



Iowa Department of Human Services

Kim Reynolds
Governor

Adam Gregg
Lt. Governor

Kelly K. Garcia
Director

12/11/2018

Savanna Bragg
334 S Elmwood AVE
Davenport, IA 52802

Dear Child Care Provider:

This letter is in regards to the follow up at your Registered Child Development Home A conducted on 12/11/2018. Iowa Code Chapter 237A and 441 Iowa Administrative Code, Chapter 110, describes specific requirements that must be met by a Registered Child Development Home. You are not a participant in the voluntary Quality Rating and Improvement System. The following areas were out of compliance at the time of the visit:

441 IAC 110.7 **Provider Requirements**

441 IAC 110.8 Standards. Conditions in the home are safe, sanitary, and free of hazards.

441 IAC 110.8(3) **Medications and Hazardous Materials**

441 IAC 110.8(3)“b” A first-aid kit shall be available and easily accessible whenever children are in the child development home, in the outdoor play area, in vehicles used to transport children, and on field trips. The kit shall be sufficient to address first aid related to minor injury or trauma and shall be stored in an area inaccessible to children. The kit shall, at a minimum, include adhesive bandages, bottled water, disposable tweezers, and disposable plastic gloves.

441 IAC 110.9 Files

441 IAC 110.9(1) **A provider file is maintained and shall contain the following:**

441 IAC 110.9(1)“b” (1) I-PoWeR records or certificates verifying required training completion:

Prior to registration:

- minimum health and safety training, approved by the Department, in required content areas
- Iowa’s Mandatory Child Abuse Reporter Training

Prior to registration: First Aid and Cardiopulmonary resuscitation. Provider shall maintain a valid certificate indicating date of training and expiration date.

During each two year registration period, the provider shall receive a minimum of 24 hours of training from approved content areas. A provider shall not use a specific training or class to meet minimum continuing education requirements more than one time every five years

A provider who submits documentation from a child care resource and referral agency that the provider has completed the Iowa Program for Infant/Toddler Care (IA PITC), ChildNet, or Beyond Business Basics training series may use those hours to fulfill a maximum of two years’ training requirements, not including first-aid and mandatory reporter training

Findings:

Lisa Hilsenbeck, Child Care Compliance Auditor, completed a follow up visit on 12/11/18 checking the following regulations:

441 IAC 110.8 Savanna will need to allow her garage area to be viewed at her follow up visit. Viewed garage. No concerns were noted.

441 IAC 110.8(1)"h" Savanna will need to place a new battery in her detector located on the shared entry way with her living room/dining

room; need to re-install detector at top of basement stairs; need new battery in detector next to the kitchen; need battery in detector at top of second story stairs; need detector at top of second story stairs. Savanna signed a safety plan with the department today that she will insure that she has at least one working smoke detector in her childcare home within 24 hours. Viewed a smoke detector installed in the living room/dining room, next to kitchen, at the top of the basement stairs and at the top of the second story stairs. Batteries have been replaced.

441 IAC 110.8(1)"h" Savanna needs to show documentation that she checks her smoke detectors on a monthly basis and that she

practices fire and tornado drills monthly. Viewed monthly documentation of smoke detector testing.

441 IAC 110.8(1)"o" Savanna needs to show documentation of an injury report form. Viewed an injury report form.

441 IAC 110.8(1)"p" & 441 IAC 110.8(1)"q" Savanna needs to show documentation of her policies/procedures for: what children cannot come to her childcare operation due to pre-existing illnesses; how she would provide care to a daycare child that becomes sick while in her

care; and how she would handle a health related emergency for a daycare child while in her care. Viewed written policies regarding caring for mildly ill children and responding to health related emergencies.

441 IAC 110.8(3)"b" Savanna needs to add disposable tweezers to her first aid kit.

441 IAC 110.8(4) Savanna needs to show routes for fire and tornado on her emergency plans that are posted. Viewed routes for fire and tornado posted on the emergency plans by the front and back door.

441 IAC 110.8(4) "b" Savanna needs to make the follow changes to her Emergency Preparedness Plan: Viewed Emergency Preparedness Plan.

Add location within her home for Shelter in Place location. Location in home has been added.

Add "will lock all windows and doors as possible" to her Lockdown section. "Will lock all windows and doors as possible" has been added.

Add Reunification Plan for her daycare families if she evacuates her childcare home. Reunification procedures have been added.

Add "will seek out DHS approval prior to re-opening her childcare operation" to her Continuity of Operations section. "Will seek out DHS approval prior to re-opening her childcare operation" has been added.

441 IAC 110.8(8) Savanna needs to show her toys for active and quiet play for her daycare children. Viewed books, crayons, dolls, craft items.

441 IAC 110.9(1)"a" Savanna needs to show documentation of a current physical for herself on the Childcare Provider Physical Examination

Report Form. Viewed a physical for Savanna documented on required form 470-5152 (Child Care Provider Physical Examination Report).

441 IAC 110.9(1)"b" (1) Savanna needs to show documentation of current course completion for Mandatory Reporter Training for Child Abuse.

Items of non-compliance after the follow up visit:

441 IAC 110.8(3)"b" Savanna needs to add disposable tweezers to her first aid kit.

441 IAC 110.9(1)"b" (1) Savanna needs to show documentation of current course completion for Mandatory Reporter Training for Child Abuse.

Suggestions for Improvement:

Recommendation:

Savanna needs to send non-compliance items to Lisa Hilsenbeck (lhilsen@dhs.state.ia.us) by 12/26/18.

[] Is the recommendation to terminate a provider agreement or revoke a registration?

Non-compliance with any of the mandated requirements listed above may lead to the cancellation or revocation of your Child Development Home Registration. Please take whatever steps are necessary to completely address each of the violations noted above. It is essential you correct all above-mentioned violations.

Based on the items out of compliance listed above, you will not be required to have a recheck or follow up visit to your home.

Please do not hesitate to contact me at DHS at 319-208-5521 or crekli@dhs.state.ia.us if you have any questions regarding this letter.

Sincerely,

Chad Reckling

Social Worker II

Machelle Pezley

Social Work Supervisor

Always Remember:

Child Care Resource and Referral is an excellent resource for providers to access training options and support in your area. You can reach Child Care Resource and Referral at 563-324-3236

As you plan your future trainings to meet your 24 hours of training requirement, please remember that you can access the approved training by going to http://www.dhs.state.ia.us/Consumers/Child_Care/Professional_Development.html

You may also access training at: <https://ccmis.dhs.state.ia.us/trainingregistry/>

All providers need to maintain compliance with rules set out in Iowa Administrative Code, Chapter 110, which includes: 441 IAC 110.5(1): Check with the appropriate authorities to determine how the following local, state, or federal laws apply to you: • Zoning code • Building code • Fire code • Business license • State and federal income tax • Unemployment insurance • Worker's Compensation • Minimum wage and hour requirements • OSHA • Americans with Disabilities Act (ADA).