

01/18/2023

Ameche Child Care LLC
1245 Loras BLVD
Dubuque, IA 52001

Dear Child Care Provider:

This letter is in regards to the compliance visit at your Registered Child Development Home C conducted on 01/17/2023. Iowa Code Chapter 237A and 441 Iowa Administrative Code, Chapter 110, describes specific requirements that must be met by a Registered Child Development Home. Your home is rated a 1 on the voluntary Quality Rating and Improvement System. The following areas were out of compliance at the time of the visit:

FINDINGS:**Identify FINDINGS in each area of non-compliance.**

441 IAC 110.6 Limit. Except as provided in subrule 110.6(3), no greater number of children shall be received for care at any one time than the number authorized on the registration certificate.

441 IAC 110.7**Provider Requirements**

441 IAC 110.8 Standards. Conditions in the home are safe, sanitary, and free of hazards.

441 IAC 110.8(1)**Facility Requirements**

441 IAC 110.8(1)“a” The home shall have a nonpay, working land-line or mobile telephone with emergency numbers posted for police, fire, ambulance, and the poison information center. The number for each child’s parent, for a responsible person who can be reached when the parent cannot, and for the child’s physician shall be written on paper and readily accessible by the telephone. The home must prominently display all emergency information, and all travel vehicles must have a paper copy of emergency parent contact information

441 IAC 110.8(2)**Use of Outdoor Space**

441 IAC 110.8(2) “a” A safe outdoor play area shall be maintained in good condition throughout the year. The play area shall be fenced off when located on a busy thoroughfare or near a hazard which may be injurious to a child, and shall have both sunshine and shade areas. The play area shall be kept free from litter, rubbish, and flammable materials and shall be free from contamination by drainage or ponding of sewage, household waste, or storm water.

441 IAC 110.9 Files

441 IAC 110.9(1)**A provider file is maintained and shall contain the following:**

441 IAC 110.9(4) Children’s Files. An individual file for each child shall be maintained and updated annually or when the provider becomes aware of changes. The file shall contain:

- a.** Identifying information including, at a minimum, the child's name, birth date, parent's name, address, telephone number, special needs of the child, and the parent's work address and telephone number.
- b.** Emergency information including, at a minimum, where the parent can be reached, the name, street address, city and telephone number of the child's regular source of health care, and the name, telephone number, and relationship to the child of another adult available in case of emergency.
- c.** A signed medical consent from the parent authorizing emergency treatment.
- d.** An admission physical examination report signed by a licensed physician or designee in a clinic supervised by a licensed physician
 - 1.** The date of the physical examination shall not be more than 12 months before the child's first day of attendance at the child development home.
 - 2.** The written report shall include past health history, status of present health, allergies and restrictive conditions, and recommendations for continued care when necessary.
 - 3.** For a child who is five years of age or older and enrolled in school, a statement of health status signed by the parent or legal guardian may be substituted for the physical examination report.
 - 4.** The examination report or statement of health status shall be on file before the child's first day of care
- e.** For children under the age of 6, a statement of health condition signed by a physician or designee submitted annually from the date of the admission physical. For a child who is enrolled in school, a statement of health status signed by the parent or legal guardian may be substituted for the physician statement.
- f.** For each school-age child, on the first day of attendance, documentation of a physical examination that was completed at the time of school enrollment or since.
- g.** A signed and dated immunization certificate provided by the state department of public health. For the school-age child, a copy of the most recent immunization record shall be acceptable.
- h.** For any child with allergies, a written emergency plan in the case of an allergic reaction. A copy of this information shall accompany the child if the child leaves the premises.
- i.** Documentation that is signed by the parent and names persons authorized to pick up the child. The authorization shall include the name, telephone number, and relationship of the authorized person to the child.
- j.** Written permission from the parent for the child to attend activities away from the child development home.
- k.** Injury report forms documenting injuries requiring first aid or medical care
- l.** If the child meets the definition of homelessness as defined by section 725(2) of the McKinney-Vento Homeless Education Assistance Act, the family shall receive a 60-day grace period to obtain medical documentation.

Findings:

On January 17, 2023, Tammi Herbst completed a compliance check. The following was found to be in non-compliance.

441 IAC 110.6 No more children are in care then the number authorized on the registration certificate.

Rebecca cannot have more than (a total) of 8 children in care (including her own, since they are not school age) at any given time. (a safety plan was put in place on 1-17-2023 regarding being over numbers)

441 IAC 110.8 Conditions of the home shall be safe, sanitary, and free from hazards.

441 IAC 110.8(1)a Emergency Numbers posted for police, fire, ambulance, and poison information Center.

Rebecca needs to post Emergency numbers. (Rebecca was provided a sheet filled out today that she needed to hang up)

441 IAC 110.8(1)a Number for each child's parent, a person who can be reached when parent cannot, and child's physician is written on paper and readily accessible by the working telephone.

Rebecca needs to complete a list that includes all of the information. (Rebecca was provided this form on today's date and explained how to complete it.)

441 IAC 110.8(2) Outdoor Space

Rebecca needs to pick up and dispose of dog feces in the back yard. There was a significant amount of feces in the back yard.

Rebecca needs to fix or replace lattice fencing that is broken below the wood deck, in multiple areas.

441 IAC 110.9(4) A, B, I, J

A- Identifying information including child name, DOB, parent name, address, telephone number, special needs of child, parent work address, and telephone number. NS, RS

B- Emergency information including where the parent can be reached, the name, street address and telephone number of the child's regular doctor, and the name, Telephone number and relationship to the child of another adult available in case of emergency. NS, RS

I - Documentation signed by parents of who is authorized to pick up child, their telephone number and relationship to the child. NS, RS

J- Written permission by the parents for the child to attend activities away from the child development home. NS, RS

Suggestions/Recommendations:

Please remember no one should be involved / interacting with the childcare that is not an approved substitute, assistant, or co-provider.

Please remember that as a C1 provider, you can have a maximum of 8 children in care at one time (including your own two children, if home, need to be taken in count, as they are not school age children).

Please remember to have safety gate latched fully gating off, doorway between childcare area and hallway or install a safety gate at the bottom of the steps leading upstairs.



Iowa Department of Health And Human Services

Kim Reynolds
Governor

Adam Gregg
Lt. Governor

Kelly K. Garcia
Director

Corrective Action Required:

A follow up visit will not be needed; however, photo documentation of completed items will need to be submitted to Tammi Herbst no later than March 10, 2023. These items can be emailed to therbst@dhs.state.ia.us or via text at 563-590-1536.

If Rebecca would like an in-person follow-up, she can contact this worker to request this.

Random Spot checks will continue to take place to ensure that the safety plan is being followed regarding compliance in number of children in the childcare home.

Rebecca should continue to utilize Cherie Kennedy, from CCRR as a support for herself and childcare. She can be reached at 563-557-1628.

Rebecca should continue to utilize Kelsey Hill, CCNC, from the VNA as a support for herself and child care. She can be reached at 563-207-1548

Non-compliance with any of the mandated requirements listed above may lead to the cancellation or revocation of your Child Development Home Registration. Please take whatever steps are necessary to completely address each of the violations noted above. It is essential you correct all above-mentioned violations.

Please do not hesitate to contact me at DHS at therbst@dhs.state.ia.us or 563-590-1536 if you have any questions regarding this letter.

Sincerely,

Tammi Herbst

Social Worker II

Machelle Pezley

Social Work Supervisor

Always Remember:

Child Care Resource and Referral is an excellent resource for providers to access training options and support in your area. You can reach Child Care Resource and Referral at 563-557-1628

As you plan your future trainings to meet your 24 hours of training requirement, please remember that you can access the approved training by going to http://www.dhs.state.ia.us/Consumers/Child_Care/Professional_Development.html

You may also access training at: <https://ccmis.dhs.state.ia.us/trainingregistry/>

All providers need to maintain compliance with rules set out in Iowa Administrative Code, Chapter 110, which includes: 441 IAC 110.5(1): Check with the appropriate authorities to determine how the following local, state, or federal laws apply to you: • Zoning code • Building code • Fire code • Business license • State and federal income tax • Unemployment insurance • Worker's Compensation • Minimum wage and hour requirements • OSHA • Americans with Disabilities Act (ADA).