

**Iowa Department of Human Services  
CHILD CARE CENTER EVALUATION AND RECOMMENDATION FOR LICENSE**

**Name of Center:** 4C's Home Ties Child Care Center **Enrollment:** 18 **License ID No. (Reapplications):** 24279

**Street:** 405 Myrtle Ave **City:** Iowa City **Iowa Zip:** 52246 **County:** Johnson

**Mailing Address:** 1500 Sycamore St, Iowa City, IA, 52240

**Director's Name:** Michele Shaffer **Phone Number:** 319-341-0050

**On-Site Supervisor(s):** Sayeda Mohamed **E-Mail:** michele@iowa4cs.com

**Date(s) of Visit:** 08-06-2020

X **Licensing Visit** X **Unannounced Visit** **Off Year Visit** **Administrative Change**

**LICENSING VISITS**

**New Application** X **Re-Application** NA

**Signed Application (470-0722) Received** X **Yes** **No** **NA** **Date Signed:** 05-24-2018

**FIRE INSPECTION** **State** X **Local** NA **Is Fire Inspection Approved?** X **Yes** **No** **NA**

**Date Inspected:** 10-09-2019

**Comments :** Does Comply.

**LICENSE TYPE:** X **Child Care** **Preschool (ages 3-5 meets three hours or less per day)**

**Financial Type:** Profit X Non-Profit NA

**Accreditation:** Accredited NAEYC NSACA Other X NA

**Program Serves:** X Infants (0-23 mo.) X 2 Years X Preschool-Age School-Age  
Get-Well Evening Care Special Needs

**SCHEDULE:** X Year-round School-Year Summer Only

| <b>HOURS:</b> | <u>Year-round</u>  | <u>School-Year</u> | <u>Summer Only</u> |
|---------------|--------------------|--------------------|--------------------|
| Sunday        |                    |                    |                    |
| Monday        | 7:00 AM to 6:00 PM |                    |                    |
| Tuesday       | 7:00 AM to 6:00 PM |                    |                    |
| Wednesday     | 7:00 AM to 6:00 PM |                    |                    |
| Thursday      | 7:00 AM to 6:00 PM |                    |                    |
| Friday        | 7:00 AM to 6:00 PM |                    |                    |
| Saturday      |                    |                    |                    |

| LICENSE CAPACITY | Infants | 2 Years | Preschool | School-Age | Capacity |
|------------------|---------|---------|-----------|------------|----------|
| General          | 16      | 4       | 12        |            | 32       |
| Summer           |         |         |           |            | 0        |

QRS Rating:   N/A  

| <b>RECOMMENDATION FOR LICENSE:</b> |   |
|------------------------------------|---|
| X                                  | <b>FULL</b> license from 09-01-2020 to 09-01-2022 |
|                                    | <b>PROVISIONAL</b> license from                   |
|                                    | <b>DENIAL</b> of initial application              |
|                                    | <b>SUSPENSION</b> of license                      |
|                                    | <b>REVOCACTION</b> of license                     |

Licensing Consultant: Heidi Brown

Date: 08-11-2020

**I. IF CURRENT LICENSE IS PROVISIONAL, IDENTIFY THE CORRECTIVE ACTIONS**

N/A

**II. IDENTIFY THE AREAS OBSERVED ON THE VISIT:**

The center's annual visit was completed during the coronavirus pandemic. The center director and DHS worker reviewed IDPH and DHS recommendations for centers to plan, prepare, and respond to coronavirus disease. The center is following all guidelines put forth by the IPDH and DHS regarding the coronavirus. The center's current enrollment is not where it normally is due to many family choosing to keep their children home during this time. Prior to the pandemic, the center's enrollment was at 28. Today they had 18 children at the center.

I arrived at 4C's Home Ties Child Care Center for an annual visit on 8/6/2020. All program space was observed. The areas observed included: classroom safety/activities, nutritional practices, health and safety practices, playground observations, field trip/transportation practices, and file/policies/notebook review.

The director is Michele Shaffer. Michele started in 8/2019. She has a Bachelor's in Sociology and a Master's in Early Childhood Education.

The on-site supervisor is Sayeda Mohamed. Sayeda started in 1/2015. She has an Associate's Degree in Early Childhood Education.

The center is a nonprofit and overseen by a board of directors. The center is operated in First Mennonite Church. The center has four classrooms, 4 napping rooms, an office and kitchen. They accept infants-6 year old children. The center is open from 7:00am to 6:00pm.

The center fire inspection was completed on 10/9/2019.

The center's curriculum is teacher created. The center offers walking field trips on the walking trails and to the park. They have also gone to the Apple Orchard and Tot Time at Mercer.

The center provides breakfast, morning snack, lunch and afternoon snack. The center prepares/cooks snacks/meals in the center.

**III. IDENTIFY THE OBSERVED STRENGTHS OF THE CENTER:**

4Cs Home Ties helps families in crisis by providing quality, short-term child care. Homeless and near homeless families, as well as those participating in Prelude, United Action for Youth, Community Mental Health programs, or other assistance programs, are eligible to receive up to 3 months of free child care so that they can:

- Search for housing
- Search for and interview for work

-Continue with high school or college coursework

-The center partners with Table to Table to help provide nutritional meals and snacks to the children.

-The center accepts child care assistance.

-The center is on the CACFP Program.

-The center remained open throughout the entire Covid-19 pandemic to ensure children had access to quality child care.

#### **IV. IDENTIFY THE ASPECTS OF OPERATION THAT FALL BELOW THE STANDARDS REVIEWED:**

109.9(2): All files are updated at least annually and when a change occurs.

-Two child files needed an annual update.

#### **V. SPECIAL NOTES/RECOMMENDATIONS:**

Based upon this review, it is recommended that this center remain in Full licensing status. The center is directed to correct the items listed in Section IV. The director gave me a verbal commitment that the noted rule violations would be promptly corrected. It is important to note, all DHS licensing standards and procedures must be maintained during the renewal period.

I encourage you to contact your local nurse consultant. Child Care Nurse Consultants work with child care and early education businesses. Businesses may call or send questions to a child care nurse consultant about health and safety policies, health programs, health of personnel, and specific child health or safety issues. Please visit the following website to find out who your consultant is: <https://idph.iowa.gov/hcci/consultants>

I encourage you to contact Child Care Resource and Referral. They offer centers assistance with meeting the DHS regulations, QRS, infant/toddler concerns, room arrangement and environment, developmental concerns, Best Practice information, CDA assistance, or any questions or concerns you may have. Please visit the following website to find out who your consultant is: [https://iowaccrr.org/staff/region\\_5/](https://iowaccrr.org/staff/region_5/)

\*Note: If you are the Child Care Center Director and you feel something is unclear or unjustly cited, please contact your DHS Licensing Consultant to discuss the issue. The child care director may also send a response which will be placed in the licensing file.

\*Note: If you are a member of the general public, there may be additional information contained in the public file. You may contact the DHS Licensing Consultant to inquire.