Iowa Department of Human Services
CHILD CARE CENTER EVALUATION AND RECOMMENDATION FOR LICENSE

Name of Center: Lewis Central Lucky Children **Enrollment:** 150 **License ID No. (Reapplications)** 7215

Street: 4125 Harry Langdon BLVD **City:** Council Bluffs Iowa **Zip** 51503 **County:** Pottawattamie

Mailing Address: 4125 Harry Langdon BLVD, Council Bluffs, IA, 51503

Director's Name: Jessica Walter **Phone Number:** 712-366-8301

On-Site Supervisor(s): **E-Mail:** Jessica.walter@lewiscentral.org

Date(s) of Visit: 03-27-2024

Licensing Visit X **Unannounced Visit** X **Off Year Visit** **Administrative Change**

LICENSING VISITS

New Application **Re-Application** X **NA**

Signed Application (470-0722) Received **Yes** **No** X **NA** **Date Signed:**

FIRE INSPECTION **State** X **Local** **NA** **Is Fire Inspection Approved?** X **Yes** **No** **NA**

Date Inspected: 08-21-2023

Comments :

LICENSE TYPE: X **Child Care** **Preschool (ages 3-5 meets three hours or less per day)**

Financial Type: Profit X Non-Profit NA

Accredition: Accredited NAEYC NSACA Other X NA

Program Serves: Infants (0-23 mo.) 2 Years Preschool-Age X School-Age

Get-Well Evening Care Special Needs

SCHEDULE: X Year-round School-Year Summer Only

HOURS:	*Year-round*	*School-Year*	*Summer Only*

LICENSE CAPACITY	Infants	2 Years	Preschool	School-Age	Capacity
General				150	150
Summer					0

QRS Rating: N/A

RECOMMENDATION FOR LICENSE:	
X	**FULL** license from 04-01-2023 to 04-01-2025
	PROVISIONAL license from
	DENIAL of initial application
	SUSPENSION of license
	REVOCATION of license

Licensing Consultant: Kathy DeGeorge-Evans **Date:** 04-03-2024

I. IF CURRENT LICENSE IS PROVISIONAL, IDENTIFY THE CORRECTIVE ACTIONS

II. IDENTIFY THE AREAS OBSERVED ON THE VISIT:

An unannounced off year licensing visit to Lewis Central Lucky Children on 3-27-2024. A second visit was made with Jessica and Jenny Wright from Human Resources at Lewis Central to review staff files. Jenny Wright completes the record checks for Lewis Central. Lewis Central Lucky Children is located in the Titan Hill Elementary School. Before and after school child care services are provided for kindergarten to fifth grade children during the school year and a full day program on in service days and during the summer. Kindergarten and first grade children are bused to Kreft Elementary School before school and are picked up after school and brought to the program. The Lewis Central School District is the owner of the program. Jessica Walter became the director on July 26, 2023, I met with Jessica on the day of my licensing visit. There are 150 children enrolled in the program.

Observation of rooms:
My off year licensing visit was made during spring break and the children were present for the full day program. The children were eating breakfast, after breakfast the children were separated into groups to play bingo or play in the gym. The program was in ratio. Staff had good interactions with the children, they were positive and having fun with the children. The Lewis Central School District is very supportive of the program. Lesson plans/activities are needed. Jessica is looking into having different clubs run by teachers/staff i.e. gardening added into the program. During the summer some field trips are taken.
The program uses the swimming pool.
The center uses the Brighwheel child care app.
A staff persons purse was accessible to the children, this is a health and safety hazard. Make sure staff place their purses/personal belongings in a place that isn't accessible to children, this may require a locked area - don't allow these items to be stored in an unlocked cabinet or drawer that is accessible to children.
Staff in the gym didn't know how many children were in the there, staff should always know how many children they are responsible for supervising and should have face to name recognition. One staff in the gym was on their phone, another staff was sitting on the floor.
Staff seemed to congregate by each other, please train staff to spread out (zone placement) in program areas i.e. gym, program room, dining area, playground etc.

Nutrition:
The school provides the snack. During school breaks the children bring their lunch. Please refrigerate the children's lunches. Jessica is checking to see if the school can provide lunch during school breaks. Even if your program isn't on the federal food program the center must follow the CACFP food program guidelines for snacks and meals.

Health and Safety:
Some monthly fire/tornado drills weren't documented. Make sure you practice and document monthly fire/tornado drills.
Radon testing is required every two years and the score must be under 4.0 pCi/L., this should be maintained by your school/Department of Education.
It was reported that your building has electric appliances, therefore an annual fuel burning inspection isn't required.
The program follows proper medication management procedures when a child is prescribed medication.

The program has a complete first aid kit.
Jessica was unable to locate the emergency policies and procedures. Please review the DHHS required emergency policies and procedures and develop the specific plans according to your program. Schools usually have a flip chart of emergency policies and procedures, you can use this and add information to reflect your program needs and add the additional DHHS emergency procedures.
Jessica wasn't aware of what the center is using for sanitizing. Please request the information from your custodial staff as to what the product is and make sure it is approved for child care. Please contact your child care nurse consultant to review the sanitizing product information. Please use the three step bottle sanitizing procedure 1. Soap/water for cleaning, 2. Water for rinsing and 3. Your EPA and child care approved product for sanitizing and disinfecting.

Transportation:
The program doesn't provide daily transportation services. The school bus provides transportation for field trips and some classes during the summer.

Playground:
The program utilizes the school playground, some monthly playground inspections weren't documented. Make sure you are documenting monthly playground safety inspections.

Administration:
Jessica has staff meetings once a month to once every other month, she also provides daily contact with staff.
Child files are maintained on Brightwheel, please make sure you have a hard copy of emergency contact information for the parents, doctor/dentist and pick up information, information must be updated annually and signed by the parent.
Staff files were reviewed 3-28-2024, some files are incomplete and need a physical, training, etc. Please review all staff files and ensure they meet the DHHS requirements. Please make sure criminal and national record checks are completed according to the requirements for DHHS.

III. IDENTIFY THE OBSERVED STRENGTHS OF THE CENTER:

Lewis Central Lucky Children is an excellent resource for the school district. Jessica is very enthusiastic and proud of the center, she has been working very hard to learn the licensing rules.

IV. IDENTIFY THE ASPECTS OF OPERATION THAT FALL BELOW THE STANDARDS REVIEWED:

109.9(1)a: All files contain statement signed by staff indicating whether they have a criminal conviction or founded child/dependent adult abuse.
Make sure all staff have a signed employee statement in their file. Employee statement form emailed to Jessica and Jenny on 4-4-2024.

109.9(1)d: All files contain a pre-employment physical exam report completed within six months prior to hire and at least every three years. Physical exams shall be documented on form 470-5152, Child Care Provider Physical Examination Report.
109.9(1)e: All files contain documentation to indicate that ongoing staff training requirements are met, including current certifications in first aid/CPR and mandatory child abuse training.
Staff files were reviewed 3-28-2024, some files are incomplete and need a physical, training, etc. Please review all staff files and ensure they meet the DHHS requirements. Please make sure criminal and national record checks are completed according to the requirements for DHHS.

109.10(15)a: The center shall have written emergency plans and diagrams for responding to fire, tornado, flood, and plans responding to intoxicated parents, and lost or abducted children.Shall have guidelines for responding or evacuating in case of blizzards, power failures, bomb threats, chemical spills, or other disasters that could create structural damage to the center or pose health hazards.If center is within 10 miles of nuclear power plant, center shall have evacuation plan. Emergency plans shall include written procedures including plans for- Evacuation to safely leave the facility- Relocation to a common, safe location after evacuation- Shelter in place to take immediate shelter when the current location is unsafe to leave due to the emergency issue- Lock down to protect children and providers from an external situation- Communication and reunification with parents or other adults Responsible for the children which includes emergency telephone numbers- Continuity of operations- To address the individual children, including those with functional or access needs.
Jessica was unable to locate the emergency policies and procedures. Please review the DHHS required emergency policies and procedures and develop the specific plans according to your program. Schools usually have a flip chart of emergency policies and procedures, you can use this and add information to reflect your program needs and add the additional DHHS emergency procedures.

109.10(15)b: Emergency instructions, phone numbers, and diagrams for fire, tornado, and flood shall be visibly posted and

documented at least once a month for fire and tornado. Records shall be maintained for current and previous year.
Some monthly fire/tornado drills weren't documented. Make sure you practice and document monthly fire/tornado drills.

109.11(3)a: Center shall ensure that: Facility and premises are sanitary, safe, and hazard free. Adequate indoor and outdoor space is provided. The outdoor area shall include safe play equipment and area of shade. Sufficient space provided for dining. Sufficient lighting shall be provided. Sufficient ventilation. Sufficient heating. sufficient cooling. Sufficient bathroom and diapering facilities. Equipment, including kitchen appliances, are maintained so as not to result in burns, shock, or injury to children. Sanitation and safety procedures for the center are developed and implemented to reduce risk or injury or harm to children and reduce transmission of disease.
A staff persons purse was accessible to the children, this is a health and safety hazard. Make sure staff place their purses/personal belongings in a place that isn't accessible to children, this may require a locked area - don't allow these items to be stored in an unlocked cabinet or drawer that is accessible to children.
Jessica wasn't aware of what the center is using for sanitizing. Please request the information from your custodial staff as to what the product is and make sure it is approved for child care. Please contact your child care nurse consultant to review the sanitizing product information. Please use the three step bottle sanitizing procedure 1. Soap/water for cleaning, 2. Water for rinsing and 3. Your EPA and child care approved product for sanitizing and disinfecting.

109.12(1): Program structure that uses developmentally appropriate practices and written program of activities planned to the developmental needs of children served.Program complements but does not duplicate school curriculum.Schedule of program is posted in a place visible to parents.
Lesson plans/activities are needed.

109.15(5)a: Sufficient refrigeration is provided appropriate to perishable food.
Please refrigerate the children's lunches.

Please send me an email by May 2, 2024 and let me know how the items listed above have been corrected.

V. SPECIAL NOTES/RECOMMENDATIONS:

A full license is recommended for 4-1-2023 to 4-1-2025.
Off year licensing visit 3-27-2024.

A referral to Child Care Resource and Referral is being made for consultation and training on a variety of areas - DHHS rules, lesson plans, staff files, emergency policies/procedures etc.
Please contact your child care nurse consultant Nora Evans RN, BSN M: 712.828.1386 nora.evans@pottcounty-ia.gov or Jennifer Minchew RN, BSN P: 712.242.1155| EXT: 1136|M: 712-828-0176, 600 S 4th Street | Council Bluffs, IA 51501 to review your sanitizing product

Please send me an email by May 2, 2024 and let me know how the noncompliance items listed above have been corrected.

*Note: If you are the Child Care Center Director and you feel something is unclear or unjustly cited, please contact your DHS Licensing Consultant to discuss the issue. The child care director may also send a response which will be placed in the licensing file.

*Note: If you are a member of the general public, there may be additional information contained in the public file. You may contact the DHS Licensing Consultant to inquire.