Iowa Department of Human Services
CHILD CARE CENTER EVALUATION AND RECOMMENDATION FOR LICENSE

Name of Center: KCE Champions LLC @ Oak Hill Elementary **Enrollment:** 27 **License ID No. (Reapplications)** 51360

Street: 105 N Park RD **City:** Tiffin Iowa **Zip** 52340 **County:** Johnson

Mailing Address: PO Box 39 , Swisher, IA, 52338

Director's Name: Mona Williams **Phone Number:** 319-504-3408

On-Site Supervisor(s): Kelsey Huston **E-Mail:** mona.williams@discoverchampions.com

Date(s) of Visit: 10-12-2023

X **Licensing Visit** X **Unannounced Visit** **Off Year Visit** **Administrative Change**

LICENSING VISITS

New Application X **Re-Application** **NA**

Signed Application (470-0722) Received X **Yes** **No** **NA** **Date Signed:** 08-02-2023

FIRE INSPECTION X **State** **Local** **NA** **Is Fire Inspection Approved?** X **Yes** **No** **NA**

Date Inspected: 04-21-2021

Comments : Does comply.

LICENSE TYPE: X **Child Care** **Preschool (ages 3-5 meets three hours or less per day)**

Financial Type: X Profit Non-Profit NA

Accredition: Accredited NAEYC NSACA Other X NA

Program Serves: Infants (0-23 mo.) 2 Years Preschool-Age X School-Age

Get-Well Evening Care Special Needs

SCHEDULE: X Year-round School-Year Summer Only

HOURS:	*Year-round*	*School-Year*	*Summer Only*

LICENSE CAPACITY	Infants	2 Years	Preschool	School-Age	Capacity
General				50	50
Summer					0

QRS Rating: N/A

RECOMMENDATION FOR LICENSE:	
X	**FULL** license from 10-01-2023 to 10-01-2025
	PROVISIONAL license from
	DENIAL of initial application
	SUSPENSION of license
	REVOCATION of license

Licensing Consultant: Heidi Brown **Date:** 10-15-2023

I. IF CURRENT LICENSE IS PROVISIONAL, IDENTIFY THE CORRECTIVE ACTIONS

N/A

II. IDENTIFY THE AREAS OBSERVED ON THE VISIT:

This worker arrived at KCE Champions LLC @ Oak Hill Elementary on 10/12/23. The center provides before/after school care and summer vacation care. The center offers services to school aged children. The center is open from 6:30am-5:30pm. The center has 27 children enrolled. The center is located inside of Oak Hill Elementary. They utilize the cafeteria and storag.e space. The center's fire inspection was completed on 4/21/20.

The director is Mona Williams. Mona started in 8/2019 and has an Associate's Degree.

The onsite supervisor is Kelsey Huston. She started in 3/2022. She has an Associate's Degree in Early Childhood Education.

This worker observed all programming space and reviewed the curriculum.

Nutritional practices were checked. The center provides morning snacks and afternoon snacks. Parents provide sack lunches on no school days and during summer vacation. . The kitchen was maintained in a clean/orderly fashion.

Health and safety practices were also reviewed. The center had medications stored appropriately. The center did practice appropriate hand washing procedures at required times. The center had a properly stocked first aid kit. The center did practice fire, tornado and emergency drills as required. The center completed radon testing as required. The center completed an annual fuel burning appliance inspection and had a carbon monoxide detector installed as required.

The center's policies, licensing notebook, staff files and child files were reviewed. The center also had required postings.

III. IDENTIFY THE OBSERVED STRENGTHS OF THE CENTER:

-The center director started in 2019.
-The center accepts Child Care Assistance.
-The center uses Champions Curriculum which focuses on: Character Development, Community, Creative Expression, Executive Function, Inquiry Based Learning, and Literacy.
-Staff and child files were in full compliance.

IV. IDENTIFY THE ASPECTS OF OPERATION THAT FALL BELOW THE STANDARDS REVIEWED:

109.11(3)d: Record of monthly inspections of outdoor recreation area and equipment shall be kept.
-Playground inspections must be completed monthly.

V. SPECIAL NOTES/RECOMMENDATIONS:

Based upon this review, it is recommended that this center remain in Full licensing status. The center is directed to correct

the items listed in Section IV. The director gave me a verbal commitment that the noted rule violations would be promptly corrected. It is important to note, all DHS licensing standards and procedures must be maintained during the renewal period.

The following agencies are available to provide consultation, support, and educational opportunities:

CACFP: https://educateiowa.gov/pk-12/nutrition-programs/child-and-adult-care-food-program
Child Care Resource and Referral: https://iowaccrr.org/staff/region_5/
Early Childhood Iowa: https://earlychildhood.iowa.gov/
First Children's Finance: https://www.firstchildrensfinance.org/
Healthy Child Care Nurse Consultants: https://idph.iowa.gov/hcci/consultants
Iowa AEYC: http://www.iowaaeyc.org/
Iowa After School Alliance: https://www.iowaafterschoolalliance.org/
Iowa State University: https://www.extension.iastate.edu/humansciences/early-childhood
4c's of Johnson County: https://www.iowa4cs.com/

*Note: If you are the Child Care Center Director and you feel something is unclear or unjustly cited, please contact your DHS Licensing Consultant to discuss the issue. The child care director may also send a response which will be placed in the licensing file.

*Note: If you are a member of the general public, there may be additional information contained in the public file. You may contact the DHS Licensing Consultant to inquire.