

Iowa Department of Human Services
CHILD CARE CENTER EVALUATION AND RECOMMENDATION FOR LICENSE

Name of Center: Woodbine Latchkey Program **Enrollment:** 83 **License ID No. (Reapplications)** 14176

Street: 501 Weare Street **City:** Woodbine **Iowa Zip** 51579 **County:** Harrison

Mailing Address: 501 Weare Street, Woodbine, IA, 51579

Director's Name: Jill Ridder **Phone Number:** 712-647-2525

On-Site Supervisor(s): Dee Thoms **E-Mail:** jridder@woodbine.k12.ia.us

Date(s) of Visit: 01-10-2023

Licensing Visit X **Unannounced Visit** X **Off Year Visit** X **Administrative Change**

LICENSING VISITS

New Application **Re-Application** X NA

Signed Application (470-0722) Received **Yes** **No** X NA **Date Signed:**

FIRE INSPECTION X **State** **Local** NA **Is Fire Inspection Approved?** X **Yes** **No** NA

Date Inspected: 10-22-2020

Comments :

LICENSE TYPE: X **Child Care** **Preschool (ages 3-5 meets three hours or less per day)**

Financial Type: Profit X Non-Profit NA

Accreditation: Accredited NAEYC NSACA Other X NA

Program Serves: Infants (0-23 mo.) 2 Years X Preschool-Age X School-Age

Get-Well Evening Care Special Needs

SCHEDULE: X Year-round School-Year Summer Only

HOURS: Year-round School-Year Summer Only

LICENSE CAPACITY	Infants	2 Years	Preschool	School-Age	Capacity
General			20	30	50
Summer					0

QRS Rating: N/A

RECOMMENDATION FOR LICENSE:	
X	FULL license from 01-01-2023 to 01-01-2025
	PROVISIONAL license from
	DENIAL of initial application
	SUSPENSION of license
	REVOCATION of license

Licensing Consultant: Kathy DeGeorge-Evans

Date: 01-25-2023

I. IF CURRENT LICENSE IS PROVISIONAL, IDENTIFY THE CORRECTIVE ACTIONS

II. IDENTIFY THE AREAS OBSERVED ON THE VISIT:

An unannounced off year licensing visit was made to Woodbine Latch Key on 1-10-2023. The center is located in the Woodbine Community School building. The program provides child care to preschool and school age children Monday through Friday 7:00 am to 5:30 pm. Full day child care is offered for in-service days, professional development days, holiday breaks and during the summer.

Jill Ridder is the director of the center, she is the elementary school principal and special education director. Dee Thoms is the on-site supervisor.

There are 83 eight children enrolled. Dee was gone on the day of my visit, I met with Jill and Rachel.

Observation of rooms:

The center has Tiger Tots for preschool age children- there are two program rooms located across the hall from the latch key program for school age children.

The rooms have a great variety of age and developmentally appropriate toys and equipment. The preschool age children are combined with the latch key program for a period of time in the morning and in the afternoon. There is a morning and afternoon preschool session.

The Tiger Tots program uses the A-Z Toddler & Preschool curriculum. Staff in each room prepare the lesson plans/activities.

The child in the Tiger Tots program were having fun playing, and six children were taking a nap in the other room - both rooms were in ratio. The Latch Key/school age children were in school at the time of my visit.

The restrooms are located in the Tiger Tots room and in the hall way.

Nutrition:

The program provides the daily snack. Lunch is prepared by the school. During the summer the children bring a sack lunch. Menus were posted. Make sure the meals comply with the CACFP food guidelines.

Proper food storage was observed, the refrigerator/freezer had thermometers.

Health and safety:

Radon testing was completed in September, October and November of 2022 for the three program rooms, the test results were in the acceptable range.

Your center needs an annual fuel burning inspection/boiler inspection.

Monthly fire and tornado drills are practiced and documented.

The medication management procedures are followed when a child is prescribed medication.

First aid kits were properly stocked.

The center uses Quat Plus TB for sanitizing.

Make sure you have a carbon monoxide detector.

Playground:

The school playground is used for the programs. The center documents monthly playground inspections.

Transportation:
Some children ride the school bus.

Administrative records:

Director Jill Ridder and on-site supervisor Dee Thoms meet weekly. Dee meets with her staff on an ongoing basis. Child files were read and were in good order. Four staff files were read and were in good order.

III. IDENTIFY THE OBSERVED STRENGTHS OF THE CENTER:

Staff are very positive and enthusiastic about the program. Staff are always very helpful. The program is an excellent resource for the community.

The center receives grants for new equipment and toys - they have new smart boards, freezer, cot blankets/pillow, window blinds etc.

IV. IDENTIFY THE ASPECTS OF OPERATION THAT FALL BELOW THE STANDARDS REVIEWED:

109.11(7)c: All centers: Annual inspection prior to heating season of all fuel-burning appliances to reduce risk of carbon monoxide poisoning and shall install one carbon monoxide detector on each floor that conforms to UL Standard 2034. Your center needs an annual fuel burning inspection/boiler inspection.

V. SPECIAL NOTES/RECOMMENDATIONS:

A full license is recommended for 12-1-2021 to 12-1-2023.

You will need an approved fire marshal inspection by 10-22-2023.

*Note: If you are the Child Care Center Director and you feel something is unclear or unjustly cited, please contact your DHS Licensing Consultant to discuss the issue. The child care director may also send a response which will be placed in the licensing file.

*Note: If you are a member of the general public, there may be additional information contained in the public file. You may contact the DHS Licensing Consultant to inquire.