Health and Human Services

Iowa Department of Health And Human Services

CHILD CARE CENTER ANNUAL EVALUATION

Name of Center: Kids Club - Hubbard-Radcliffe Schools

Provider No.: 16191

Address: 501 Isabella ST, Radcliffe, IA, 50230

County: Hardin

Director's Name: Cari Teske

On-Site Supervisor:

Phone Number: 5158992111

E-Mail: bmangold@southhardin.org

HHS Visit Date: 02/19/2026

Licensing Period: 04/01/2026 to 04/01/2028

Fire Inspection:

Date Inspected: 03/18/2024

Comments:

Report Visit Type:

- [ ] PTO
- [X] Licensing Visit
- [ ] Drop In
- [ ] Administrative Change

License Type:

- [X] Full
- [ ] Provisional

Quality initiative:

- [ ] Accrediation

Program Duration:

- [X] Year-Round
- [ ] School Year
- [ ] Summer Only

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HOURS:	*Year-round*	*School-Year*	*Summer Only*
Sunday	8:00 AM to 5:00 PM		
Monday	8:00 AM to 5:00 PM		
Tuesday	8:00 AM to 5:00 PM		
Wednesday	8:00 AM to 5:00 PM		
Thursday	8:00 AM to 5:00 PM		
Friday	8:00 AM to 5:00 PM		
Saturday	8:00 AM to 5:00 PM		

Program Population Served:

- [ ] Infant(0-<24 Months)
- [ ] Toddler
- [X] PreSchool
- [X] School Age
- [ ] All Ages

LICENSE CAPACITY	Infants	2 Years	Preschool	School-Aged	Capacity
General			10	30	40
Summer					0

1. Basic Overview

An unannounced annual visit was made to the Kids Club Hubbard-Radcliffe School program on 02-19-26 where I met with the program director, Cari Teske. Cari is the school principal and program director taking over that position at the start of the 25-26 school year. Tonia Schosson is the lead teacher for the Extended Learning Program (ELP) but rotates between several school para-professionals who oversee the day to day operation of the after school program. The program is located in the Radcliffe Elementary school building and overseen by the school board. The program provides wrap-around daycare services identified as the Extended Learning Program (ELP) for the preschool children, and before and after school care for school age children. The preschool program operates in two sessions with one in the morning and the other in the afternoon and is operated under the oversight of the Department of Education 4 Year Old Preschool Grant program. Full day child care programming is offered on Wednesdays when the preschool program is not in session. The children have the option to attend the ELP program during the opposite session of the preschool class they are enrolled in. There are currently 17 children enrolled in the daycare program between the two sessions, and approximately 15 children attend the before and after school program on a regular basis though it is open to all enrolled children. All aspects subject to licensing standards were reviewed during the visit.

The general arrangement of the program, and layout of the classroom remains the same as in prior visits. The ELP programming is located in a single classroom, and the after school program is operated out of the school gymnasium, and the ELP classroom. The ELP classroom room has a secondary exit providing direct access to the outdoors and preschool playground. This door also serves as the primary entry for the program. All exits were clear of obstruction and opened easily and freely. Restroom facilities are located directly off the main classroom space so that children do not have to leave the room. Additional sinks are also available in the classroom for handwashing and food prep. Windows along the exterior wall provide natural light, a view of the outdoors, and ventilation. Activity centers are crated through the placement of

furniture and play structures which are arranged so as to not create any blind areas.

The Kids Club after school programming is primarily located in the school gymnasium which has multiple exits including direct access to the outdoors. One of the direct exits does serve as the main entry for that program. Again all exits were clear of obstruction and opened easily and freely. Restrooms for this space are located outside the gymnasium off the main corridor. Due to the multiple use nature of the space toys, and materials are kept in a storage closet and brought out for use when the program is in operation. All areas were observed to be clean with no issues related to maintenance.

2. Identify Observed Strengths of the program

The program was observed during the hours that the ELP program was in operation and transitioning between the morning and afternoon programming. Good interactions were observed with the teachers being actively engaged with the children presenting the program and attending to the children's needs. During the transition the children from both the ELP and formal preschool class did eat lunch which is served in an area separate from the rest of the children. Following lunch service both classes went to the gym, and then separated to their respective programs. The ELP program has a more defined schedule and curriculum which seeks to support the planned curriculum of the formal preschool class. The curriculum focus on the day of the visit was Dentists, and the children did engage in a craft activity related to that theme. The after school program uses a more general approach with a schedule of large motor active play, followed by the option to engage in quieter table game activities. The after school program also uses a more general theme approach to curriculum development as a guide to determining materials for craft and art activities. Good supervision was provided during the visit with teachers escorting children to the restroom when they were in the gym. In addition while playing in the gym the teachers did position themselves in different areas of the gym, with some providing general observational supervision watching the group as a whole while others moved through the groups of children interacting with them in their play. During the time the children were playing in the gym there were a few minor behavioral conflicts which the teachers easily addressed using positive support options of reminders, and simple redirection. Ratio was maintained as required for each program as required by age.

Good health and safety practices were observed on the day of my visit. Children were reminded to wash their hands before lunch, following restroom use, and at other times as needed. While the school custodial services do the primary cleaning of the facilities the staff do clean as needed and good cleaning practices were observed such as tables being sanitized before and after meal service. Chemical cleaners, personal belongings, and other items that could pose a safety risk to children were kept in storage where they were not accessible. The program makes use of the school nurse to address any concerns regarding medication storage, administration, and documentation. The nurse also ensures that fully developed response plans are obtained for any child with an identified allergy. A limited first aid kit is kept in the classrooms with more extensive supplies in the school nurse’s office. During the visit while playing in the gym one child did fall and complained of pain. Mrs. Teske was present and did an excellent job of reassuring the child, assessing for serious injury, and offering options that included providing an ice pack as a comfort measure. Cots are available for those children enrolled in the ELP program to take a nap and it was noted that while the children do provide their own blankets a cover sheet or other bedding that can be removed and laundered as needed was provided.

The ELP program makes use of a playground that remains the same as identified in prior reports. The playground has climbing structures that are appropriate for use by younger preschool age children which were observed to be in good repair. Foam rubber tiles are used for fall surfacing and as noted in the prior visit the tiles continued to have some minor separation between the tiles and need to continue to be monitored for realignment in the future. A storage shed is used to keep other outdoor play items that the children can choose from. The playground is fully enclosed by the building and chain link fencing which was in good repair. The after school program primarily makes use of the gym for large motor skill activities but would also have access to the outdoor playground spaces.

Meals and snacks are prepared and provided by the school cafeteria. As noted the preschool age children eat lunch in an area separate from the school age children. The meals were pre-portioned by school personnel who wore food service gloves. Snack items generally consist of prepackaged single serving items. A copy of the school menu, and a snack calendar documenting what was served each day was maintained and posted. The children are provided with two credible snack options. During the lunch service the teachers did not eat with the children but did provide supervision at the tables.

In reviewing administrative records the required postings for Mandatory Child Abuse Reporting, No Smoking, License

CHILD CARE CENTER ANNUAL EVALUATION

Certificate, and Consultant Contact were present and in an area readily accessible to parents by each of the different entries for the ELP and ASP programs. Other required postings for emergency evacuation, emergency contact numbers, hand washing procedures, daily schedule, and planned curriculum were also present. The center uses the school enrollment information to maintain contact information for parents and emergency contacts. The school nurse maintains the children's physicals and confirmed that a physical was present for all children. Staff files are maintained at the school district office but were not able to be verified. All inspection logs and certificates were available and current. The center policy handbook was reviewed and the program is using a combination of the school district policy handbook, and the 4 year old Preschool handbook following QPPS requirements. While these handbooks taken as a whole do cover the general required policies there were some more specific requirements for the aspects of the program subject to DHHS Licensing Standards that should be included. This includes clarifying if there are any specific fees for the ELP or After School program, identifying training for staff including the required training within the first 90 days of employment, expanding the access/visitation policy to address situations involving individuals required to register as sex offenders, and expanding the incident reporting policy to ensure that incident reports are completed when children have an injury, significant change in functioning, or engage in sexualized behavioral acting out.

3. Identify the aspects that fall below the standard

109.9(1)a: All files contain:Copy of a department criminal history record check form or any other permission form approved by Department of Public Safety for conducting an Iowa or national criminal history record checkCopy of a request for child abuse information form, when applicable.Copies of results of Iowa record checks conducted through the SING for review by the department upon request.Copies of national criminal history check results.Any department issued documents sent to the center related to a record check, regardless of findings.
-- Documentation could not be verified.

109.9(1)b: All files contain a pre-employment physical exam report completed within six months prior to hire and at least every three years. Physical exams shall be documented on form 470-5152, Child Care Provider Physical Examination Report.
-- Documentation could not be verified.

109.9(1)c: All files contain documentation to indicate that ongoing staff training requirements are met, including current certifications in first aid/CPR and mandatory child abuse training.
-- Documentation could not be verified.

4. Any corrective action plans, provisional license, and safety plans-steps to get into compliance

Several attempts were made to confirm that all required documentation was present. This included a visit to the administration office but the individual with access to those records was not in. Contact information for that employee was provided and emails were sent to that individual with requests for documentation to verify that the records were present and current but no response was received.

Documentation was received from the school district administrative office on 04-02-26 which identified that several staff had expired background checks. It is noted that administrative rules are different school personnel under Department of Education oversight, and for DHHS licensed programs with regard to renewals of background checks. The district administrative office confirmed that they had notified staff of missing documentation and were in process for updating those records.

5. Special Notes/Recommendations

A full license is recommended at this time. Please provide a written response to the licensing consultant identifying a plan of action to correct and maintain those aspects cited as not meeting licensing standards and identifying an anticipated date of compliance. At least one visit will be made to the center during the next year.

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CHILD CARE CENTER ANNUAL EVALUATION

Date: 03/30/2026

HHS Licensing Consultant: Ray Salsbury

Non-compliance with any of the mandated regulatory requirements listed above may lead to the cancellation or revocation of your Child Care License. Please take steps necessary to completely address each of the violations noted above.

Child Care Resource and Referral is an excellent resource for providers to access training options and support in your area. You can reach Child Care Resource and Referral at **https://iowaccrr.org**.