Health and Human Services

Iowa Department of Health And Human Services

CHILD CARE ANNUAL EVALUATION

Business Name: Daphne Williams

Provider Name: Daphne Williams

Provider No.: 45661

Address: 321 Highland BLVD, Waterloo, IA, 50703

E-Mail:

County: Black Hawk

Phone Number: 3192299239

- [ ] Pre-Inspection Date:
- [ ] Approval Date:
- [X] Annual Visit Date: 9/19/2025

Program Type:

- [ ] Registered Child Development Home A (guidelines for ratios on all categories)
- [X] Registered Child Development Home B
- [ ] Registered Child Development Home C
- [ ] Registered Child Development Home C1
- [ ] Non Registered Child Care Homes accepting CCA

Program Population Served:

- [ ] Infant(0<24 mos)
- [ ] Toddler
- [ ] PreSchool
- [ ] School Age
- [X] All Ages

1. Basic Overview

Daphne recently became a registered childcare provider in November of 2024. She also provided in home childcare for a couple of years between 2015-2017. Daphne described that she has prior childcare experience when she was an administrator of a childcare center in Nebraska for a few years. She also worked in the school system as a behavior interventionist so has a variety of experiences with children of different ages. She is not a participant of the IQ4K quality rating system. She does participate in the food program. Daphne does take children ranging from infants through school aged.

2. Identify Observed Strengths Of The Program

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Daphne and her husband(assistant/sub) do provide transportation for children to and from school.
Despite missing some of the children's required paperwork, her files were nicely organized, and documentation was easy to find.
The children presented as happy and comfortable in Daphne's care. This worker observed affection and positive interactions.
Daphne did have nice policies and had more than the required policies.

3. Identify The Aspects That Fall Below The Standard

110.9 (4) a : Identifying information including, at a minimum, the child's name, birth date, parent's name, address, telephone number, special needs of the child, and the parent's work address and telephone number.
110.9 (4) b : Emergency information including where the parent can be reached, the name, street address, city, and telephone of the child's regular doctor, and the name, telephone number, and relationship to the child of another adult available in case of emergency.
110.9 (4) c : A signed medical consent from the parent authorizing emergency treatment.
110.9 (4) e : For infants and preschoolers: A statement of health signed by a physician submitted annually.
110.9 (4) i : Documentation signed by the parent which names persons authorized to pick up the child, their telephone number, and relationship to the child.
110.9 (4) j : Written permission from the parent(s) for their child to attend activities away from the child development home.
Daphne was missing a variety of documentation from the children's files.
She had 5 childcare children in care on this date. Her own children were also home today for a non-school day. One of those children is not yet in school and Daphne was aware that she counts towards the number of children she is allowed to care for at one time. Of the 5 files reviewed, Daphne was missing the basic intake information, emergency contact information, permission to obtain emergency medical care and consent for transportation and activities for 3 of the children. She also needs an updated/annual physical for one of the children in care.
Daphne was aware of the information she was missing and what she needs to obtain for the children's files.
*Daphne does need to work with the parents to obtain all of the required documentation for each child's file.

A re-check is not needed at this time. The above corrections should be made within 30 days and will be reviewed at the next annual compliance check.

If you have questions, you may contact me at 319-429-0749 or via email at christy.weber@hhs.iowa.gov

Thank you for your service in providing childcare in your community.

4. Any corrective action plans, provisional license, and safety plans-steps to get into compliance

NA

5. Special Notes/recommendations

Notes:
We did discuss safe sleep.
Daphne shared that she does not utilize a swimming pool.
Daphne only uses the main level of her home for childcare. She does have appropriate space.

Recommendations:
Daphne had written policies for ill children and health emergencies, but she did not yet have anything written in regard to notifying parents in writing that they are able to submit an exemption for immunizations (either religious or medical) in lieu of the immunization record for each child. This is a new policy effective 7/1/25 so we did discuss this, and she agreed to get that documented accordingly.

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HHS Child Development
Home Compliance Worker: Christine Weber Date: 9/19/2025

Non-compliance with any of the mandated regulatory requirements listed above may lead to the cancellation or revocation of your Child Development Home Registration. Please take whatever steps are necessary to completely address each of the violations noted above. It is essential you correct all above-mentioned violations.

Child Care Resource and Referral is an excellent resource for providers to access training options and support in your area. You can reach Child Care Resource and Referral at I encourage you to work with Black Hawk County Child Care Resource and referral at 319-233-0804 if you have any ongoing compliance or training needs.