Iowa Department of Human Services
CHILD CARE CENTER EVALUATION AND RECOMMENDATION FOR LICENSE

Name of Center: Fillmore Elementary Stepping Stones **Enrollment:** 13 **License ID No. (Reapplications)** 20808

Street: 7307 Pacific St **City:** Davenport Iowa **Zip** 52806 **County:** Scott

Mailing Address: 1002 W Kimberly Rd, Davenport, IA, 52806

Director's Name: Shaney Ford **Phone Number:** 563-528-6062

On-Site Supervisor(s): Dominique Bradley **E-Mail:** dcsdsteppingstones@gmail.com ShaneyFord08@gmail.com

Date(s) of Visit: 01-22-2024, 03-06-2024

X **Licensing Visit** X **Unannounced Visit** **Off Year Visit** **Administrative Change**

LICENSING VISITS

New Application X **Re-Application** **NA**

Signed Application (470-0722) Received **Yes** **No** X **NA** **Date Signed:**

FIRE INSPECTION **State** X **Local** **NA** **Is Fire Inspection Approved?** X **Yes** **No** **NA**

Date Inspected: 02-15-2022

Comments :

LICENSE TYPE: X **Child Care** **Preschool (ages 3-5 meets three hours or less per day)**

Financial Type: Profit X Non-Profit NA

Accredition: Accredited NAEYC NSACA Other X NA

Program Serves: Infants (0-23 mo.) 2 Years Preschool-Age X School-Age

Get-Well Evening Care Special Needs

SCHEDULE: Year-round X School-Year Summer Only

HOURS:	*Year-round*	*School-Year*	*Summer Only*

LICENSE CAPACITY	Infants	2 Years	Preschool	School-Age	Capacity
General				70	70
Summer				0	0

QRS Rating: N/A

RECOMMENDATION FOR LICENSE:	
X	**FULL** license from 05-01-2024 to 05-01-2026
	PROVISIONAL license from
	DENIAL of initial application
	SUSPENSION of license
	REVOCATION of license

Licensing Consultant: Heidi Hungate **Date:** 01-30-2024

I. IF CURRENT LICENSE IS PROVISIONAL, IDENTIFY THE CORRECTIVE ACTIONS

N/A

II. IDENTIFY THE AREAS OBSERVED ON THE VISIT:

An unannounced licensing visit was completed at this center on 1/22/24. Staff files were reviewed at a separate visit on 3/6/24. This program is owned and operated by the Davenport Community School District and is located in the Fillmore Elementary School building. Shaney Ford is the director for all of the Stepping Stones child care programs. Shaney was not present on site for the visit. Dominique Bradley is the on site supervisor, however, was not present on site the day of this visit. The center director's assistant, Crystal Simmons, was present as the on site supervisor along with another staff. This center serves school age children from this school only, and operates on school days only.

The cafeteria is the primary space for this center with the gym also being included in the licensed space. The gym and cafeteria are always available for the program's use. The center also uses the library and computer lab areas, but these spaces are not part of the licensed space. The center will need to ensure all spaces meet licensing requirements prior to each use. The center uses separated boys and girls restroom areas outside of the gym area near the library. The cafeteria includes adjacent restroom areas for boys and girls (one toilet/one sink each). The cafeteria also includes a sink the center uses for hand washing within the room. All program space was observed.

The center provides snack. Snack is prepared and supplied by the school cafeteria and left out or placed in a cooler where accessible for the program.

III. IDENTIFY THE OBSERVED STRENGTHS OF THE CENTER:

The center provides a needed service to the children and families from this school. The staff were engaged with the children in activities, and the staff appear to work well together and know the children well. The staff did a good job of setting items out for the children at the tables so that they could readily engage in activities. The center typically provides several various enrichment programs including, Junior Theater, Putnam Museum, QC Botanical Center, Wapsi Nature Center, PBS, and various teacher provided enrichment, throughout the week at each site, and these programs are provided at no extra charge to the families. Files and other licensing documentation were found to be highly organized.

IV. IDENTIFY THE ASPECTS OF OPERATION THAT FALL BELOW THE STANDARDS REVIEWED:

STAFF FILES:
109.7(1) All staff (within first three months of employment): • Two hours of approved training for the mandatory reporting of child abuse within three months of employment. • At least one hour of training regarding universal precautions and infectious disease control. • Certification in American Red Cross, American Heart Association, American Safety and Health Institute or MEDIC First Aid infant, child, and adult cardiopulmonary resuscitation (CPR) or equivalent certification approved by the Department. A valid certificate indicating the date of training and expiration date shall be maintained. •

Certification in infant, child, and adult first aid that uses a nationally recognized curriculum or is received from a nationally recognized training organization including the American Red Cross, American Heart Association, American Safety and Health Institute or MEDIC First Aid or an equivalent certification approved by the Department. A valid certificate indicating the date of training and expiration date shall be maintained. • Minimum health and safety trainings, approved by the Department. If significant changes occur to content, the Department may require the training be renewed.
1. _1_ staff file reviewed did not have first aid and cpr certification completed within the first three months of employment.

109.10(15)b: Emergency instructions, phone numbers, and diagrams for fire, tornado, and flood shall be visibly posted and documented at least once a month for fire and tornado. Records shall be maintained for current and previous year.
1. Documentation for fire and tornado drills for 1/2023 through 5/2023 could not be located.

109.11(3)d: Record of monthly inspections of outdoor recreation area and equipment shall be kept.
1. Documentation for playground inspections for 1/2023 through 5/2023 could not be located.

V. SPECIAL NOTES/RECOMMENDATIONS:

1. The center is reminded to ensure that prior to using the gym all items are removed from and exit pathways are free and clear.
2. Staff shall provide better supervision of snack activities to ensure children are seated and remain seated in one place for the snack activity.
3. Ensure any snack substitutions are noted promptly on the posted snack menu that would be most visible to parents.
4. Ensure at least one staff person washes hands and keeps hands clean and free from other touches immediately prior to and during snack to serve an assist children as needed.

The center will continue with a full license. Please address the concerns noted above in this section of the report so that changes/corrections are obvious and are maintained. This report does not require a written response. Thank you.

*Note: If you are the Child Care Center Director and you feel something is unclear or unjustly cited, please contact your DHS Licensing Consultant to discuss the issue. The child care director may also send a response which will be placed in the licensing file.

*Note: If you are a member of the general public, there may be additional information contained in the public file. You may contact the DHS Licensing Consultant to inquire.