Iowa Department of Human Services
CHILD CARE CENTER EVALUATION AND RECOMMENDATION FOR LICENSE

Name of Center: Dorothy Mae Kids Academy **Enrollment:** 105 **License ID No. (Reapplications)** 52099

Street: 2506 142nd ST **City:** Urbandale Iowa **Zip** 50323 **County:** Polk

Mailing Address: 2506 142nd ST, Urbandale, IA, 50323

Director's Name: Karrie Bodecker **Phone Number:** 515-989-8599

On-Site Supervisor(s): Audrianna Arceo **E-Mail:** karrie.dmka@gmail.com

Date(s) of Visit: 05-07-2024

Licensing Visit X **Unannounced Visit** X **Off Year Visit** **Administrative Change**

LICENSING VISITS

X **New Application** **Re-Application** **NA**

Signed Application (470-0722) Received X **Yes** **No** **NA** **Date Signed:** 01-31-2023

FIRE INSPECTION **State** X **Local** **NA** **Is Fire Inspection Approved?** X **Yes** **No** **NA**

Date Inspected: 01-20-2023

Comments :

LICENSE TYPE: X **Child Care** **Preschool (ages 3-5 meets three hours or less per day)**

Financial Type: X Profit Non-Profit NA

Accredition: Accredited NAEYC NSACA Other X NA

Program Serves: X Infants (0-23 mo.) X 2 Years X Preschool-Age School-Age

Get-Well Evening Care Special Needs

SCHEDULE: X Year-round School-Year Summer Only

HOURS:	*Year-round*	*School-Year*	*Summer Only*

LICENSE CAPACITY	Infants	2 Years	Preschool	School-Age	Capacity
General	28	20	71		119
Summer					0

QRS Rating: N/A

RECOMMENDATION FOR LICENSE:	
X	**FULL** license from 06-01-2023 to 06-01-2025
	PROVISIONAL license from
	DENIAL of initial application
	SUSPENSION of license
	REVOCATION of license

Licensing Consultant: Maggie Gibson, SWIV **Date:** 06-08-2024

I. IF CURRENT LICENSE IS PROVISIONAL, IDENTIFY THE CORRECTIVE ACTIONS

N/A

II. IDENTIFY THE AREAS OBSERVED ON THE VISIT:

A unannounced off year visit was competed May 7, 2024. The director/owner was present throughout the visit, along with a perspective assistant director and on-site supervisor at times.

This center was given Permission to Open on 2/21/23. Karrie Bodecker is the owner and director. Karrie owns another center in Ankeny. Karrie owned an in-home registered daycare for 21 years and has owned the center in Ankeny for 8 years. Karrie meets qualifications to be the director. Audrianna Arceo is the on-site supervisor, starting in this role in February of 2023. Audrianna has three prior years of experience in a childcare setting and meets qualifications for this role.

This a free standing building, which was once a residential home. The center has sole occupancy.

The center serves children age 6 weeks to age five. Their hours of operation are from 6 am to 6 pm.

All areas of the program were observed. These areas observed consisted of classroom observations and activities, nutritional practices, health and safety practices, playground observation, field trip and transportation practices, and administrative review.

Room observations/activities: The center is curriculum devised from pulling concepts from Iowa Early Learning Standards.. They have a curriculum coordinator and they have a theme of the week, as well as a letter, number, shape and color of the week with lesson plans. They will conduct assessments for each age group. Ratio is observed to be maintained through the center. There is a variety of age/developmentally appropriate centers and toys in each room. Staff were observed to maintain good structure in the classrooms and to be responsive to the children. Staff were observed to model and request good handwashing technique. The rooms were nicely arranged and clean.

Nutrition Practices: There is an on-site kitchen that was very clean and organized. There is a dedicated cook. Menus are displayed and appear in line with CACFP guidelines. Menus are crafted by the owner and the cook; rotating monthly. Meals and snacks are served family style.

Health and Safety: Emergency medicines are stored with the first aid kits securely in each room. There are OTC medications stored at the front desk securely. Handwashing signs were posted; first aid kits were in all the classrooms. Tornado/Fire plans/diagrams were posted and drills were documented to have been completed monthly. Radon levels are pending. HVAC inspection was not provided. There is a carbon monoxide detector on each level of the center.

Playground: The playground is brand new, enclosed with chain link fencing; with shade structures and play structures. Surfacing is artificial turf. The playground is in good condition; playground checks not yet completed.

Transportation/Field trips: NA

Administrative Review: Fliers with information about mandatory reporting; handbook, and license. A new flier with consultant contact was provided. Fire/Tornado emergency plans are posted; non-smoking signs are also posted. Eight staff files were reviewed with a SING check updated while this visit was taking place; an employee not having completed CPR, however this was a new hire and within time frames; two employees missing mandatory reporting training; four of the eight reviewed either missing a physical or not having one completed PRIOR to hire; one staff missing essentials training documentation. Ten child files were reviewed; one missing a physical; two missing dentist contact information; two missing preferred hospital and one with an invalid immunization record.

EMPLOYEE LACKING PHYSICAL--SECOND YEAR CITATION.
LACK OF EMERGENCY MEDICAL AND DENTAL CONACT INFORMATION--SECOND YEAR CITATION.

III. IDENTIFY THE OBSERVED STRENGTHS OF THE CENTER:

The director/owner feels they have a strong and well rounded curriculum.

The classrooms are well equipped and allow for ease of movement.

The staff are invested in the center and committed.

The center uses the Tadpoles app which allows for real time communication with families.

IV. IDENTIFY THE ASPECTS OF OPERATION THAT FALL BELOW THE STANDARDS REVIEWED:

109.9(1)b: All files contain:A signed copy of DHS criminal history record check or any other permission form approved by the Department of public Safety for conducting an Iowa or national criminal history check. A copy of Request for Child Abuse Information.Copies of the results of Iowa records checks conducted.Copies of national criminal history check results.Any Department-issued documents sent to the center related to records check.
Number not in compliance: 1

109.9(1)d: All files contain a pre-employment physical exam report completed within six months prior to hire and at least every three years. Physical exams shall be documented on form 470-5152, Child Care Provider Physical Examination Report.
Number not in compliance: 4

109.9(2): All files are updated at least annually and when a change occurs.

109.9(2)b: All files contain sufficient information and authorization to allow the center to secure emergency medical and dental services at any time child is in center's care.
Number not in compliance for medical: 2
Number not in compliance for dental: 2
Information lacking: Two missing dentist/contact information; 2 missing preferred hopsital

109.9(3): Signed and dated Iowa immunization certificates are on file for each child enrolled.
Number invalid: 1

V. SPECIAL NOTES/RECOMMENDATIONS:

The center has a year after opening to conduct radon testing--and results were not provided, but were pending. The director will provide those results upon receipt.

The menus reflect the center is following CACFP guidelines.

The director will ensure staff are providing documentation of having a physical within six months PRIOR to hire and then every three years. SECOND YEAR CITATION

The director will ensure all necessary training and background checks are completely timely.

The director/owner will ensure all child files have the necessary and required information.

*Note: If you are the Child Care Center Director and you feel something is unclear or unjustly cited, please contact your DHS Licensing Consultant to discuss the issue. The child care director may also send a response which will be placed in the licensing file.

*Note: If you are a member of the general public, there may be additional information contained in the public file. You may contact the DHS Licensing Consultant to inquire.