

Iowa Department of Human Services
CHILD CARE CENTER EVALUATION AND RECOMMENDATION FOR LICENSE

Name of Center: Manning Child Care Center **Enrollment:** 64 **License ID No. (Reapplications):** 13188

Street: 123 Main Street Ste A **City:** Manning Iowa **Zip:** 51455 **County:** Carroll

Mailing Address: PO Box 243, Manning, IA, 51455

Director's Name: Michelle Starman **Phone Number:** 712-655-5437

On-Site Supervisor(s): Melissa Orr, Alison Karsteen, Estel Wittrock **E-Mail:** mccc@mmctsu.com

Date(s) of Visit: 06-05-2018

X **Licensing Visit** X **Unannounced Visit** **Off Year Visit** **Administrative Change**

LICENSING VISITS

New Application	X	Re-Application	NA
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Signed Application (470-0722) Received

X	Yes	No	NA	Date Signed: 05-23-2018
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FIRE INSPECTION	X	State	Local	NA	Is Fire Inspection Approved?	X	Yes	No	NA
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Date Inspected: 06-06-2018

Comments : State Fire Marshal inspections are due every three years. The inspector was at the center the same time this consultant was present and gave verbal confirmation the center passed their fire inspection.

LICENSE TYPE:	X	Child Care	Preschool (ages 3-5 meets three hours or less per day)						
Financial Type:		Profit	X	Non-Profit	NA				
Accreditation:		Accredited		NAEYC	NSACA	Other	X	NA	
Program Serves:	X	Infants (0-23 mo.)	X	2 Years	X	Preschool-Age	X	School-Age	
		Get-Well		Evening Care		Special Needs			
SCHEDULE:	X	Year-round		School-Year		Summer Only			

HOURS:	<u>Year-round</u>	<u>School-Year</u>	<u>Summer Only</u>
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LICENSE CAPACITY	Infants	2 Years	Preschool	School-Age	Capacity
General	16	16	18	34	84
Summer					0

QRS Rating: N/A

RECOMMENDATION FOR LICENSE:	
X	FULL license from 07-01-2018 to 07-01-2020
	PROVISIONAL license from
	DENIAL of initial application
	SUSPENSION of license
	REVOCACTION of license

Licensing Consultant: Nate Knepper

Date: 06-06-2018

I. IF CURRENT LICENSE IS PROVISIONAL, IDENTIFY THE CORRECTIVE ACTIONS

N/A.

II. IDENTIFY THE AREAS OBSERVED ON THE VISIT:

A full licensing visit was conducted on 6/5/18. The director was present throughout the visit.

All areas of the program were observed. These areas observed consisted of classroom observations and activities, ratios, nutritional practices, health and safety practices, playground observation, field trip and transportation practices, and administrative review.

Manning Child Care Center is a center overseen by a Board and located in a downtown building that also houses Caleris, which is a marketing company. The center opened in 9/2002. The center uses their own learning curriculum that is based off of several other curriculums. Children served range from six weeks in age to 12 years in age. The center is open year-round and also provides a drop-in service for families; although 24 hour notice is recommended.

The center director is Michelle Starman. Michelle has her AA degree in Child Development and has been the director since 2010. Melissa Orr, Alison Karsteen, and Estel Wittrock are the on-site supervisors at the center. All three individuals have several years' experience working in child care and meet the qualifications for their positions.

III. IDENTIFY THE OBSERVED STRENGTHS OF THE CENTER:

There is a secure entrance into the building. The center is using the Pro-Care system. Parents/guardians use their electronic fingerprint to gain access. Other visitors have to ring a doorbell and be let in by staff.

The center employs a full-time cook

The center has a Facebook page.

The center participates in NAP SACC (physical activities and good nutrition program for children).

The center participates in the food program (CACFP).

Parents receive a monthly newsletter (also an email option for the newsletter).

The center will provide a certain brand of formula as well as baby food for infants if needed.

Staff bios are posted in the main hallway.

Several tenured staff work at this center. There is an employee incentive system in place.

The center has good partnerships with other businesses in the community as well as Zion Lutheran Preschool in town.

The director feels she has a very supportive and engaging Board.

The director has quarterly staff meetings with other directors in the surrounding area.

The center has painted some of the interior of the building within the past year.

The center is a pick up and drop off site for school-age children.

There is an indoor play area when weather does not permit outdoor play.

Staff files were nicely organized.

The center is a drop in center.

IV. IDENTIFY THE ASPECTS OF OPERATION THAT FALL BELOW THE STANDARDS REVIEWED:

109.9(1)d: All files contain a pre-employment physical exam report completed within six months prior to hire and at least every three years. Physical exams shall be documented on form 470-5152, Child Care Provider Physical Examination Report.

Number not in compliance: One staff member got a physical after she started employment.

109.11(3)a: Center shall ensure that: Facility and premises are sanitary, safe, and hazard free. Adequate indoor and outdoor space is provided. The outdoor area shall include safe play equipment and area of shade. Sanitation and safety procedures for the center are developed and implemented to reduce risk or injury or harm to children and reduce transmission of disease.

1. There is not enough pea gravel in one area by the wooden play structure. THIS IS AN ISSUE FOR THE THIRD YEAR IN A ROW. THE CENTER IS LOOKING INTO A GRANT TO REPLACE THE PLAYGROUND SURFACING AND THIS IS NEEDED AS THE PEA GRAVEL DOES NOT STAY AS THE GROUND IS SLOPED.

2. Items should not be stored on diapering tables. THIS ISSUE WAS CORRECTED IN THE SECOND INFANT CLASSROOM AFTER IT WAS POINTED OUT.

3. The first-aid kit in the school-age classroom should be moved to a higher shelf rather than a lower shelf.

109.12(5)b: Infants diapered in a sanitary manner as needed in central diapering area..

he diaper mat in the infant classroom is embroidered which creates cleaning and disinfecting issues. This mat should be removed or it can be replaced with a non-embroidered mat.

V. SPECIAL NOTES/RECOMMENDATIONS:

The center director had the link to reports website. . All centers are now responsible for printing out their own licensing visit reports.

Radon testing is due every two years and was last tested 2/27/17 - 3/3/17. All classrooms came back with radon levels below the 4.0 cutoff.

The annual furnace inspection was completed on 2/5/18.

It was noted the center only does walking field trips around the surrounding area.

A new, full, two-year license is recommended.

If you are the Child Care Center Director and you feel something is unclear or unjustly cited, please contact your consultant at 515-725-2654 or email nkneppe@dhs.state.ia.us so that we may discuss the issue. You may also send a letter that will be included in your licensing file noting any disagreement you may have with this report.

*Note: If you are a member of the general public, there may be additional information contained in the public file. You may contact the DHS Licensing Consultant to inquire.

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