Iowa Department of Human Services
CHILD CARE CENTER EVALUATION AND RECOMMENDATION FOR LICENSE

Name of Center: ACPC-Edwards **Enrollment:** 51 **License ID No. (Reapplications)** 18053

Street: 820 Miller ST **City:** Ames Iowa **Zip** 50014 **County:** Story

Mailing Address: 920 Carroll AVE, Ames, IA, 50010

Director's Name: Elizabeth Miner **Phone Number:** 515-233-2901

On-Site Supervisor(s): Allison Brennan/Holly Johnson **E-Mail:** elizbeth@acpc-childcare.org

Date(s) of Visit: 09-06-2019

X **Licensing Visit** **Unannounced Visit** **Off Year Visit** X **Administrative Change**

LICENSING VISITS

New Application X **Re-Application** **NA**

Signed Application (470-0722) Received X **Yes** **No** **NA** **Date Signed:** 08-01-2019

FIRE INSPECTION **State** X **Local** **NA** **Is Fire Inspection Approved?** X **Yes** **No** **NA**

Date Inspected: 12-14-2017

Comments : Fire inspections are due at least every three years.

LICENSE TYPE: X **Child Care** **Preschool (ages 3-5 meets three hours or less per day)**

Financial Type: Profit X Non-Profit NA

Accredition: Accredited NAEYC NSACA Other X NA

Program Serves: Infants (0-23 mo.) 2 Years Preschool-Age X School-Age

Get-Well Evening Care Special Needs

SCHEDULE: Year-round X School-Year Summer Only

HOURS:	*Year-round*	*School-Year*	*Summer Only*

LICENSE CAPACITY	Infants	2 Years	Preschool	School-Age	Capacity
General				100	100
Summer					0

QRS Rating: N/A

RECOMMENDATION FOR LICENSE:	
X	**FULL** license from 10-01-2019 to 10-01-2021
	PROVISIONAL license from
	DENIAL of initial application
	SUSPENSION of license
	REVOCATION of license

Licensing Consultant: Debbie Hammer **Date:** 09-19-2019

I. IF CURRENT LICENSE IS PROVISIONAL, IDENTIFY THE CORRECTIVE ACTIONS

N/A.

II. IDENTIFY THE AREAS OBSERVED ON THE VISIT:

A full licensing visit was conducted on 9/6/19. The program coordinator, Allison, was present throughout the visit.

All areas of the program were observed. These areas observed consisted of classroom observations and activities, nutritional practices, health and safety practices, playground observation, field trip and transportation practices, and administrative review.

This is one of the several school-age programs operated by ACPC. ACPC has been in existence for over 30 years and is a well established child care program in Ames. Elizabeth Miner is the director for the ACPC centers and meets qualifications for this position. Allison Brennan has been the program coordinator of the school age programs since 2007. Each site has an appointed on-site supervisor who is present during operation hours. Holly Johnson is the on-site supervisor at this site. She meets qualifications for this position.

This site offers before and after school care for kindergarten through fifth grade. This is a school year only site, the children who need summer programming attend either at Fellows or Northminster sites.

The center uses the cafeteria and gym for programming space. The center is increasing their capacity from 45 to 100 due to increased demand and need for before and after school programming.

During the visit staff were engaged with the children and getting the children ready for snack after school.

III. IDENTIFY THE OBSERVED STRENGTHS OF THE CENTER:

The staff working at ACPC work well together, many start at ACPC in college and work at the different sites throughout their college career. There is consistency throughout all the sites and staff can substitute for each other at the different sites. The staff use the space wisely at this site and take advantage of the space at the school. Both the Director and the program coordinator are invested in providing quality care to the children and are looking into accreditation's.

The program has a good working relationship with the school.

The program is sending staff to be trained in PBIS.

The program started using project based themes for activities for the children.

IV. IDENTIFY THE ASPECTS OF OPERATION THAT FALL BELOW THE STANDARDS REVIEWED:

109.7(1): All staff(within first 3 months of employment)Two hours of approved training FOR the mandatory reporting of

child abuse.At least one hour of training regarding universal precautions and infectious disease control.Certification in American Red Cross, American Heart Association, American Safety and Health institute or MEDIC First Aid infant, child, and adult cardiopulmonary resuscitation (CPR) OR equivalent certification approved by the department. A valid certificate indicating the date of training and expiration date shall be maintained.Certification in infant, child, and adult first aid that uses a nationally recognized curriculum or is received from a nationally recognized training organization including the American Red Cross,American Heart Association, American Safety and Health Institute or MEDIC First Aid or an equivalent certification approved by the department.A valid certificate indicating the date of training and expiration date shall be maintained.Minimum health and safety trainings, approved by the Department. If significant changes occur to content, the Department may require the training be renewed.
One staff file reviewed did not have Essentials training completed within the first three months of hire, this was completed after six months of employment.

109.10(3)a: All medications shall be stored in original containers with physician or pharmacist directions. Labels should be intact and stored so they are inaccessible to children and public. Nonprescription medications shall be labeled with the child's name.
A prescription medication at the center did not have the original container with the label for the physician or pharmacist directions.

V. SPECIAL NOTES/RECOMMENDATIONS:

Discussion took place regarding staff completing required training within the specified time frames. Allison will ensure all staff are completing training timely.

Allison obtained the prescription label for the medication at the center by the 12th of September and emailed a copy of this label to this consultant on the 12th of September.

There is a waiting list for enrollment and the program is in the process of hiring new staff.

A new, full, two-year license is recommended.

If you are the Child Care Center Director and you feel something is unclear or unjustly cited, please contact your consultant at 515-725-2663 or email dhammer1@dhs.state.ia.us so that we may discuss the issue. You may also send a letter that will be included in your licensing file noting any disagreement you may have with this report.
*Note: If you are a member of the general public, there may be additional information contained in the public file. You may contact the DHS Licensing Consultant to inquire.

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