Iowa Department of Human Services
CHILD CARE CENTER EVALUATION AND RECOMMENDATION FOR LICENSE

Name of Center: ACPC-Edwards **Enrollment:** 36 **License ID No. (Reapplications)** 18053

Street: 820 Miller ST **City:** Ames Iowa **Zip** 50014 **County:** Story

Mailing Address: 920 Carroll AVE, Ames, IA, 50010

Director's Name: Interim Director **Phone Number:** 515-233-2901

On-Site Supervisor(s): Jessica Cooley **E-Mail:** director@acpc-childcare.org joe@acpc-childcare.org

Date(s) of Visit: 12-03-2024

Licensing Visit X **Unannounced Visit** X **Off Year Visit** **Administrative Change**

LICENSING VISITS

New Application **Re-Application** X **NA**

Signed Application (470-0722) Received X **Yes** **No** **NA** **Date Signed:** 09-09-2021

FIRE INSPECTION **State** X **Local** **NA** **Is Fire Inspection Approved?** X **Yes** **No** **NA**

Date Inspected: 03-13-2024

Comments : Fire inspections are due at least every three years. This is completed by Ames FD.

LICENSE TYPE: X **Child Care** **Preschool (ages 3-5 meets three hours or less per day)**

Financial Type: Profit X Non-Profit NA

Accredition: Accredited NAEYC NSACA Other X NA

Program Serves: Infants (0-23 mo.) 2 Years Preschool-Age X School-Age

Get-Well Evening Care Special Needs

SCHEDULE: Year-round X School-Year Summer Only

HOURS:	*Year-round*	*School-Year*	*Summer Only*

LICENSE CAPACITY	Infants	2 Years	Preschool	School-Age	Capacity
General				100	100
Summer					0

QRS Rating: N/A

RECOMMENDATION FOR LICENSE:	
X	**FULL** license from 10-01-2023 to 10-01-2025
	PROVISIONAL license from
	DENIAL of initial application
	SUSPENSION of license
	REVOCATION of license

Licensing Consultant: Maggie Gibson, SWIV **Date:** 12-10-2024

I. IF CURRENT LICENSE IS PROVISIONAL, IDENTIFY THE CORRECTIVE ACTIONS

N/A.

II. IDENTIFY THE AREAS OBSERVED ON THE VISIT:

An off year licensing visit was completed 12-3-24. Staff Caitlyn, Ragen, Azure and Jayson were present though the visit.

ACPC-EDWARDS is one of several programs operated by ACPC, school based. ACPC has been in existence for over 30 years and is a well-established childcare program in Ames. There is an interim center director; Jessica Cooley is the assistant program director for school age programs, since 2024. She has prior child care experience and meets the qualifications for her position.

Due to changes in the school district with the start time of school , this site now only offers after school care for kindergarten through fifth grade. After school care is from 2:45 pm to 6 pm, other than on the days school is let out early at 12:45. This is a school year only site, the children who need summer programming attend either at Fellows or Northminster sites.

All areas of the program were observed. These areas observed consisted of classroom observations and activities, nutritional practices, health and safety practices, playground observation, field trip and transportation practices, and administrative review.

Room observations: This program utilizes the cafeteria/commons area in Edwards ELEM. When observed; all staff were involved in greeting the children and setting up for the day's program with the children. The staff were responsive to the children. Activities can range from games to homework. There is ready access to restroom facilities.

Nutrition Practices: This program provides an afterschool snack, that are in-line with CACFP. The children are able to serve themselves while staff are also present.

Health and Safety: If medication must be administered, the medication is kept secure, only accessible by staff. The program has ready access to first aid kits. Fire and Tornado emergency plans are posted.

Playground: The program has access to an outdoor play area that is provided/maintained by the school and is newer.

Transportation: no transportation is provided at this time.

Administrative Review: Information for mandatory reporter, Handbook, consultant contact, license is available. Tornado/Fire Plans are posted along with no-smoking signs as this program operates on school property. Staff and Child files were reviewed. The program has a well-established policy.

III. IDENTIFY THE OBSERVED STRENGTHS OF THE CENTER:

The staff working at this site work well together; The staff help each other out and divide tasks evenly.

The program has a good working relationship with the school and the school is supportive of the program.

The program uses the Pro Care system for attendance and notifications.

IV. IDENTIFY THE ASPECTS OF OPERATION THAT FALL BELOW THE STANDARDS REVIEWED:

There were not aspect of operation that fall below the standards of review.

V. SPECIAL NOTES/RECOMMENDATIONS:

This program staff were working as a team to organize the days schedule and taking attendance along with preparing snacks for the day. The children were observed content and to approach staff when needed.

*Note: If you are the Child Care Center Director and you feel something is unclear or unjustly cited, please contact your DHS Licensing Consultant to discuss the issue. The child care director may also send a response which will be placed in the licensing file.

*Note: If you are a member of the general public, there may be additional information contained in the public file. You may contact the DHS Licensing Consultant to inquire.