

CHILD CARE CENTER COMPLAINT

Name of Center:	Urbandale Adventuretime-Valerius Elementary	Enrollment:	93	License ID:	43774
Street:	3305 92nd ST	City:	Urbandale	IA Zip Code:	50322
County:	Polk				
Mailing Address:	3305 92nd ST				
Mailing City:	Urbandale	IA Zip Code:	50322		
Director's Name:	Jake Leonard	Center Phone Number:	515-313-6550		
On-Site Supervisors:	Adrienne Brewton and Joshua Osborne		E-Mail Address:	leonardj@urbandaleschools.com	

Date of Complaint: 02-16-2026**Date of Visit:** 02-24-2026☒ Scheduled ☐ Unannounced ☐ NA☒ Non-Compliance with Regulations Found ☐ Compliance with Regulations Found**RECOMMENDATION FOR LICENSE**☒ NO CHANGES to licensing status recommended☐ PROVISIONAL license from _____ to _____☐ SUSPENSION of License☐ REVOCATION of License**Complaint Details:**Did this complaint result in a serious injury? ☐ Yes ☒ NoDid this complaint result in a death to a child? ☐ Yes ☒ No**Summary of Complaint:**

It was alleged that on 2/16/26, an unknown caretaker (daycare staff) left a three year old child alone in a classroom while everyone went on a field trip. The child was unsupervised for approximately one hour.

Licensing Rules Relevant to the Complaint:

109.10(14)a The center and supervisor shall ensure that staff knows names and number of children assigned. Staff shall provide careful supervision.

Inspection Findings:

CHILD CARE CENTER COMPLAINT

On 2/16/26, Urbandale Adventuretime director, Jake Leonard, contacted this consultant by phone to inform him about the situation. Jake stated the child was left alone for approximately 45 minutes to an hour while the class the child was in went on a field trip. Jake stated the child apparently was sleeping on his cot the entire time when police and other school personnel found him. This consultant requested all staff in the classroom at the time provide written statements. This consultant stated he would be in touch with Jake to schedule a time to interview staff. Jake informed this consultant that the staff member ultimately responsible for this oversight, had been placed on leave.

On 2/24/26, this consultant interviewed staff member AB at the Urbandale Schools District Office. AB stated that she miscalculated the number of children present on 2/16/26 and didn't realize her mistake until the classroom got to the field trip destination in Ankeny. AB stated she contacted the school, the Adventuretime office, and then police when she couldn't get a hold of the two the school or Adventuretime program. AB stated that children were just waking up from naps, the school bus for the field trip arrived a little early, one child was having some behavioral issues, and another child was ill. AB took responsibility for missing the three year old child in her count of children. AB also provided a written statement of events that she confirmed was accurate.

After interviewing AB at the district office, this consultant traveled to Valerius Elementary School and interviewed SS, JB, and EB. All three individuals confirmed their written statements were accurate. All three individuals confirmed a child was left behind. None of the three staff had any prior concerns with AB and stated she was a good worker.

After interviewing all of the staff, this consultant again followed up with the director as he was present at the school. Jake and this consultant observed the classroom and the child who was left behind. The child was doing art projects. Jake stated there were other teachers in the classroom on the other side of the child's classroom (shared restroom in-between the rooms) as it was a teacher in-service day and there were other school staff in the building at the time of the incident.

It appears the child was asleep the entire time he was alone and was unharmed. However, because this child was unsupervised, the center is FOUND TO BE IN NON COMPLIANCE WITH LICENSING REGULATION 109.10(14)A AS IT PERTAINS TO SUPERVISION OF CHILDREN.

Special Notes and Action Required:

It is noted that HHS worker, Tiffany Rutter, also worked this case and this consultant and Tiffany were in collaboration throughout the complaint investigation.

Since the initial complaint, Jake has reviewed processes and reiterated with this staff counting children name to face and head counts and increasing the frequency for when these are done throughout transitions during the day.

If you are the Child Care Center Director and you feel something is unclear or unjustly cited, please contact your consultant at 515-362-7832 or email Nathan.Knepper@hhs.iowa.gov so that we may discuss the issue. You may also send a letter that will be included in your licensing file noting any disagreement you may have with this report.

*Note: If you are a member of the general public, there may be additional information contained in the public file. You may contact the HHS Licensing Consultant to inquire.

Consultant's Signature:

Nate Knepper

Date:

03-18-2026