Health and Human Services

Iowa Department of Health And Human Services

CHILD CARE CENTER ANNUAL EVALUATION

Name of Center: Red Oak Child Development Center

Provider No.: 51098

Address: 400 West 2nd Street, Red Oak, IA, 51566

County: Montgomery

Director's Name: Gayle Allensworth

On-Site Supervisor: Tasha Vestal and Laurel DeMasi

Phone Number: 7126236630

E-Mail: director@redoakcdc.org

HHS Visit Date: 07/06/2026

Licensing Period: 08/01/2026 to 08/01/2028

Fire Inspection:

Date Inspected: 05/02/2024

Comments: Fire inspections are due every three years. Please get me a new fire inspection by 5/2/27.

Report Visit Type:

- [ ] PTO
- [X] Licensing Visit
- [ ] Drop In
- [ ] Administrative Change

License Type:

- [X] Full
- [ ] Provisional

Quality initiative:

Quality Rating: 1

- [ ] Accrediation

Program Duration:

- [X] Year-Round
- [ ] School Year
- [ ] Summer Only

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HOURS:	*Year-round*	*School-Year*	*Summer Only*
Sunday			
Monday	6:00 to 6:00 p		
Tuesday	6:00 AM to 6:00 PM		
Wednesday	6:00 AM to 6:00 PM		
Thursday	6:00 AM to 6:00 PM		
Friday	6:00 AM to 6:00 PM		
Saturday			

Program Population Served:

- [X] Infant(0-<24 Months)
- [X] Toddler
- [X] PreSchool
- [X] School Age
- [X] All Ages

LICENSE CAPACITY	Infants	2 Years	Preschool	School-Aged	Capacity
General	45	17	40	43	145
Summer					0

1. Basic Overview

An unannounced licensing visit was made to Red Oak Child Development Center on 7/6/26. The center opened on 8/17/20 and is located in the Red Oak Early Childhood Center. The center is owned by the Montgomery County Child Development Association and has active board members. The building also has some public school classrooms. The program provides child care services to infant age children to school age children from 6:00 AM to 6:00 PM. There are 142 children enrolled. Jordan Lunzman became the director on 6/29/26. She has a bachelor's degree in Science Education and a master's degree in Science and Speech Language Pathology. Jordan has been working with children since 2015. I met with Jordan and on-site supervisor Tasha Vestal during my licensing visit.

Observation of rooms:
There are nine programming rooms. All of rooms were in ratio. All programming rooms looked great and were nicely furnished with a fun variety of age and developmentally appropriate toys, furniture, equipment, and supplies. The rooms were bright and colorful. Children's fun artwork was displayed. Staff had excellent interactions with the children. They were positive and attentive to their needs. Some of the rooms were observed during snack time and the infants were napping. The daily sheets looked good. The lead teacher in each room develops the lesson plans/activities. They use Teaching Strategies Creative Curriculum. They use the Procare App which is used for checking children in and out, communication with parents, etc. It also has curriculum called "Learning Beyond Paper". The center is full and has a wait list. The center uses the gym, a life skills room, a calm room, and a creative room for children four and older. There are groups of children that rotate amongst these four rooms throughout the day. There is a lead teacher in each of these rooms and then a traveling staff from each room goes with them. All of the rooms had lesson plans and all necessary postings including diaper changing procedures, handwashing procedures, emergency diagrams and phone numbers, etc.

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Health and safety:
Monthly fire and tornado drills are practiced and documented. Radon testing was done in December 2022 and all results were at the acceptable level. Radon testing is due every five years as long as the results are below 4.0 pCi/L. The building has all electrical appliances. The center follows the medication management procedures when a child is prescribed medication. The are six staff that are medication administration certified. Please make sure you are using the three-step bottle procedure 1. Soap water for cleaning, 2. Water for rinsing, 3. Your EPA and child care approved product for sanitizing and disinfecting. The center uses Oxiver Tb for sanitizing and disinfecting. They use Multitask System MC 10 Sanitizer for food surfaces. They use bleach water for sanitizing toys and when they deep clean. If you are using bleach water, you must follow the mixing instructions on the specific bottle of bleach for sanitizing and disinfecting as they are mixed at different strengths. Bleach water must be mixed daily. You can discuss other product options for sanitizing and disinfecting with your child care nurse consultant. Toys are sanitized daily. If a toy is mouthed, it is set aside until it is sanitized. The toys are disinfected three times a week. Every room has a first aid kit. They have a small one for basic needs in each room and a large kit for field trips. There is also a first aid kit outside so staff do not need to take one outside to the playground with them. One of the rooms was using the diaper changing station to dry their artwork. This is a health and safety hazard and runs the risk of cross contamination. Please do not use the diaper changing station for anything other than changing diapers. The infant diaper changing station needs a new mat. It is worn and has tears.

Nutrition:
Lunch is catered from Company Kitchen/Treat America. The center provides breakfast and one snack. The meals are served in the programming rooms. Menus are posted in each room and on the Procare App. The lunches that are brought from home are refrigerated. The center is on the federal food program (CACFP). The refrigerator and freezer had thermometers.

Playground:
There are two playground areas. The transitions play on the small playground. It has a sandbox, sensory table, climbing structure with slides, and riding toys. There is rubber mulch for surfacing on the transitions' playground. There is shade from the trees. All other children two years old and up play on the big playground. There are climbing structures, a slide, sandbox, sensory tables, and riding toys. There is wood mulch on the older children's playground. Shade tarps are used. Monthly playground safety inspections are being completed.

Transportation:
The center doesn't provide daily transportation services. They contract with the school for field trips.

Administrative records:
Eleven children's files were read and all but two were complete. The two that were incomplete were missing the dentist's phone number. Five staff files were read and two were incomplete. One was missing mandatory reporter training and one was missing the annual professional development training and a current physical exam. Please make sure all physicals, training, and background checks are completed. Physicals are required within six months of starting and every three years thereafter. Staff are required to have six hours of annual professional development training. Directors and on-site supervisors are required to have eight hours. There are monthly staff meetings. The center closes early on the first Wednesday of every month for staff meetings. The center is an IQ4K Level 1 program. The center uses Procare child care software. The center has an active board. The center closes one day per quarter for staff building and then they deep clean the center in the afternoons.

2. Identify Observed Strengths of the program

The center is a wonderful resource for the community. Staff had excellent interactions with the children. Jordan is new and eager to learn the areas they are not excelling at so she can make the necessary changes. Jordan believes she has amazing staff. Two people have TEACH. Staff earn PTO after one year of employment. Leadership meetings are held weekly. The center has a room for nursing mothers. Grants are received for updating laptops, fall surfacing, fencing, staff bonuses, etc. Jordan said some staff have excellent longevity. One strength I identified is the center made significant improvements since last year. There were nine citations last year and there are only two repeat citations. Jordan said staff want to do what is right.

3. Identify the aspects that fall below the standard

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109.7(2): Center directors and all staff have the required contact hours of training. Five staff files were reviewed and two were incomplete. One was missing mandatory reporter training and one was missing the annual professional development training and a current physical exam.

109.9(2)d: All files contain sufficient information and authorization to allow the center to secure emergency medical and dental services at any time child is in center's care. Eleven children's files were read and all but two were complete. The two that were incomplete were missing the dentist's phone number.

109.11(3)a: Center shall ensure that: Facility and premises are sanitary, safe, and hazard free. Sufficient lighting shall be provided. Sufficient ventilation. Sufficient heating. Sufficient cooling. Equipment placed in the program area is maintained so as not to result in injury to the children. The center was not sanitary, safe, and hazard free. In one room there was artwork drying on a diaper changing table. The runs the risk of cross contamination. In the infant room, the diaper changing station needed a new pad as the current pad was worn and had tears in it.

4. Any corrective action plans, provisional license, and safety plans-steps to get into compliance

5. Special Notes/Recommendations

A full license is recommended for 8/1/26 to 8/1/28.

Targeted Assessment Behavior Management
I discussed with Jordan and Tasha their oversight of behavior management related to helping childcare staff: 1. Understand expectations, 2. Managing frustrations, 3. Monitor performance. All staff either have PBIS training or are working on it. If a staff member is frustrated, they will bring the child to Jordan or one of the on-site supervisors to give the staff member a break. The center works with Child Care Resource and Referral on behavioral management issues.

A referral was made to the Child Care Nurse Consultant to discuss proper procedures on how to thaw breastmilk and rewarm for consumption. A referral was made to Child Care Resource and Referral to develop a licensing binder.

Date: 07/07/2026

HHS Licensing Consultant: Tausha Bottorff

Non-compliance with any of the mandated regulatory requirements listed above may lead to the cancellation or revocation of your Child Care License. Please take steps necessary to completely address each of the violations noted above.

Child Care Resource and Referral is an excellent resource for providers to access training options and support in your area. You can reach Child Care Resource and Referral at **https://iowaccrr.org**.