Iowa Department of Human Services
CHILD CARE CENTER EVALUATION AND RECOMMENDATION FOR LICENSE

Name of Center: Holy Ghost Early Childhood **Enrollment:** 174 **License ID No. (Reapplications)** 18745

Street: 2981 Central Ave **City:** Dubuque Iowa **Zip** 52001 **County:** Dubuque

Mailing Address: 2981 Central Ave, Dubuque, IA, 52001

Director's Name: Anita Valentine **Phone Number:** 563-582-2578

On-Site Supervisor(s): **E-Mail:** avalentine@holyfamily.dbq.pvt.k12.ia.us

Date(s) of Visit: 09-20-2022

Licensing Visit X **Unannounced Visit** **Off Year Visit** X **Administrative Change**

LICENSING VISITS

New Application **Re-Application** X **NA**

Signed Application (470-0722) Received **Yes** **No** X **NA** **Date Signed:**

FIRE INSPECTION **State** X **Local** **NA** **Is Fire Inspection Approved?** X **Yes** **No** **NA**

Date Inspected: 12-07-2022

Comments :

LICENSE TYPE: X **Child Care** **Preschool (ages 3-5 meets three hours or less per day)**

Financial Type: Profit X Non-Profit NA

Accredition: Accredited NAEYC NSACA Other X NA

Program Serves: X Infants (0-23 mo.) X 2 Years X Preschool-Age X School-Age

Get-Well Evening Care Special Needs

SCHEDULE: X Year-round School-Year Summer Only

HOURS:	*Year-round*	*School-Year*	*Summer Only*

LICENSE CAPACITY	Infants	2 Years	Preschool	School-Age	Capacity
General	95	84	125	81	385
Summer					0

QRS Rating: 4

RECOMMENDATION FOR LICENSE:	
X	**FULL** license from 05-01-2022 to 05-01-2024
	PROVISIONAL license from
	DENIAL of initial application
	SUSPENSION of license
	REVOCATION of license

Licensing Consultant: Heidi Hungate **Date:** 11-16-2022

I. IF CURRENT LICENSE IS PROVISIONAL, IDENTIFY THE CORRECTIVE ACTIONS

N/A

II. IDENTIFY THE AREAS OBSERVED ON THE VISIT:

An unannounced licensing visit was completed at this center on 3/31/22. The center director, Anita Valentine, was present as were other staff. Anita has been with the organization, having worked in the Holy Family system for over 20 years. She has been a director for many years. She has a para educator certificate and a NAC. Lis and Anita accompanied the licensing consultant throughout the inspection. This early childhood program is part of a larger network of child care and school facilities operated by the Holy Family entity, a consortium of catholic churches in the Dubuque area. Holy Family has a well-organized structure. Lis Ernst who oversees all of the Holy Family child care centers was also present on site for this visit. This large center continues to use space in what was the Holy Ghost Elementary School building. The child care occupies space on both the main and second floors as the building no longer includes an elementary school. The program is now open to any school age child both for school and non school days. The center director states that the public school buses are contracted to transport the school age children who attend the two Holy Family elementary school buildings, and parents can contract with the RTA to transport children to/from the public schools. The center director states the transportation is not considered to be a part of the child care.

The center is in the process of an entire remodel on the inside of the building, thus the designation of rooms has changed and will change as the center moves through the phases of the remodel.

At the time of the licensing visit, the center currently includes the following program rooms in use on the main floor: Room 10 (1AB, younger twos), room six (1A2, 18 to 24 months), room four (1A3, approximately nine to 18 months), and room two (1A4, zero to eight months). Room 8 (1A1) was not currently in use.

At the time of the licensing visit, the center currently includes the following program rooms in use on the second floor: Room 12 (2A4, three to five year old childcare), room 14 (2A3, three to four year old childcare), room 18 (2A1, three to four year old preschool and child care), room 20 (2AB, older twos), and room 11 (four/five year old SWV prek only).

First floor children are currently not using the restroom areas as these children are in diapers. These rooms all include diaper stations. For the second floor rooms, currently all children travel to the hallway areas to use the restrooms. All program rooms include at least one hand washing sink within the room. Program rooms that include a separated sink for food/bottle preparation have the sink clearly labeled for this function only

The children can use the gymnasium for indoor large motor activities.

The gym on the main floor and the "library" on the second floor (not currently set up or in use) are approved space so long as they continue to meet licensing requirements but they are not included in the license capacity of the center.

All program space was observed.

The center serves breakfast, snack, lunch, and snack. The center participates in the CACFP. It is noted that the school kitchen is licensed by the Iowa Department of Public Health and is not located in this building.

III. IDENTIFY THE OBSERVED STRENGTHS OF THE CENTER:

The center director continues to have high standards and the program is very well managed. Program rooms are large, offer ample space, and are bright with windows. Rooms and materials are generally clean, organized, accessible, and well maintained. The director and staff continue to work quite well together. The staff were observed to be attentive and nurturing to the children. Staff were again observed to be involved in activities with the children in all program rooms. The center continues at a four star QRS rating. There continues to be good support, resources, and consultation provided from the organization and the school system. The center regularly participates in the local AEA borrowing program for materials to supplement program activities. Staff and child files and other required licensing items continue to be highly organized. The center is in process of a complete remodel of the interior of the building and, thus, will be adding additional program space when all is done. There are plans to update the exterior of the building as well.

IV. IDENTIFY THE ASPECTS OF OPERATION THAT FALL BELOW THE STANDARDS REVIEWED:

109.9(2)b: All files contain sufficient information and authorization to allow the center to secure emergency medical and dental services at any time child is in center's care.
Number not in compliance for dental: 3

109.9(3): Signed and dated Iowa immunization certificates are on file for each child enrolled.
Number invalid: 4

109.10(1)a: Preschool (for children five years and younger not enrolled in school): Physical exam report submitted within 30 days of admission, was obtained no more than 12 months prior to admission, is signed by a licensed MD, DO, PA, or ARNP, and contains health history; present health status including allergies, medications, and acute/chronic conditions; and recommendations for continued care if necessary.

109.10(3): The center shall have written procedures for dispensing, storage, and authorization, and recording of all prescription and non-prescription medications.

109.11(3)a: Center shall ensure that: Facility and premises are sanitary, safe, and hazard free. Adequate indoor and outdoor space is provided. The outdoor area shall include safe play equipment and area of shade. Sufficient space provided for dining. Sufficient lighting shall be provided. Sufficient ventilation. Sufficient heating. sufficient cooling. Sufficient bathroom and diapering facilities. Equipment, including kitchen appliances, are maintained so as not to result in burns, shock, or injury to children. Sanitation and safety procedures for the center are developed and implemented to reduce risk or injury or harm to children and reduce transmission of disease.

109.12(5)e: The provider shall follow safe sleep practices recommended by AAP for infants under one year of age:Infants shall always be placed on their back for sleep.Infants shall be placed on a firm mattress with a tight fitted sheet that meets Consumer Product Safety Commission federal standards.Infants shall not be allowed to sleep on a bed, sofa, air mattress or other soft surface. No child will be allowed to sleep in any items not designed for sleeping but not limited to, an infant seat, car seat, swing, bouncy seat.No toys, soft objects, stuffed animals, pillows, bumper pads, blankets, or loose bedding shall be allowed in the sleeping area with the infant.No co-sleeping shall be allowed.Sleeping infants shall be actively observed by sight and sound.If an alternate sleeping position is needed, a signed physician or physician assistant authorization with statement of medical reason is required.

V. SPECIAL NOTES/RECOMMENDATIONS:

This report processes the administrative change for the second phase of the remodel of the child care center. The new license capacity for the center shall not exceed 385 children with the following individual room maximum capacities:

First floor:
Room 1 (1C4, 18 to 24 months) = 20 children
Room 3 (1C5, twos) = 21 children
Room 5 (1C6, twos) = 21 children
Room 7 (1C7, twos) = 21 children
Room 9 (1BC, twos) = 21 children
Room 2 (zero to six months, cribs, one diaper station) = 15 children
Room 4 (six to 12 months, cribs, one diaper station) = 15 children
Room 6 (six to 12 months, cribs, one diaper station) = 15 children
Room 8 (12 to 18 months, one crib, one diaper station) = 15 children

Room 10 (12 to 18 months, one crib, one diaper station) = 15 children

Second floor:
Room 13 (2C4, three year old preschool) = 21 children
Room 15 (2C5, three year old preschool) = 22 children
Room 17 (2C6, three year old childcare) = 22 children
Room 19 (2C7, school age) = 21 children
Room 21 (school age) = 20 children
Room 20 (four through school age) = 20 children
Room 18 (four through school age) = 20 children
Room 14 (three through five) = 20 children
Room 12 ((three through five) = 20 children
Room 11(prek, four/five years) = 20 children

***Room 16 is the "library". It is not included in the license capacity for the center since it is used by multiple groups of children at various times of the day/week. This room has a maximum capacity of 23 children.

The gym on the main floor is approved space so long as it continues to meet licensing requirements but it is not included in the license capacity of the center.

*Note: If you are the Child Care Center Director and you feel something is unclear or unjustly cited, please contact your DHS Licensing Consultant to discuss the issue. The child care director may also send a response which will be placed in the licensing file.

*Note: If you are a member of the general public, there may be additional information contained in the public file. You may contact the DHS Licensing Consultant to inquire.