Iowa Department of Human Services
CHILD CARE CENTER EVALUATION AND RECOMMENDATION FOR LICENSE

Name of Center: Carroll County Head Start AM & PM **Enrollment:** 37 **License ID No. (Reapplications)** 6221

Street: 23751 Highway 30 **City:** Carroll Iowa **Zip** 51401 **County:** Carroll

Mailing Address: PO Box 427, Carroll, IA, 51401

Director's Name: Tonya Weber **Phone Number:** 712-792-9266

On-Site Supervisor(s): Michelle Case and Madysen Gardewine **E-Mail:** tweber@newopp.org

Date(s) of Visit: 11-15-2023

Licensing Visit X **Unannounced Visit** X **Off Year Visit** **Administrative Change**

LICENSING VISITS

New Application X **Re-Application** **NA**

Signed Application (470-0722) Received X **Yes** **No** **NA** **Date Signed:** 11-04-2022

FIRE INSPECTION X **State** **Local** **NA** **Is Fire Inspection Approved?** X **Yes** **No** **NA**

Date Inspected: 07-19-2023

Comments : State Fire Marshal inspections are due at least every three years.

LICENSE TYPE: X **Child Care** **Preschool (ages 3-5 meets three hours or less per day)**

Financial Type: Profit X Non-Profit NA

Accredition: Accredited NAEYC NSACA Other X NA

Program Serves: Infants (0-23 mo.) 2 Years X Preschool-Age School-Age

Get-Well Evening Care Special Needs

SCHEDULE: Year-round X School-Year Summer Only

HOURS:	*Year-round*	*School-Year*	*Summer Only*

LICENSE CAPACITY	Infants	2 Years	Preschool	School-Age	Capacity
General	0	0	40	0	40
Summer					0

QRS Rating: 2

RECOMMENDATION FOR LICENSE:	
X	**FULL** license from 01-01-2023 to 01-01-2025
	PROVISIONAL license from
	DENIAL of initial application
	SUSPENSION of license
	REVOCATION of license

Licensing Consultant: Kathy DeGeorge-Evans **Date:** 11-28-2023

I. IF CURRENT LICENSE IS PROVISIONAL, IDENTIFY THE CORRECTIVE ACTIONS

II. IDENTIFY THE AREAS OBSERVED ON THE VISIT:

An off year licensing visit was made to Carroll County Head Start AM & PM on 11-15-2023. The Carroll County Head Start program is located in two classroom of a building on the main campus of New Opportunities. The center moved back into this location in January 2023 after renovations were made after the fire in 10-2021. The program was temporarily moved to New Opportunities Inc. Carroll Early Head Start after the fire in 10-2021. The program serves children three to five years old. Classes are held Monday - Friday during the school year only. Children attend either AM, or PM, or full days depending on which classroom they are in.

The director of this program as well as other New Opportunities Head Start programs is Tonya Weber. Tonya has her BA degree in Human Services. Michelle Case is the on-site supervisor for room 1, she has a BA degree in Elementary Education and has over 10 years of experience working in the school or child care setting. Madysen Gardewine is the on-site supervisor for room 2, she has an AA degree and has past experience working in child care.
I met with Michelle and Madysen during my licensing visit.

Observation of room:
Both program rooms looked great. There is a fun variety of age and developmentally appropriate toys and equipment. The children were observed playing, during nap time and activities at the table. Creative Curriculum Teaching Strategies Gold is used. Room 1 was working on the study of trees and moving to the study of clothes and room 2 was working on the study of trees and moving to the study of animals.
Parental involvement and communication is highly stressed by the program. Weekly newsletters, two parent teacher conferences, and two homes visits are conducted throughout the year. Family activities are held during the school year. Different agencies visit the center for informative and educational presentations to children.

Nutrition:
Breakfast, lunch and snacks are provided daily. The food is prepared at Carroll Early Head Start and delivered each day. Menus were posted.
The program participates in the federal food program (CACFP) and a dietician reviews menus.
Proper storage was observed in the kitchen.

Health and safety:
Medication management procedures are followed when a child is prescribed medication.
Monthly fire/tornado drills are practiced and documented.
Radon testing was completed in 7-2023 with radon test scores of 0.3 pCi/L and 0.7 pCi/L.
A fuel burning, HVAC inspection was done in 5-2023. The center has a built in carbon monoxide detector system.
Please review your mixing instructions for your bleach/water for sanitizing. You were mixing 2 tsp. to 26 ounces of water - this appears to be too much bleach to water. Please refer to your specific EPA approved bottle of bleach for mixing instructions, if it isn't on the bottle you will need to go to the website listed on the bottle. Make sure you are following the 3 bottle procedure for sanitizing 1. Soap/water for cleaning, 2. Water for rinsing and 3. Your EPA and child care approved product for sanitizing. Bleach/water must be mixed daily.

Dental, vision, behavioral, educational, and developmental screenings are provided to children free of charge.

Playground:
The playground area looked great and is fenced. Daily and Monthly playground inspections are completed.

Transportation:
Some children receive school bus transportation.

Administrative records:
Child files were reviewed and had the required emergency medical contact information.
Weekly staff meetings are held. Monthly meetings are held with other New Opportunities Head Start Programs.

III. IDENTIFY THE OBSERVED STRENGTHS OF THE CENTER:

Michelle and Madysen are very confident and organized.
Staff had excellent interactions with the children, they were positive and attentive to the needs of the children.
The program has additional information available through New Opportunities' website.

IV. IDENTIFY THE ASPECTS OF OPERATION THAT FALL BELOW THE STANDARDS REVIEWED:

109.11(3)a: Center shall ensure that: Facility and premises are sanitary, safe, and hazard free. Adequate indoor and outdoor space is provided. The outdoor area shall include safe play equipment and area of shade. Sufficient space provided for dining. Sufficient lighting shall be provided. Sufficient ventilation. Sufficient heating. sufficient cooling. Sufficient bathroom and diapering facilities. Equipment, including kitchen appliances, are maintained so as not to result in burns, shock, or injury to children. Sanitation and safety procedures for the center are developed and implemented to reduce risk or injury or harm to children and reduce transmission of disease.
Please review your mixing instructions for your bleach/water for sanitizing. You were mixing 2 tsp. to 26 ounces of water - this appears to be too much bleach to water. Please refer to your specific EPA approved bottle of bleach for mixing instructions, if it isn't on the bottle you will need to go to the website listed on the bottle. Make sure you are following the 3 bottle procedure for sanitizing 1. Soap/water for cleaning, 2. Water for rinsing and 3. Your EPA and child care approved product for sanitizing. Bleach/water must be mixed daily.

V. SPECIAL NOTES/RECOMMENDATIONS:

A full license is recommended for 1-1-2023 to 1-1-2025.
Off year licensing visit 11-15-2023.

*Note: If you are the Child Care Center Director and you feel something is unclear or unjustly cited, please contact your DHS Licensing Consultant to discuss the issue. The child care director may also send a response which will be placed in the licensing file.

*Note: If you are a member of the general public, there may be additional information contained in the public file. You may contact the DHS Licensing Consultant to inquire.