Health and Human Services

Iowa Department of Health And Human Services

CHILD CARE CENTER ANNUAL EVALUATION

Name of Center: DCY School-Age Program-Table Mound

Provider No.: 46446

Address: 100 Tower Dr, Dubuque, IA, 52003

County: Dubuque

Director's Name: Kellee Peil Roussel

On-Site Supervisor: Elisheba Richard

Phone Number: 5635563371

E-Mail: dgustafson@dubuquey.org

HHS Visit Date: 02/11/2026

Licensing Period: 02/01/2026 to 02/01/2028

Fire Inspection:

Date Inspected: 12/21/2023

Comments:

Report Visit Type:

- [ ] PTO
- [X] Licensing Visit
- [ ] Drop In
- [ ] Administrative Change

License Type:

- [X] Full
- [ ] Provisional

Quality initiative:

- [ ] Accrediation

Program Duration:

- [ ] Year-Round
- [X] School Year
- [ ] Summer Only

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HOURS:	*Year-round*	*School-Year*	*Summer Only*
Sunday			
Monday		6:30 AM to 6:00 PM	
Tuesday		6:30 AM to 6:00 PM	
Wednesday		6:30 AM to 6:00 PM	
Thursday		6:30 AM to 6:00 PM	
Friday		6:30 AM to 6:00 PM	
Saturday			

Program Population Served:

- [ ] Infant(0-<24 Months)
- [ ] Toddler
- [ ] PreSchool
- [X] School Age
- [ ] All Ages

LICENSE CAPACITY	Infants	2 Years	Preschool	School-Aged	Capacity
General				50	50
Summer					0

1. Basic Overview

An unannounced licensing visit was completed at this center on 2/11/26. Staff files were reviewed at a separate visit on 2/17/26. This program is owned and operated by the Dubuque Community YMCA (DCY) and is located in the Table Mound Elementary School building by agreement with the school. Kellee Peil Roussel is the center director for all DCY school age licensed child care programs. Kellee is qualified with a certificate in child development from a community college, several years of previous work in child care centers prior to coming to the DCY, and having completed additional training. Kellee did arrive at the center during the visit. Elisheba Richard is the approved on site supervisor, and she was present along with another staff. This center serves school age children from this school only. The program operates on school days only.

The cafeteria/multi-purpose room is the primary space for this center. The center may also use the art room, gym, or library if the cafeteria is not available; however, the center has been advised that those rooms will need to meet all licensing requirements including capacity requirements before each use. The center uses tables set up for activities. The center has storage space for their materials in the cafeteria. The center uses separated boys and girls hallway restroom areas. Children do have to travel from the program space for all toilet and hand washing functions.

The center provides snack during the after school portion of the program. The center does participate in the CACFP. Snack is prepared and supplied by the Dubuque Community YMCA Early Learning Center building kitchen. Snack items are brought to the center site.

2. Identify Observed Strengths of the program

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The center is well managed by both the center director and the on site supervisor. The center provides a needed service to the children and families in this area. The center reports a good relationship with the school. Program materials are highly organized, and the staff set activities out at the tables for children and staff were observed to be engaged with the children in activities. The staff appear to work well together. The staff appeared to know the children well and the children responded well to the staff. Child and staff files and other required licensing documentation were again found to be highly organized.

3. Identify the aspects that fall below the standard

N/A

4. Any corrective action plans, provisional license, and safety plans-steps to get into compliance

N/A

5. Special Notes/Recommendations

1. Ensure menu is posted where it is visible to parents along with the other required postings.

The center will continue with a full license. The center is directed to correct the items cited and the items noted above in this section of the report so that corrections are obvious and remain in compliance. This report does not require a written response. Thank you.

Date: 03/02/2026

HHS Licensing Consultant: Heidi Hungate

Non-compliance with any of the mandated regulatory requirements listed above may lead to the cancellation or revocation of your Child Care License. Please take steps necessary to completely address each of the violations noted above.

Child Care Resource and Referral is an excellent resource for providers to access training options and support in your area. You can reach Child Care Resource and Referral at **https://iowaccrr.org**.