Iowa Department of Human Services
CHILD CARE CENTER EVALUATION AND RECOMMENDATION FOR LICENSE

Name of Center: St Joseph's Daycare **Enrollment:** 88 **License ID No. (Reapplications)** 19129

Street: 403 Park St **City:** Bellevue Iowa **Zip** 52031 **County:** Jackson

Mailing Address: 403 Park Street, Bellevue, IA, 52031

Director's Name: Heather Weber **Phone Number:** 563-872-3284

On-Site Supervisor(s): Megan Goedken **E-Mail:** jhweber06@yahoo.com

Date(s) of Visit: 05-20-2025

X **Licensing Visit** X **Unannounced Visit** **Off Year Visit** X **Administrative Change**

LICENSING VISITS

New Application X **Re-Application** **NA**

Signed Application (470-0722) Received **Yes** **No** X **NA** **Date Signed:**

FIRE INSPECTION X **State** **Local** **NA** **Is Fire Inspection Approved?** X **Yes** **No** **NA**

Date Inspected: 04-02-2025

Comments : Room 1121 inspected with school inspection on 9/16/24.

LICENSE TYPE: X **Child Care** **Preschool (ages 3-5 meets three hours or less per day)**

Financial Type: Profit X Non-Profit NA

Accredition: Accredited NAEYC NSACA Other X NA

Program Serves: X Infants (0-23 mo.) X 2 Years X Preschool-Age X School-Age

Get-Well Evening Care Special Needs

SCHEDULE: X Year-round School-Year Summer Only

HOURS:	*Year-round*	*School-Year*	*Summer Only*

LICENSE CAPACITY	Infants	2 Years	Preschool	School-Age	Capacity
General	20	25	61	13	119
Summer					0

QRS Rating: N/A

RECOMMENDATION FOR LICENSE:	
X	**FULL** license from 08-01-2025 to 08-01-2027
	PROVISIONAL license from
	DENIAL of initial application
	SUSPENSION of license
	REVOCATION of license

Licensing Consultant: Heidi Hungate **Date:** 06-16-2025

I. IF CURRENT LICENSE IS PROVISIONAL, IDENTIFY THE CORRECTIVE ACTIONS

N/A

II. IDENTIFY THE AREAS OBSERVED ON THE VISIT:

An unannounced licensing visit was completed at this center on 5/20/25. The center director, Heather Weber, was present along with other staff. Heather has a Bachelor's Degree in early childhood and elementary education. The center is owned and operated by the St. Joseph's Catholic Church and School. There is a school board that oversees the school and the child care. The center uses designated space within the elementary school building. The center does provide before and after school care and non-school day school age child care for children from this school as well as for children from the public school. Heather accompanied the licensing consultant throughout the majority of the visit.

The program includes the following program rooms on the main floor of the building that are currently in use: "Big Dogs Room" (room 1123, three year old preschool school year, school age child care after school and non school days), "Little Einsteins Room" (room 1106, three through five year old child care), "Little Ducklings Room" (room 1105, 18 months through three years), and "Itty Bitty Room" (six week to 18 months). Program rooms are spacious, organized, and bright with large windows. Program rooms generally include an ample supply of materials to support program needs. The main floor includes hallway restrooms near the licensed space separated for boys and girls with several toilets/urinals/sinks in each. The Big Dogs Room and the Little Einsteins Room do each have a hand washing sink in the room, but children from these rooms all have to travel to use the restroom. The Little Ducklings Room includes one diaper station and two hand washing sinks within the program room. The room includes an adjacent toilet room. The hand washing sinks are located just outside the toilet room door. The room also includes a sink used for food preparation activities only. The Itty Bitty Room includes two diaper stations and three separate sinks, one used for food/bottle prep and dish washing activities only. There are hallway restroom areas with multiple toilets and sinks for boys and girls near the gym as well.

The children are able to use the gym area as well. The center director states that school age children currently eat lunch here.

All program space was observed.

The center does not participate in the CACFP. The center serves breakfast, morning snack, lunch, and afternoon snack. Breakfast and snack items are prepared in the daycare and infant program rooms. Lunch comes from the IDPH licensed school kitchen. The license for the kitchen is current.

III. IDENTIFY THE OBSERVED STRENGTHS OF THE CENTER:

The center director has been with the center for many years and is qualified by experience and education as noted above. The staff appear to work well together. The program rooms are bright with windows and provide ample space for program activities. The rooms are generally well stocked with accessible materials, furnishings that appear to be age appropriate, and are generally well organized. The children's projects are displayed throughout the center. The staff were once again observed to be highly engaged with the children in activities throughout the center. The building appears to be clean and well maintained. Since the last visit, the center has received a grant and has installed new sinks and countertops, touchless faucets, a new door and ceiling fans as well as an additional gate for the playground fencing. Licensing documentation and

staff and child files were found to be highly organized at this visit.

IV. IDENTIFY THE ASPECTS OF OPERATION THAT FALL BELOW THE STANDARDS REVIEWED:

STAFF FILES:
109.6(6)d Center repeats national criminal history checks at a minimum of every four years or when aware of additional history that occurs.
1. _1_ staff file reviewed national record check was due 6/2024.

109.10(3): Medications.
1. Expired medication present.
2. Medications present without current signed and dated medication authorizations.

109.11(3)a: Center shall ensure that: Facility and premises are sanitary, safe, and hazard free.
1. Staff items accessible to children in lower cabinet in room 1105.

V. SPECIAL NOTES/RECOMMENDATIONS:

Information for passing fire inspection to add room 1121 received on 7/29/25. Report can be completed.

The center was reminded of allowable age combinations. Two year old children may not be combined with four year old children, and three year old children may not be combined with school age children unless under the very specific rule 109.8(2)h for the very beginning and/or end of the day with only the number of children and staff present at the center as defined by the rule. The center will need to ensure compliance.

The administrative change aspect of the report is completed to reflect the center is adding an additional room to the licensed space, room 1121. This room is the school's prek room but is also used for child care for children age four and older. The room can have a maximum capacity of 25 children.

1. Ensure current lesson/activity plans and schedules are posted for each room/program.
2. Ensure radon testing is completed and within the limit for room 1121.

The center will continue with a full license. The center is directed to correct the items cited and the items noted above in this section of the report and to submit a written summary to the licensing consultant as to how and when those corrections are/will be completed. The written summary shall be submitted within 30 days of receipt of this evaluation. Thank you.

*Note: If you are the Child Care Center Director and you feel something is unclear or unjustly cited, please contact your DHS Licensing Consultant to discuss the issue. The child care director may also send a response which will be placed in the licensing file.

*Note: If you are a member of the general public, there may be additional information contained in the public file. You may contact the DHS Licensing Consultant to inquire.