Iowa Department of Human Services
CHILD CARE CENTER EVALUATION AND RECOMMENDATION FOR LICENSE

Name of Center: Van Buren County Hospital Child Care Center **Enrollment:** 60 **License ID No. (Reapplications)** 23998

Street: 1512 Broad ST **City:** Keosauqua Iowa **Zip** 52565 **County:** Van Buren

Mailing Address: 1512 Broad ST, Keosauqua, IA, 52565

Director's Name: Caitlyn Boller **Phone Number:** 319-293-3300

On-Site Supervisor(s): Bobbie Kildow **E-Mail:** Caitlyn.Boller@vbch.org

Date(s) of Visit: 04-08-2024, 11-18-2024

X **Licensing Visit** X **Unannounced Visit** **Off Year Visit** **Administrative Change**

LICENSING VISITS

New Application X **Re-Application** **NA**

Signed Application (470-0722) Received X **Yes** **No** **NA** **Date Signed:** 07-31-2023

FIRE INSPECTION X **State** **Local** **NA** **Is Fire Inspection Approved?** X **Yes** **No** **NA**

Date Inspected: 11-10-2021

Comments : due every 3 years, completed by DIA, this inspection is overdue but is scheduled for the third week in December

LICENSE TYPE: X **Child Care** **Preschool (ages 3-5 meets three hours or less per day)**

Financial Type: X Profit Non-Profit NA

Accredition: Accredited NAEYC NSACA X Other NA

Program Serves: X Infants (0-23 mo.) X 2 Years X Preschool-Age X School-Age

Get-Well Evening Care X Special Needs

SCHEDULE: X Year-round School-Year Summer Only

HOURS:	*Year-round*	*School-Year*	*Summer Only*

LICENSE CAPACITY	Infants	2 Years	Preschool	School-Age	Capacity
General	8	12	20	20	60
Summer					0

QRS Rating: N/A

RECOMMENDATION FOR LICENSE:	
X	**FULL** license from 09-01-2023 to 09-01-2025
	PROVISIONAL license from
	DENIAL of initial application
	SUSPENSION of license
	REVOCATION of license

Licensing Consultant: Jill Seibert **Date:** 12-10-2024

I. IF CURRENT LICENSE IS PROVISIONAL, IDENTIFY THE CORRECTIVE ACTIONS

II. IDENTIFY THE AREAS OBSERVED ON THE VISIT:

Van Buren County Hospital Child Care Center and Preschool is located on the lower floor of a newly constructed building on the campus of Van Buren County Hospital on Highway 1 in Keosauqua. The center shares the lower level with the SWVPP. The center is on campus with the hospital in Keosauqua, IA. The building is secured by a code system for staff and parents. All doors are always locked. The upper level of the building is a medical clinic associated with the hospital. The center consists of 4 child care program areas, an office, a lactation room, and a full kitchen. The center provides full day child care services to ages infant through school age year round and an early childhood educational program to preschool age children during the school year. The center is owned and operated by Van Buren County Hospital. The director is Caitlyn Boller (2024). Ms. Boller has worked at the program since 2021 and possesses an AA. She has 5 years' experience in licensed child care as a whole. Tami Drish is the former onsite supervisor at the center and served in that position for 6 years. She is teaching full time now but is on site. She exceeds 75 points needed to obtain OSS role. Another on site supervisor will be appointed, Bobbie Kildow. OSS Kildow has been working at the program since 2022.

On4/8/ 24 and 11/18/ 24 I made unannounced off year visits to Van Buren County Hospital Child Care Center and Preschool and observed all program areas at that time. Other visits were made to the center throughout the past year. At the time of the visit, staff were actively engaged in providing the child care program to the children. I met with Director Boller during the visits.

The visits consisted of classroom review and observations of activities, ratios, nutritional practices, health and safety practices, playground observation, field trip and transportation practices, and administrative review.

Hours of operation: 5:30 am to 6:00pm M-F 6 weeks to 12 years of age

The preschool program spans 34 weeks of the year from September to May. Preschool hours are from 9:00 am to 11:30 am on Tuesday, Wednesday, and Thursday each week. The preschool incorporates team teaching, which offers a wide variety of educational experiences for the children. Creative Curriculum is utilized.

Center Nutrition Practices Observed:

Meals are served family style in the classrooms and posted menus indicate that minimum nutritional requirements are met. The kitchen contains new equipment, sufficient storage for center food, and sufficient dish washing capacity to accommodate a center of this size. Thermometers are in refrigeration and freezer units. The center participates in CACFP. The kitchen was clean and orderly during the visit. No food was stored on the floor and no expired food items were present. Any open food was stored in sealed containers.

Center Health and Safety:

The center administers prescription and non-prescription medication in accordance with licensing regulations, physician directions, and parental consent. The center is in compliance with regulations regarding staff and child hand washing,

storage and maintenance of a first aid kit, emergency plans and drills for fire and tornado, environmental testing (radon, carbon monoxide detectors and fuel burning appliances annual inspection) and the maintenance of any necessary detection equipment, and general regulations regarding safety and sanitation policies and procedures. All opening staff have a checklist they submit to the Director daily.

Center Playground:

The center has a fenced and naturally shaded outdoor play area immediately beside the center. The area currently features a commercial climbing and play structures and surfacing of adequate depth. A new natural outdoor play environment was added 3 summers ago for school age children. The center should consult the Outdoor Weather Watch to determine if outdoor play is appropriate in varying weather conditions. A first aid kit and any emergency medications are taken outdoors with the children. Monthly playground inspections are performed and documented.

Center Transportation Arrangements/Field Trips:

The center complies with rules regarding an extra staff member during transportation and field trips. All children have field trip permission slips on file. Emergency contacts and a first aid kit are taken each trip.

Center Administrative Records:

Curriculum, schedules and routines are implemented daily. CCR&R are available for consultation if a room is having issues or needs recommendations.

The center is in compliance with regulations regarding required notices and postings and required written policies provided to parents in the form of a parent handbook. Staff and child records are examined annually.

Staff and child records are complete and well organized. Information reviewed in staff files are Iowa SING checks, FBI Fingerprint results, professional development training hours, CPR/1st Aid training, Mandatory Reporter training, updated staff physicals.

The new Director tracks child file information. Information reviewed annually include child physicals and immunization records, emergency contacts, pick up authorizations and dental and medical contact information. The files must be updated by parents each year.

The center works closely with the early childhood coordinator, offering a balanced transition into primary school.

The center has an Emergency Preparedness Plan specific to this site. Staff have been trained on it annually and have signed and dated acknowledgement of such.

III. IDENTIFY THE OBSERVED STRENGTHS OF THE CENTER:

The center started a monthly newsletter called “THE WEE WARRIOR”.
The Center has a website: http://vbch.org/our-services/child-care-and-preschool.html
The hospital performs and Internal Health and Safety Report on the center annually.
The center has achieved and maintained QRS 4-Star status. They will not attempt to get to Level 5 due to ECKERS expectations.
The center is treated monthly for pest control.
Staff meetings are held monthly.
The Center Director works with CCR&R Consultant Malia Love and IDPH Child Care Nurse Consultant Amy Hayes on a regular basis.

IV. IDENTIFY THE ASPECTS OF OPERATION THAT FALL BELOW THE STANDARDS REVIEWED:

1. 109.11(3)a Center shall ensure that:

Facility and premises are sanitary, safe, and hazard free.
Adequate indoor and outdoor space is provided. The outdoor area shall include safe play equipment and area of shade.
Sufficient space provided for dining.
Sufficient lighting shall be provided.
Sufficient ventilation.
Sufficient heating.
sufficient cooling.

Sufficient bathroom and diapering facilities.
Equipment, including kitchen appliances, are maintained so as not to result in burns, shock, or injury to children.
Sanitation and safety procedures for the center are developed and implemented to reduce risk or injury or harm to children and reduce transmission of disease. Due every 3 years, This inspection is completed by DIA, this inspection is overdue but is scheduled for the third week in December. The Director ensured the inspection would be completed and all recommendations followed..

V. SPECIAL NOTES/RECOMMENDATIONS:

Center violations have decreased since an on site supervisor has been added. It is imperative this program have a Director and OSS. It is duly noted that every year violations have decreased and been consistently low the past five years.

Based upon this review, it is recommended that this center remain in Full licensing status. The center is directed to continue to monitor day to day practice and adjust accordingly to continue to ensure licensing rule is met consistently. It is important to note, all HHS licensing standards and procedures must be maintained during the renewal period.

HHS encourages you to contact your local nurse consultant Amy Hayes. Child Care Nurse Consultants work with child care and early education businesses. Businesses may call or send questions to a child care nurse consultant about health and safety policies, health programs, health of personnel, and specific child health or safety issues. Please visit the following website for more information. http://idph.iowa.gov/hcci/consultants The center has met with Amy Hayes regarding IQ4K.

CCNC Hayes reported on 8/21/23, " I had 9 technical assistance and 5 onsite visits. Most of the TA's were centered around a child that had seizures. I was there in September 2022 for education for Med admin.

4-12-2023 I did handwashing with the children. My other onsite visits were just me stopping in and seeing if they needed anything.

Thanks,
Amy

Amy Hayes BSN RN
Child Care Nurse Consultant
Immunization Nurse
Lead & TB Nurse

Lee County Health Department"

DHS encourages you to contact Child Care Resource and Referral consultant Malia Love. They offer centers assistance with meeting the DHS regulations, QRS, infant/toddler concerns, room arrangement and environment, developmental concerns, Best Practice information, CDA assistance, or any questions or concerns you may have. Please visit the following website for more information: http://www.iowaccrr.org The center has met with Consultant Malia Love regarding IQ4K.

Consultant Love reported the following, "These are my on-site visit to VBCH. I was not able to look through the whole building as most of our work was around i-Power, Training and IQ4K.

12/16/2022- Met with Caitlyn and discussed Policies, Staff Trainings, and Updating I-power Profiles for all staff. I followed up with the i-Power Tutorial videos.

3/24/2023- Met with the program, they finished updating their i-Power accounts and Policies.

5/16/2023-Discussed training for staff and the IQ4K program training reimbursement

6/22/2023- Went over IQ4K paperwork and cleaned up i-Power from staff who had left or changed roles
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*Note: If you are the Child Care Center Director and you feel something is unclear or unjustly cited, please contact your DHS Licensing Consultant to discuss the issue. The child care director may also send a response which will be placed in the licensing file.

*Note: If you are a member of the general public, there may be additional information contained in the public file. You may contact the DHS Licensing Consultant to inquire.