors room include a diaper station and hand washing sink also within the room. Adventurers room includes a diaper station in the program room nearby to the restroom area. The restroom area for learners and inventors room is shared between the two rooms. All of the program areas appear to be well supplied, and nicely arranged. All program space was observed.

The center serves snack, lunch, and snack. Meals and snacks are prepared on site in the center's kitchen area. The kitchen area has also been reconfigured for the center. It is small but organized. The center does not participate in the CACFP.

III. IDENTIFY THE OBSERVED STRENGTHS OF THE CENTER:

The center is bright with windows and program rooms are stocked with accessible materials to support program needs. The on site supervisor states the center interior has been repainted since the last licensing visit. Children's crafts and projects are posted on display throughout the center. There are an abundance of books and blocks for the children. The center completes daily sheets even for two year old children which is not required by rule. The staff appear to work well together at this center. The staff were once again observed to be highly engaged with the children in activities. Licensing documentation for the licensing binder was found to be organized.

IV. IDENTIFY THE ASPECTS OF OPERATION THAT FALL BELOW THE STANDARDS REVIEWED:

STAFF FILES:
109.9(1)b: All files contain:A signed copy of DHS criminal history record check or any other permission form approved by the Department of public Safety for conducting an Iowa or national criminal history check. A copy of Request for Child Abuse Information.Copies of the results of Iowa records checks conducted.Copies of national criminal history check

results.Any Department-issued documents sent to the center related to records check.
1. _1_ staff file reviewed did not have evidence of the national record check completed as required. This has been completed subsequent the visit. Please remember the national record check shall be submitted prior to the individual's involvement with child care.

109.9(1)d: All files contain a pre-employment physical exam report completed within six months prior to hire and at least every three years. Physical exams shall be documented on form 470-5152, Child Care Provider Physical Examination Report.
1. _1_ staff file reviewed did not have a complete physical.

109.10(3): Medications.
1. Medications present without parent signed and dated medication authorizations.

109.11(3)a: Center shall ensure that: Facility and premises are sanitary, safe, and hazard free. Sanitation and safety procedures for the center are developed and implemented to reduce risk or injury or harm to children and reduce transmission of disease.
1. Surfaces used for food preparation/food service activities not being cleaned and sanitized immediately prior to the activity as required (all surfaces used; countertop areas, tables, infant trays, etc., product the center uses for sanitizing requires three steps). Surfaces used shall be a non porous surface material (not wood) that can be cleaned and sanitized.
2. Food service items set next to hand washing sink in the inventors room. The area within 18 inches of the hand washing sink is not sanitary surface.
3. Kitchen sink is being used for hand washing and food preparation activities without being cleaned and sanitized after hand washing. It is not recommended to use this sink for hand washing and instead use the closest hand washing sink to keep this sink and limited counter space surrounding the sink available for food preparation activities.

V. SPECIAL NOTES/RECOMMENDATIONS:

The administrative change aspect of the report processes the change in the license capacity of the center based on the current configuration of the rooms. The individual room capacities are as follows:

Discoverers (six weeks to six months, previously was Explorers) = 6 children (CRIBS)
Inventors (two through three years, previously was Adventurers) = 14 children
Adventurers (12 through 23 months, previously was Learners but was not set up for child care at previous visit) = 10 children
Learners (three through five years, previously was Inventors) = 13 children
Explorers (six through 12 months, previously was the youngest children) = 10 children (CRIBS)

The center was reminded of allowable age combinations. Two year old children may not be combined with four year old children, and three year old children may not be combined with six year old children unless under the very specific rule 109.8(2)h for the very beginning and/or end of the day with only the number of children and staff present at the center as defined by the rule.

1. Emergency plan posting is needed at hallway exit door near hallway restroom area.
2. Ensure current lesson/activity plans are posted for all rooms at all times.
3. Diaper procedure posting is needed at the diaper station in the adventurers room.
4. Discoverers room needs a separate waste can labeled only for diaper waste, it should be lidded with touch free operation.
5. Ensure diaper stations have their own set of cleaning and disinfecting spray bottles clearly labeled for use at this area only and are not used for any other functions.
6. Hand washing procedures reviewed with the on site supervisor and staff for infants, if not washing in the hand washing sink then a separate cloth for washing and one for rinsing may be used in place of running water.
7. Ensure all meals and snacks meet CACFP requirements for components required and creditable items served. Veggie straws and apple oatmeal bars are not creditable items per the CACFP.
8. Staff and child files need organization. HHS recommended organizational tool provided to the center.

The center will continue with a full license. The center is directed to correct the items cited and the items noted above in this section of the report and to submit a written summary to the licensing consultant as to how and when those corrections are/will be completed. The written summary shall be submitted within 30 days of receipt of this evaluation. Thank you.

*Note: If you are the Child Care Center Director and you feel something is unclear or unjustly cited, please contact your DHS Licensing Consultant to discuss the issue. The child care director may also send a response which will be placed in the licensing file.

*Note: If you are a member of the general public, there may be additional information contained in the public file. You may contact the DHS Licensing Consultant to inquire.