Health and Human Services

Iowa Department of Health And Human Services

CHILD CARE CENTER ANNUAL EVALUATION

Name of Center: Little Island Child Care-Latchkey

Provider No.: 18181

Address: 311 5th St N, Fairbank, IA, 50629

County: Buchanan

Director's Name: Janece Silva

On-Site Supervisor: Janece Silva

Phone Number: 3196352391

E-Mail: littleisland9@gmail.com

HHS Visit Date: 02/24/2026

Licensing Period: 03/01/2026 to 03/01/2028

Fire Inspection:

Date Inspected: 11/16/2023

Comments: Compliance on 12/11/23

Report Visit Type:

- [ ] PTO
- [X] Licensing Visit
- [ ] Drop In
- [ ] Administrative Change

License Type:

- [X] Full
- [ ] Provisional

Quality initiative:

Quality Rating: 1

- [X] Accrediation — Comments: IQ4K level 1

Program Duration:

- [X] Year-Round
- [ ] School Year
- [ ] Summer Only

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HOURS:	*Year-round*	*School-Year*	*Summer Only*
Sunday			
Monday	6:00 AM to 6:00 PM		
Tuesday	6:00 AM to 6:00 PM		
Wednesday	6:00 AM to 6:00 PM		
Thursday	6:00 AM to 6:00 PM		
Friday	6:00 AM to 6:00 PM		
Saturday			

Program Population Served:

- [ ] Infant(0-<24 Months)
- [ ] Toddler
- [X] PreSchool
- [X] School Age
- [ ] All Ages

LICENSE CAPACITY	Infants	2 Years	Preschool	School-Aged	Capacity
General			10	30	40
Summer					0

1. Basic Overview

On 02/24/26 I made an unannounced licensing visit to Little Island Child Care-Latchkey program in Fairbank. I met with Janece Silva, the director. Ms. Silva has worked with the program since September 2009 and has been the director since July 2015. The program typically has two staff members present during the morning hours of operation and two staff members present during the afternoon hours of operation.

Little Island Child Care-Latchkey is a non-profit program which operates under the board of directors and is owned by the Fairbank community. The Fairbank community owns and operates two separate licensed programs. In addition to this program, they also own Little Island Child Care Center in Fairbank. At times the two programs interact together.

Little Island Child Care-Latchkey is in Wapsie Valley Elementary School in Fairbank. The program operates all year-round from 6:00 am until 6:00 pm. During the school year the children are present from 6:00-8:00 am in the morning and 3:15-6:00 pm during the afternoon hours of operation. The program also operates all day during no-school days, weather closures and the summer. They will walk over to the childcare center when they are down to two children. The Latchkey program serves preschool through school-aged children. There are currently 25 children enrolled.

The program primarily operates out of the school gym/cafeteria. This is an open space that allows for free play and organized activities. Artificial lighting is used. They also use the outside playground area. The centers observed include arts and crafts, library, blocks/Legos, games, table toys, puzzles, math, Play-Doh, dramatic play, transportation and magnets. Centers are stored in a closet inside of the gym/cafeteria.

I visited the program during the morning session. The number of children in the program at any one time is changing

constantly because of children arriving and leaving. They were in ratio during my visit.

The children use two bathrooms outside the gym/cafeteria. The girl's bathroom has four toilets and the boy's bathroom has two toilets and two urinals. There are two birdbath sinks outside of the bathrooms. Handwashing procedures were posted. There are additional bathrooms located in the school.

The program uses staff cell phones and emergency numbers with the program's address and phone number were posted. Emergency fire and tornado procedures and an evacuation diagram were posted by the main program door and outside exit in the gym/cafeteria. A daily schedule was posted.

During the summer months of operation, the program runs a curriculum with themes and activities. During the school year the children arrive and eat snack. They then have time for homework or reading for twenty minutes and then they engage in free play.

I reviewed documentation of monthly fire and tornado drills. I reviewed documentation of monthly playground inspections. The radon test was completed in January 2024 and must be repeated in five years. Results were within EPA guidelines. The school is completely geothermal so a fuel burning inspection and carbon monoxide detector are not necessary. Outlets were protected. The fire marshal inspection occurred on 11/16/23, with a compliance date of 12/11/23.

The program is on the Child and Adult Care Food Program (CACFP). The children are offered breakfast through the school, but parents can send breakfast items with their children to the program. The program does offer breakfast if there is a two-hour delay for the school. Little Island Child Care-Latchkey offers an afternoon snack during the school year. During the summer and on "no school" days the program provides breakfast, lunch and a morning and afternoon snack. The childcare center provides all the food and food items are delivered to the program. The childcare cook makes a new menu every week. For lunch the children eat off plates that are returned to the center to be put through the dishwasher. Otherwise, they use disposable products. There is a refrigerator on site and thermometers were present. Allergies were posted. Food items were stored according to NHSPS guidelines.

The program uses Sani Date Hard Surface Sanitizer to sanitize the food tables. The product has a one-minute dwell time.

The parent information is located on the entrance door and the storage closet door inside the gym/cafeteria. The mandatory reporter, childcare consultant and the handbook availability were posted. The license was conspicuously posted. A no-smoking sign was posted at the entrance.

Staff and children's files were reviewed at the time of the licensing visit. I reviewed four children's files. Files must contain emergency contact information for the doctor and dentist of each child. The doctor's and dentist's name, phone number and complete street address must be provided. One file did not provide any dental emergency contact information. There was one recently outdated physical.

I reviewed one staff file. It was in great condition.

I reviewed policy and procedures, staff and parent handbooks. The necessary written emergency procedures and policies were present. Emergency Preparedness Plans have been completed.

2. Identify Observed Strengths of the program

There were two staff members present during my visit. The children were engaged in free play. Some children were playing with balls and other children sat at the tables with staff members engaged in centers. Staff members maintained positive conversation with the children. The children listened to staff members well and staff members provided clear directions. Staff members provided active supervision. The children appeared to enjoy their time at the center.

The program has an IQ4K level of 1 that expires 08/31/27. Ms. Silva states they are going to apply for a level 2 in September.

Ms. Silva states they received a grant and purchased storage carts on wheels. This allows them to pull storage carts into the gym for the children to choose centers. It has also allowed them to better organize the storage closet.

Ms. Silva states they have staff longevity.

Ms. Silva states they provide quality daycare.

Ms. Silva states they receive a lot of support from the school. The school goes above and beyond for them and they are not charged any rent. They understand the program benefits the school too.

The program is convenient and meets a need to provide care for preschool and school-aged children. The program is in the school and does not require any transportation.

Ms. Silva states the program is open every day; even when there is no school and during bad weather days. The program is also open during the summer.

The program participates in field trips during the summer and they use a school bus for transportation.

3. Identify the aspects that fall below the standard

There were no citations.

4. Any corrective action plans, provisional license, and safety plans-steps to get into compliance

N/A

5. Special Notes/Recommendations

A full license is issued. All DHS licensing standards and procedures must be maintained during the renewal period.

I met with Ms. Silva following my visit. She was going to go through files to make sure physicals were updated. The physical I saw was only recently outdated and this will not be cited. I also talked with her about making sure parents are providing dental emergency contact information.

Date: 02/26/2026

HHS Licensing Consultant: Becky Frost

Non-compliance with any of the mandated regulatory requirements listed above may lead to the cancellation or revocation of your Child Care License. Please take steps necessary to completely address each of the violations noted above.

Child Care Resource and Referral is an excellent resource for providers to access training options and support in your area. You can reach Child Care Resource and Referral at **https://iowaccrr.org**.