

Iowa Department of Human Services
CHILD CARE CENTER EVALUATION AND RECOMMENDATION FOR LICENSE

Name of Center: Harlan Head Start **Enrollment:** 28 **License ID No. (Reapplications)** 7314

Street: 701 10th St **City:** Harlan Iowa **Zip** 51537 **County:** Shelby

Mailing Address: PO Box 709, Harlan, IA, 51537

Director's Name: Danni Segebart **Phone Number:** 712-755-7537

On-Site Supervisor(s): **E-Mail:** dsegebart@westcca.org

Date(s) of Visit: 02-08-2024

X **Licensing Visit** X **Unannounced Visit** **Off Year Visit** X **Administrative Change**

LICENSING VISITS

New Application **Re-Application** X **NA**

Signed Application (470-0722) Received **Yes** **No** X **NA** **Date Signed:**

FIRE INSPECTION X **State** **Local** **NA** **Is Fire Inspection Approved?** X **Yes** **No** **NA**

Date Inspected: 11-15-2023

Comments : compliance 12-1-2023.

LICENSE TYPE: X **Child Care** **Preschool (ages 3-5 meets three hours or less per day)**

Financial Type: Profit X Non-Profit NA

Accreditation: Accredited NAEYC NSACA Other X NA

Program Serves: Infants (0-23 mo.) 2 Years X Preschool-Age School-Age

Get-Well Evening Care Special Needs

SCHEDULE: Year-round X School-Year Summer Only

HOURS:	<u>Year-round</u>	<u>School-Year</u>	<u>Summer Only</u>		
LICENSE CAPACITY	Infants	2 Years	Preschool	School-Age	Capacity
General	8	8	18		34
Summer					0

QRS Rating: N/A

RECOMMENDATION FOR LICENSE:	
X	FULL license from 05-01-2024 to 05-01-2026
	PROVISIONAL license from
	DENIAL of initial application
	SUSPENSION of license
	REVOCATION of license

Licensing Consultant: Kathy DeGeorge-Evans

Date: 02-14-2024

I. IF CURRENT LICENSE IS PROVISIONAL, IDENTIFY THE CORRECTIVE ACTIONS

II. IDENTIFY THE AREAS OBSERVED ON THE VISIT:

An unannounced licensing visit was made to Harlan Head Start on 2-8-2024. Harlan Head Start/Early Head Start is located in the Early Childhood Development Center. The West Central Community Action administrative offices, and Child Care Resource and Referral are also located in the same building. The building was built in 2004. Preschool age - services are provided to children three to five year old and early Head Start room - services are provided to children six weeks to three years old.

Hours of operation - 8:30 am to 3:00 pm. Monday through Friday.

28 children are enrolled in the program. The program has three program rooms, a Head Start room (preschool age) and two Early Head Start rooms.

Observation of rooms:

All three program rooms were in ratio, the rooms look great and have a fun variety age and developmentally appropriate toys and equipment. The preschool room had 12 children enrolled, the children were having fun playing in the activity centers. The current study was Buildings. The Early Head start 2- 3 year olds had 8 children enrolled, the children were playing in the gym. The younger Early Head start room had 8 children enrolled, the children were having fun playing. The staff were positive and attentive to the needs of the children.

The center uses Creative Curriculum and the rooms had lesson plans/activities.

The center has a play room that opened in 2022. One half of the room is for the Head Start preschool program and the other half of the room is for the Early Head Start rooms.

Nutrition:

The center participates in the federal food program. The food is catered from Treat America/Company Kitchen. Monthly menus are posted.

Health and safety:

Monthly fire and tornado drills are practiced and documented. Four radon tests were completed in November 2022 and the test scores were in the acceptable range.

Playground:

Daily playground safety checks were completed. The playground is fenced and had new padded surfacing installed in 2021.

Transportation:

The center doesn't provide transportation services. Some children receive bus transportation services.

Administrative records:

Child files have emergency contact information.

Staff files were reviewed at the Head Start administrative office on 2-8-2024 and were in excellent order.

III. IDENTIFY THE OBSERVED STRENGTHS OF THE CENTER:

The staff had excellent interactions with the children, they were attentive to the needs of the children and involved in programming.

Fun, hands on learning experiences are provided to the children on a daily basis.

Staff have excellent longevity of employment, Millie Petrzilka over fifty years. This is an amazing accomplishment.

IV. IDENTIFY THE ASPECTS OF OPERATION THAT FALL BELOW THE STANDARDS REVIEWED:

V. SPECIAL NOTES/RECOMMENDATIONS:

A full license is recommended for 5-1-2024 to 5-1-2026.

**Administrative change - increase capacity to 34 children.

*Note: If you are the Child Care Center Director and you feel something is unclear or unjustly cited, please contact your DHS Licensing Consultant to discuss the issue. The child care director may also send a response which will be placed in the licensing file.

*Note: If you are a member of the general public, there may be additional information contained in the public file. You may contact the DHS Licensing Consultant to inquire.