Iowa Department of Human Services
CHILD CARE CENTER EVALUATION AND RECOMMENDATION FOR LICENSE

Name of Center: St Teresa of Calcutta Child Care Center **Enrollment:** 58 **License ID No. (Reapplications)** 19146

Street: 416 E Main St **City:** Ossian Iowa **Zip** 52161 **County:** Winneshiek

Mailing Address: 414 E Main St, Ossian, IA, 52161

Director's Name: Erika Schmitt **Phone Number:** 563-532-9250

On-Site Supervisor(s): Erika Schmitt **E-Mail:** eschmitt@st-teresa.pvt.k12.ia.us

Date(s) of Visit:

Licensing Visit **Unannounced Visit** **Off Year Visit** X **Administrative Change**

LICENSING VISITS

New Application **Re-Application** X **NA**

Signed Application (470-0722) Received **Yes** **No** X **NA** **Date Signed:**

FIRE INSPECTION X **State** **Local** **NA** **Is Fire Inspection Approved?** X **Yes** **No** **NA**

Date Inspected: 07-19-2021

Comments : Compliance on 10/26/21.

LICENSE TYPE: X **Child Care** **Preschool (ages 3-5 meets three hours or less per day)**

Financial Type: Profit X Non-Profit NA

Accredition: Accredited NAEYC NSACA Other X NA

Program Serves: X Infants (0-23 mo.) X 2 Years X Preschool-Age X School-Age

Get-Well Evening Care Special Needs

SCHEDULE: X Year-round School-Year Summer Only

HOURS:	*Year-round*	*School-Year*	*Summer Only*

LICENSE CAPACITY	Infants	2 Years	Preschool	School-Age	Capacity
General	15	12	51	15	93
Summer					0

QRS Rating: 3

RECOMMENDATION FOR LICENSE:	
X	**FULL** license from 06-01-2021 to 06-01-2023
	PROVISIONAL license from
	DENIAL of initial application
	SUSPENSION of license
	REVOCATION of license

Licensing Consultant: Becky Frost **Date:** 05-01-2023

I. IF CURRENT LICENSE IS PROVISIONAL, IDENTIFY THE CORRECTIVE ACTIONS

N/A

II. IDENTIFY THE AREAS OBSERVED ON THE VISIT:

On 05/11/22 I made an unannounced off year licensing visit to St. Teresa of Calcutta Child Care Center in Ossian. I met with Erika Schmitt, the director. Ms. Schmitt started with the program in May 2019. She was an on-site supervisor prior to becoming the director. She has an AAS in an unrelated field but has taken many hours of child care training. Kristen Kriener is the principal at St. Teresa of Calcutta School. Debby Schmitt is the business manager. The child care program employs fifteen staff members.

The center is in a free-standing building adjacent to the St. Teresa of Calcutta School. It operates Monday through Friday 6:00 am until 6:00 pm and serves children ages 6 weeks to twelve-years-old. There are currently 58 children enrolled. The preschool program located in the school is also under the license. The preschool serves three and four-year-old children Monday through Thursday from 8:00 am until 3:15 pm. The four-year-old preschool class was previously licensed under DHS but is now regulated by the Department of Education.

The program operates out of three rooms inside the child care center: the infant room, the toddler room (one-year-old), the two-year-old/preschool/school-age room. Also under the license is one preschool room located in St. Teresa of Calcutta School. The school-age children and preschool children also use this room for child care. An inspection of each room was completed. Windows provide natural lighting. The rooms are decorated with the children's art projects, and posters to assist the children with the learning process, such as the alphabet, shapes, colors and numbers. There is an area for circle time.

The centers observed on the day of the licensing visit include library, Lego/blocks, table toys, games, puzzles, transportation, computers, art, dramatic play, Play-Doh, writing, math, sensory table and music. Centers were arranged in a manner that allowed easy movement between activities, but it also allowed for clear supervision by staff members. Materials were in good condition. The materials are located at child level so they were easily accessible to the children.

During the summer the school-aged children use the school gym as program space also.

The program uses a variety of resources to prepare lesson plans. Activities are planned around monthly themes. Lesson plans were available for review in all the rooms.

There was a phone with emergency numbers in each room. Emergency fire and tornado procedures and evacuation diagrams were posted by the main program doors and outdoor exits. A daily schedule was posted in each room.

I reviewed documentation of monthly fire and tornado drills. Fire and tornado drills must be practiced every month. Fire drills were not practiced in March, May or September 2021. Tornado drills were not practiced in May, June or September 2021. Fire and tornado drills must be practiced on separate dates and they should be practiced in both the morning and afternoon. The preschool room must also be practicing both drills every month. I reviewed documentation of monthly playground inspections. There was no documentation for May, September or October 2021 and March 2022. Playground inspections must occur every month.

A radon test was completed in June 2021 and is good for two years. The results were within the EPA recommended guidelines. A radon mitigation system was installed in the child care center. You must do radon testing in the preschool room also.

The last documentation for a fuel burning inspection was in June 2020 and no concerns were noted at that time. However, fuel burning inspections must occur every year and you must provide documentation of the inspection. A carbon monoxide detector was on site and is in the two-year-old/preschool/school-age room in the daycare on one of the pillars and near the sink in the four-year-old preschool room in the school. Outlets were protected. The fire marshal inspection occurred on 07/19/21 with compliance on 10/26/21.

The center participates in the Child and Adult Care Food Program (CACFP). The program provides breakfast, lunch and an afternoon snack. Breakfast and lunch are provided by St. Teresa of Calcutta School and brought over to the center. Breakfast is brought over with lunch and maintained in the refrigerator in the kitchen to be prepared and served by the center staff the following morning. The menus are prepared by the school cook, including during the summer months. A new menu is prepared every two weeks. Menus and allergies were posted. Family style is not being used. Terri Zell is the cook. Food items were stored according to NHSPS guidelines.

There is a refrigerator in the kitchen and thermometers were present. Dishes are washed using a dishwasher and there are two sinks to use the three-step method when necessary.

In the child care center the program is having parents provide the snack for the children. They must provide two creditable snack items and they must be documented for me to review during licensing visits. The program is not currently keeping snack menus. This must occur and they must be available for review during licensing visits.

In the infant room, the parents provide formula and baby food and the center provides cereal and snacks for the children. Bottles are washed in the room using the three-step method or sent to the kitchen and put through the dishwasher.

The ProCare app is being used in each room. It is used to provide daily sheets to the children under the age of two.

Currently the one-year-old children are eating breakfast in the dining area with the children who are two years old and older. Children under the age of 18 months cannot be in the same rooms as children two and older. The children must remain in a separate room to eat.

The center uses Sani-Tyze on the food tables. Oxivir Tb is used to disinfect the changing tables.

The parent board is located near the primary entrance which is in the rear of the center and in the preschool classroom in the school on a chalk board. The mandatory reporter, child care consultant and the handbook availability were posted in the child care center. The license was conspicuously hung. A no-smoking sign was posted at the entrance. The mandatory reporter poster is required and was not posted in the preschool room in the school. Please correct this.

You must cover all the outlets in the preschool room. In the infant room you must post handwashing procedures near the sink in the bathroom and diaper changing procedures near the changing table.

In the infant room there is a wall between the space where the cribs are and the space where children are when they are awake. Staff members must always position themselves so they can see both sides if there are children on both sides.

In the infant room there were medication sheets for diaper creams and over the counter medications that were not signed by parents or completely filled out. Parents must complete the form and sign it prior to medicated products being used on children.

In the medication box stored in the kitchen there was a prescription medication. For prescription medications there must be documentation every day the medication is in use. If the medication is provided the staff member must document the time and date. If the prescription is not given the staff member must document a reason why it was not given.

I observed the staff members to have terrific interaction with the children. They interacted at the children's level and offered them choices. They were nurturing with upset children. The entertained children with songs and counting while they were waiting go outside. They were great at counting children as they left the room and when they arrived at their new location. Staff members were assisting the children with craft project and were patient with the children. In the infant room the staff member had great knowledge of the children's routines. She interacted with the children on the floor. The children seemed to enjoy and feel comfortable in the program.

III. IDENTIFY THE OBSERVED STRENGTHS OF THE CENTER:

The program has a Quality Rating System (QRS) level of 4 that expires on 05/31/23 in the preschool room and a QRS level of 3 in the child care center that expires on 06/30/23.

Ms. Schmitt there is good staff morale even though they are short staffed. Staff members help where and when they can.

Ms. Schmitt states their staff turnover has decreased over the last year.

The center is in a secured building.

The center uses ProCare software to communicate with parents and for signing in and out of the center.

The center is a bus stop for South Winneshiek School, which helps with school-age enrollment.

The center partners with the Catholic school so they can use the school gym and a room for the preschool program.

Ms. Schmitt states they have a great summer program. They keep the children active. They walk to local playgrounds and parks in town. They plan a field trip every Tuesday during the summer months to local parks, businesses and attractions in the area. Children eighteen months and older go on field trips when it is age appropriate. They contract bussing through NEICAC transit. The have busses equipped with five-point harnesses for the smaller children. The go swimming every Friday weather permitting at Calmar pool. They arrange swimming lessons for the older children before the pool opens on Friday.

Ms. Schmitt states the location is a strength. They are located next to the school so they can walk the children to and from school. They are also allowed to use the school kitchen, gym and playground.

IV. IDENTIFY THE ASPECTS OF OPERATION THAT FALL BELOW THE STANDARDS REVIEWED:

109.10(3)b: For every day an authorization for medication is in effect and child is in attendance, there shall be a notation of administration including the name of medicine, date, time, dosage, given or applied, and the initials of the person administering the medication or the reason the medication was not given.

109.10(15)b: Emergency instructions, phone numbers, and diagrams for fire, tornado, and flood shall be visibly posted and documented at least once a month for fire and tornado. Records shall be maintained for current and previous year.

109.11(2): A safe and properly equipped area is provided for infants that does not allow for intrusion by children over two years of age.
Children over age two who remain in the infant area are placed at the recommendation of a physician or AEA due to a significant developmental delay. Children are placed for a limited time with DHS approval if doing so does not pose a threat to the infants.

109.11(3)d: Record of monthly inspections of outdoor recreation area and equipment shall be kept.

109.11(7)c: All centers: Annual inspection prior to heating season of all fuel-burning appliances to reduce risk of carbon monoxide poisoning and shall install one carbon monoxide detector on each floor that conforms to UL Standard 2034.

109.15(2): Center shall follow minimum CACFP menu patterns for meals and snacks.Menus planned one week in advance, made available to parents, and kept on file with substitutions noted.Avoid foods with high incident rate of causing choking.

V. SPECIAL NOTES/RECOMMENDATIONS:

A full license is issued for the remainder of the licensing period. All DHS licensing standards and procedures must be maintained during the renewal period.

An administrative change is being made to name Terri Zell as the director of the program. She started at the center on 09/15/21 and became the director on 07/01/22. She has a diploma in early childhood education.

On 05/01/23 an administrative change is being made to name Erika Schmitt the interim director for the program. Terri Zell has left the program. Ms. Schmitt was the director prior to Ms. Zell.

*Note: If you are the Child Care Center Director and you feel something is unclear or unjustly cited, please contact your DHS Licensing Consultant to discuss the issue. The child care director may also send a response which will be placed in the licensing file.

*Note: If you are a member of the general public, there may be additional information contained in the public file. You may contact the DHS Licensing Consultant to inquire.