

CHILD CARE COMPLIANT

Name of Provider Sheila Coleman		County Linn	
Care Address 2347 C ST SW		City Cedar Rapids	Zip Code 52404
Mailing Address 2347 C ST SW		Mailing City Cedar Rapids	Mailing Zip Code 52404
Phone 773-266-4478		Email	

Date of Complaint:	11/01/2024	Date of Visit:	11/05/2024
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Type of Visit			
☐ Scheduled		☒ Unannounced	
		☐ N/A	

Compliance Regulation	
☒ Non-Compliance with Regulations Found ☐ Compliance with Regulations Found	

Recommendation for Registration:	
☒ No Changes to registration status recommended	
☐ Revocation of Registration	
☐ Cancellation of Child Care Assistance Provider Agreement	

Category of Care:	
☐ Category A	
☒ Category B	
☐ Category C (with no co-provider)	
☐ Category C (with co-provider)	
☐ Non-registered Child Care Home with CCA Provider Agreement	

Complaint Details:	
Did this complaint result in a serious injury?	☐ Yes ☒ No
Did this complaint result in a death to a child?	☐ Yes ☒ No

Summary of Complaint:	
It is reported that Sheila has her adult grandson living in the home and he has serious criminal charges from 2022.	
He has not been approved to reside in the childcare home.	

CHILD CARE COMPLIANT**Rule Basis and Findings of Complaint(s):**

110.9(1) b(2) The provider file contains Documentation from the Department confirming record checks have been completed and authorizing or limiting the person's involvement with childcare

Sheila did verify that her grandson moved into her home months ago. Sheila does not have documentation from the Department authorizing him to reside in the home. Sheila acknowledged he has a significant criminal charge. She was determined to be out of compliance in this area.

110.11(3) a. Notes that the Department shall conduct Iowa Criminal history record and child abuse record checks for each registrant, substitute, or staff member and anyone living in the home who is 14 years of age or older and anyone having access to the child when the child is alone. The Department shall conduct national criminal history record checks.

1. the purpose of these record checks is to determine whether the person has committed a transgression that prohibits or limits the persons involvement with childcare. The Department had not done criminal record checks on Sheila's adult grandson as the Department had not been made aware he resided in the home.

110.11(6) a. The provider shall, within 10 days, notify the Department of any of the following changes:

2.. change in household membership

4. criminal convictions

b. No assistant, substitute, or co-provider shall be utilized in the care of children and no person shall be permitted to reside in the household until approved by the Department.

c. If the provider does not notify the Department of changes within 10 days, the provider may be subject to revocation or to recoupment of childcare assistance provided, or both.

Sheila had not notified the Department of the change in household membership in order for the appropriate checks to be completed. Sheila was determined to be out of compliance in this area.

This worker developed a safety plan on this date.

1. Sheila agreed to have her grandson move immediately out of the childcare home.
2. Sheila agreed to not allow him in the home at all during childcare hours.
3. Sheila will allow him back in the home to move his items but not during childcare hours.
4. HHS will do an unannounced drop in to verify he has moved his items and is not present in the home.
5. Sheila will need to notify the Registration unit in the future of any changes in household members.

On 11/8/24 this worker called Sheila's daughter to verify that her son had moved back in with her. I left a detailed message in regard to the situation and asked her to call me. This worker did speak with her on 11/14/24 and she verified her son had moved back in with her.

On 11/8/24 this worker called the Dept of Corrections (PO Aaron Rungy). I left a detailed message about this situation and asked him to call me. He did return my call and left a message verifying that Sheila's grandson had contacted him to report the change of address.

This worker also stopped by Sheila's home unannounced on 11/15/24 and observed the bedroom where her grandson had been staying as of last week. the bed had been moved out as had various other items. Sheila also showed this worker some mail where her grandson had submitted paperwork with the post office to have his address changed.

Although Sheila was found to be out of compliance in regards to the above childcare regulations, she did take appropriate steps to come into compliance.



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Resolution and Action Required:

Sheila was determined to be out of compliance with childcare Regulations. Safety planning was done for him to immediately move out of the home. Sheila does need to abide by the expectations of the safety plan noted above.

No further action is required.

Consultant's Signature:	Christine Weber	Date of Visit:	11/07/2024
Supervisor Signature:	Sheila Aunspach	Date of Visit:	11/15/2024