09/06/2023

Donna Hargrove
226 11th ST NW
Cedar Rapids, IA 52405

Dear Child Care Provider:

This letter is in regards to the compliance visit at your child care home conducted on 09/06/2023. Iowa Code Chapter 237A and 441 Iowa Administrative Code, Chapter 120, describes specific requirements that must be met by a child care home that has a child care assistance provider agreement. The following areas were out of compliance at the time of the visit:

| | |
|---|---|
| **441 IAC 120.8(3)** | **Medications and Hazardous Materials** |
| 441 IAC 120.8(3)"a" | All medicines and poisonous, toxic, or otherwise unsafe materials shall be secured from access by a child |
| **441 IAC 120.8(4)** | **Emergency Plans** |
| 441 IAC 120.8(4) "a" | Fire and tornado drills shall be practiced monthly and the provider shall keep documentation evidencing compliance with monthly practice on file for the current year and the previous year. |

Findings:

An annual compliance check was completed on 9/6/23 and the following was out of compliance:
441 IAC 120.8(3)"a" All medicines and poisonous, toxic, or otherwise unsafe materials shall be secured from access by a child.

441 IAC 120.8(4) "a" Fire and tornado drills shall be practiced monthly and the provider shall keep documentation evidencing compliance with monthly practice on file for the current year and the previous year.

Suggestions/Recommendations:

Donna needed to move chemicals that were under her bathroom sink so they would not bee accessible to the children. She did move this while this worker was present.

Donna needs to practice fire and tornado drills monthly and keep documentation evidencing compliance with monthly practice on file for the current year and the previous year.

Corrective Action Required:

A re-check is not needed at this time, corrections need to be made by 9/22/23 and will be reviewed at the next annual compliance check.

I encourage you to work with Rachel Bonefas from Child Care Resource and Referral with any ongoing compliance or training needs.

Rachel can be reached at (563) 362-8225.

Thank you for your service in providing child care in your community.

Non-compliance with any of the mandated requirements listed above may lead to the cancellation of your Child Care Assistance Provider Agreement. Please take whatever steps are necessary to completely address each of the violations noted above. It is essential you correct all above-mentioned violations.

Please do not hesitate to contact me at DHS at 319-429-0749 or cweber@dhs.state.ia.us if you have any questions regarding this letter.

Sincerely,

Christine Weber
**Social Worker II**

Sheila Aunspach
**Social Work Supervisor** 09/06/2023

Always Remember:

Child Care Resource and Referral is an excellent resource for providers to access training options and support in your area. You can reach Child Care Resource and Referral at 877-216-8481