

**Iowa Department of Human Services**  
**CHILD CARE CENTER EVALUATION AND RECOMMENDATION FOR LICENSE**

**Name of Center:** DBA Missouri Valley Extended Care **Enrollment:** 74 **License ID No. (Reapplications)** 50275

**Street:** 602 N 9th ST **City:** Missouri Valley **Iowa** **Zip** 51555 **County:** Harrison

**Mailing Address:** 109 E Michigan Missouri Valley CSD, Missouri Valley, IA, 51555

**Director's Name:** Melissa Neil **Phone Number:** 712-642-2706

**On-Site Supervisor(s):** Lisa Pitt **E-Mail:** mneil@movalleycsd.org

**Date(s) of Visit:** 12-09-2019

**Licensing Visit** X **Unannounced Visit** X **Off Year Visit** **Administrative Change**

**LICENSING VISITS**

**New Application** **Re-Application** X NA

**Signed Application (470-0722) Received** **Yes** **No** X NA **Date Signed:**

**FIRE INSPECTION** X **State** **Local** NA **Is Fire Inspection Approved?** X **Yes** **No** NA

**Date Inspected:** 07-25-2018

**Comments :**

**LICENSE TYPE:** X **Child Care** **Preschool (ages 3-5 meets three hours or less per day)**

**Financial Type:** Profit X Non-Profit NA

**Accreditation:** Accredited NAEYC NSACA Other X NA

**Program Serves:** Infants (0-23 mo.) 2 Years X Preschool-Age X School-Age

Get-Well Evening Care Special Needs

**SCHEDULE:** X Year-round School-Year Summer Only

**HOURS:** Year-round School-Year Summer Only

LICENSE CAPACITY	Infants	2 Years	Preschool	School-Age	Capacity
General			30	50	80
Summer					0

**QRS Rating:** N/A

<b>RECOMMENDATION FOR LICENSE:</b>	
X	<b>FULL</b> license from 08-01-2018 to 08-01-2020
	<b>PROVISIONAL</b> license from
	<b>DENIAL</b> of initial application
	<b>SUSPENSION</b> of license
	<b>REVOCATION</b> of license

Licensing Consultant: Kathy DeGeorge-Evans

Date: 12-16-2019

## I. IF CURRENT LICENSE IS PROVISIONAL, IDENTIFY THE CORRECTIVE ACTIONS

## II. IDENTIFY THE AREAS OBSERVED ON THE VISIT:

This Consultant made an unannounced off year licensing visit to Missouri Valley Extended Care on 12-9-2019. Child are services are provided, before and after school, on Wednesdays for preschool age children (no preschool on Wednesdays), on in service days, holiday breaks and during the summer child. The school bus transports the preschool age children between the elementary school and the Little Reds program.

Melissa Neil is the director of Little Reds and the Missouri Valley Extended Care programs. Melissa has an Associates Degree in Education, she plans to continue going to college to receive her bachelors degree in education. Lisa Pitt is the on-site supervisor of the Missouri Valley Extended Care program. There are seventy four children are enrolled in the program.

### Observation of room:

The program uses the multi purpose room, gym, media - computer room, library and the playground. Children are separated into different groups according to age/grade for activities in the various rooms. You will need to make sure your program is in ratio at all time, there were eleven preschool age children and one staff present. The children were watching a movie, and getting ready to take the bus to the Little Reds preschool program. Ratio for three year olds is one staff to every eight children and four year olds - one staff to every twelve children. There was a fun variety of age and developmentally appropriate toys and equipment. The staff had excellent interactions with the children. Some curriculum programs that will be offered are PBS Kids - Dream Box, and Movie Max math programs.

Please develop more detailed lesson plans/activities.

### Nutrition:

The program provides a daily snack. During full day programming the children may be required to bring their lunch. The center follows the CACFP food guidelines. Menus were posted.

### Health and safety:

Monthly fire/tornado drills are practiced and documented. The center will follow medication management procedures when a child is prescribed medication.

Radon testing was currently being done, please send me an email with the radon test date and scores.

Please review your emergency procedures and make sure you have all of the required DHS procedures. I couldn't locate a couple of them including earthquake.

### Playground:

The center uses the school playground area. Monthly playground safety inspections were completed.

### Transportation:

The school bus provides transportation between the elementary school and Little Reds.

### Administrative records:

Melissa Neil has done a great job learning the DHS requirements.

Melissa states she has daily contact with the staff, she will have staff meetings.

### **III. IDENTIFY THE OBSERVED STRENGTHS OF THE CENTER:**

Your program is a wonderful resource for the school and community.  
Melissa is organized, enthusiastic and very proud of the centers.  
The staff had excellent interactions with the children.

New in 2018/2019

Enrollment in the program has grown.

The school is adding a new room for the extended care program in 2019.

### **IV. IDENTIFY THE ASPECTS OF OPERATION THAT FALL BELOW THE STANDARDS REVIEWED:**

109.10(15)a: The center shall have written emergency plans and diagrams for responding to fire, tornado, flood, and plans responding to intruders within the center, intoxicated parents, and lost or abducted children. Shall have guidelines for responding or evacuating in case of blizzards, power failures, bomb threats, chemical spills, earthquakes, or other disasters that could create structural damage to the center or pose health hazards. If center is within 10 miles of nuclear power plant, center shall have evacuation plan. Emergency plans shall include written procedures including plans for- Evacuation to safely leave the facility- Relocation to a common, safe location after evacuation- Shelter in place to take immediate shelter when the current location is unsafe to leave due to the emergency issue- Lock down to protect children and providers from an external situation- Communication and reunification with parents or other adults Responsible for the children which includes emergency telephone numbers- Continuity of operations- To address the individual children, including those with functional or access needs.

Make sure you have all of the DHS required emergency procedures, make sure all staff have access to the emergency procedures and review them with all staff on a regular basis. I couldn't locate a couple of them including earthquake.

109.12(1): Program structure that uses developmentally appropriate practices and written program of activities planned to the developmental needs of children served. Program complements but does not duplicate school curriculum. Schedule of program is posted in a place visible to parents.  
Please develop more detailed lesson plans/activities.

109.8(2): Staff ratio requirements. You will need to make sure your program is in ratio at all time, there were eleven preschool age children and one staff present. The children were watching a movie, and getting ready to take the bus to the Little Reds preschool program. Ratio for three year olds is one staff to every eight children and four year olds - one staff to every twelve children.

### **V. SPECIAL NOTES/RECOMMENDATIONS:**

A full license is recommended for 8-1-2018 to 8-1-2020.  
Off year licensing visit 12-9-2019.

\*Note: If you are the Child Care Center Director and you feel something is unclear or unjustly cited, please contact your DHS Licensing Consultant to discuss the issue. The child care director may also send a response which will be placed in the licensing file.

\*Note: If you are a member of the general public, there may be additional information contained in the public file. You may contact the DHS Licensing Consultant to inquire.