

**Iowa Department of Human Services  
CHILD CARE CENTER EVALUATION AND RECOMMENDATION FOR LICENSE**

**Name of Center:** Busy Hands Preschool and Daycare Center      **Enrollment:** 25      **License ID No. (Reapplications):** 20243

**Street:** 14506 170th ST      **City:** Letts      Iowa      **Zip:** 52754      **County:** Louisa

**Mailing Address:** 14506 170th ST, Letts, IA, 52754

**Director's Name:** Betsy Clements      **Phone Number:** 319-726-3634

**On-Site Supervisor(s):** N/A      **E-Mail:** bclements@lmcsd.org

**Date(s) of Visit:** 05-23-2018

**Licensing Visit**      X      **Unannounced Visit**      X      **Off Year Visit**      X      **Administrative Change**

**LICENSING VISITS**

**New Application**      X      **Re-Application**      NA

**Signed Application (470-0722) Received**      X      **Yes**      No      NA      **Date Signed:** 02-21-2017

**FIRE INSPECTION**      X      **State**      Local      NA      **Is Fire Inspection Approved?**      X      **Yes**      No      NA

**Date Inspected:** 05-26-2017

**Comments :** Does Comply.

**LICENSE TYPE:**      X      **Child Care**      **Preschool (ages 3-5 meets three hours or less per day)**

**Financial Type:**      Profit      X      Non-Profit      NA

**Accreditation:**      Accredited      NAEYC      NSACA      Other      X      NA

**Program Serves:**      Infants (0-23 mo.)      2 Years      X      Preschool-Age      X      School-Age

Get-Well      Evening Care      Special Needs

**SCHEDULE:**      Year-round      X      School-Year      Summer Only

<b>HOURS:</b>	<u>Year-round</u>	<u>School-Year</u>	<u>Summer Only</u>		
<b>LICENSE CAPACITY</b>	Infants	2 Years	Preschool	School-Age	Capacity
General			16	25	41
Summer					0

**QRS Rating:**   N/A

<b>RECOMMENDATION FOR LICENSE:</b>	
X	<b>FULL</b> license from 04-01-2017 to 04-01-2019
	<b>PROVISIONAL</b> license from
	<b>DENIAL</b> of initial application
	<b>SUSPENSION</b> of license
	<b>REVOCACTION</b> of license

Licensing Consultant: Heidi Brown

Date: 05-24-2018

**I. IF CURRENT LICENSE IS PROVISIONAL, IDENTIFY THE CORRECTIVE ACTIONS**

N/A

**II. IDENTIFY THE AREAS OBSERVED ON THE VISIT:**

Busy Hands Preschool and Daycare offers preschool programming and before/after school care. They utilize two classrooms in the L&M Elementary School.

An unannounced visit was completed on 5/23/18. All programming space was observed.

The center's approved fire inspection was completed on 5/26/17.

The director is Betsy Clements. The director started in 2012. Betsy has a Bachelor's Degree in Early Childhood Education.

The center provides child care for approximately 25 children.

**III. IDENTIFY THE OBSERVED STRENGTHS OF THE CENTER:**

- The director and 3 year old preschool both have Early Childhood Degrees.
- The center has extended hours to provide quality child care for working parents.
- The center is clean and welcoming to those who enter.
- The children have access to a wide variety of education activities.
- Staff interactions with the kids were very pleasant and nurturing.

**IV. IDENTIFY THE ASPECTS OF OPERATION THAT FALL BELOW THE STANDARDS REVIEWED:**

109.9(1)b: All files contain:A signed copy of DHS Criminal History Record Check, Form B, that was submitted prior to employment. A copy of Request for Child Abuse Information.Copies of the results of Iowa records checks conducted.Copies of national criminal history check results.Any Department-issued documents sent to the center related to records check.

-Number not in compliance: 2

109.10(1)a: Preschool (for children five years and younger not enrolled in school): Physical exam report submitted within 30 days of admission, was obtained no more than 12 months prior to admission, is signed by a licensed MD, DO, PA, or ARNP, and contains health history; present health status including allergies, medications, and acute/chronic conditions; and recommendations for continued care if necessary.

-Number not in compliance: 2

109.11(3)a: Center shall ensure that: Facility and premises are sanitary, safe, and hazard free.

-Dirt with fertilizer, staff purses and cleaning supplies were accessible to the children. These items must be stored inaccessible to children at all times.

## **V. SPECIAL NOTES/RECOMMENDATIONS:**

Based upon this review, it is recommended that this center remain in Full licensing status. The center is directed to correct the items listed in Section IV. The director gave me a verbal commitment that the noted rule violations would be promptly corrected. It is important to note, all DHS licensing standards and procedures must be maintained during the renewal period.

The center's director requested that capacity be increased from 38 to 41. This was approved based on their square footage and restroom space.

Note: If you are the Child Care Center Director and you feel something is unclear or unjustly cited, please contact me (563-263-9302 or [hbrown@dhs.state.ia.us](mailto:hbrown@dhs.state.ia.us)) so that we may discuss the issue. If necessary, I can make a notation in your record. You may also send a letter that will be included in your licensing file noting any disagreement you may have with this report. If you have the need for any additional information discussed during my visit, please contact me and I will forward the information to you. Thank you.

Note: If you are a member of the general public, there may be additional information contained in the public file. You may contact the DHS Licensing Consultant to inquire.

I encourage you to contact your local nurse consultant. Child Care Nurse Consultants work with child care and early education businesses. Businesses may call or send questions to a child care nurse consultant about health and safety policies, health programs, health of personnel, and specific child health or safety issues. Please visit the following website to find out who your consultant is: <http://idph.iowa.gov/hcci/consultants>

I encourage you to contact Child Care Resource and Referral. They offer centers assistance with meeting the DHS regulations, QRS, infant/toddler concerns, room arrangement and environment, developmental concerns, Best Practice information, CDA assistance, or any questions or concerns you may have. Please visit the following website to find out who your consultant is: [http://www.iowaccrr.org/who\\_we\\_are/region\\_5/](http://www.iowaccrr.org/who_we_are/region_5/)

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