Health and Human Services

Iowa Department of Health And Human Services

CHILD CARE CENTER ANNUAL EVALUATION

Name of Center: Harrison Elementary Stepping Stones

Provider No.: 20811

Address: 1032 W 53rd ST, Davenport, IA, 52806

County: Scott

Director's Name: Shaney Ford

On-Site Supervisor: Kylee McCrery

Phone Number: 5635280973

E-Mail: dcsdsteppingstones@gmail.com
ShaneyFord08@gmail.com

HHS Visit Date: 01/20/2026

Licensing Period: 06/01/2026 to 06/01/2028

Fire Inspection:

Date Inspected: 01/27/2025

Comments:

Report Visit Type:

- [ ] PTO
- [X] Licensing Visit
- [ ] Drop In
- [ ] Administrative Change

License Type:

- [X] Full
- [ ] Provisional

Quality initiative:

- [ ] Accrediation

Program Duration:

- [ ] Year-Round
- [X] School Year
- [ ] Summer Only

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HOURS:	*Year-round*	*School-Year*	*Summer Only*
Sunday			
Monday		2:50PM to 5:30 PM	
Tuesday		2:50PM to 5:30 PM	
Wednesday		2:50 PM to 5:30 PM	
Thursday		2:50PM to 5:30 PM	
Friday		2:50 PM to 5:30 PM	
Saturday			

Program Population Served:

- [ ] Infant(0-<24 Months)
- [ ] Toddler
- [ ] PreSchool
- [X] School Age
- [ ] All Ages

LICENSE CAPACITY	Infants	2 Years	Preschool	School-Aged	Capacity
General				70	70
Summer					0

1. Basic Overview

An unannounced licensing visit was completed at this center on 1/20/26. Staff files were reviewed at a separate visit on 2/19/26. This program is owned and operated by the Davenport Community School District and is located in the Harrison Elementary School building. Shaney Ford is the approved director for all of the Stepping Stones programs. Shaney was not present on site on the day of the visit, however, assitant to the director, Ashley Ramirez, was present at the center. Kylee McCrery is the approved on site supervisor and was present as well. This center serves school age children from this school and operates on school days only. The center reports an enrollment of 42 children at the time of the visit.

The cafeteria is the primary space for this center and is always available for the program's use. The center reports that they also use the gym for large motor and enrichment activities and the library. These additional spaces are approved for use so long as the center can ensure they meet all DHS requirements prior to use. The center uses separated boys and girls restroom areas nearby to the cafeteria or down the hall from the cafeteria and near the library. All program space was observed.

The center provides snack. Snack is prepared and supplied by the school cafeteria and left out or placed in the milk cooler/refrigerator where accessible for the program.

2. Identify Observed Strengths of the program

The center provides a needed service to the children and families from this school. Stepping Stones child care programs have been overseen by the same center director and assistants for a number of years, and many programs also have experienced on site supervisors. The staff were engaged with the children in activities, work well together, and appear to

know the children well. Staff did a good job of setting materials out for children so children could engage in activities right away. The center typically provides several various enrichment programs partnering with Putnam Museum, Quad City Botanical Center, ISU (Iowa State University Extension), Nahant Marsh, Common Chord, WQPT, Jr. Theater, QC Animal Welfare, and Girl Scouts. Singular visits are provided to the center from Davenport Public Library, Davenport Police Department, and WQAD The Beast storm vehicle. These programs are provided at no extra charge to the families. Child files and other required licensing documentation were found to be highly organized.

3. Identify the aspects that fall below the standard

109.6(4) Record checks. c. Iowa records checks. Checks and evaluations of Iowa child abuse and criminal records, including the sex offender registry, must be completed before the person's involvement with child care at the center. Iowa records checks must be repeated at a minimum of every two years and when the department or the center becomes aware of any possible transgressions. The department is not responsible for the cost of conducting the Iowa records check.
1. _1_ staff file reviewed did not have the completed Iowa record check before the person's involvement with child care. Subsequent the visit, the center completed the record check.

109.7(1): All staff (within first three months of employment):Iowa's training for the mandatory reporting of child abuse.At least one hour of training regarding universal precautions.Certification in First Aid infant, child, and adult cardiopulmonary resuscitation (CPR) or equivalent certification approved by the Department. A valid certificate indicating the date of training and expiration date shall be maintained.Certification in infant, child, and adult first aid that uses a nationally recognized curriculum or is received from a nationally recognized training organization including the American Red Cross, American Heart Association, American Safety and Health Institute, or MEDIC First Aid or an equivalent certification approved by the Department. A valid certificate indicating the date of training and expiration date shall be maintained.Minimum health and safety trainings, (Essentials) approved by the Department. If significant changes occur to content, the Department may require the training be renewed.
1. _1_ staff file reviewed did not have child abuse mandatory reporter certification completed in the first three months of employment.

109.9(1)b: All files contain a pre-employment physical exam report completed within six months prior to hire and at least every three years. Physical exams shall be documented on form 470-5152, Child Care Provider Physical Examination Report.
1. _1_ staff file reviewed did not have the initial staff physical completed timely as required.

109.9(2)g: All files contain parent authorization for attendance at center-sponsored field trips and non-center activities. If an inclusive authorization form for activities is used, a copy is kept on file at the center.
1. Non center activity permission slip is needed for children leaving the center.

109.10(1): Medications: The center shall have written procedures for dispensing, storage, and authorization, and recording of all prescription and non-prescription medications. All medications shall be stored in original containers with physician or pharmacist directions. Labels should be intact and stored so they are inaccessible to children and public.
1. Medication present without prescription label.

4. Any corrective action plans, provisional license, and safety plans-steps to get into compliance

N/A

5. Special Notes/Recommendations

Required documentation for staff files received on 4/13/26. Report can be completed.

1. Staff were reminded to ensure ratio is maintained even at times when they are taking groups of children to and from the restroom area or when staff are coming and going for whatever reason, and to ensure all children are within sight of a staff at all times, and that staff know which group of children they are responsible for.
2. Ensure at least one staff person washes hands and keeps hands clean and free from other touches immediately prior to

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and during snack to serve an assist children as needed.
3. Ensure children's personal items are in their baskets and not on the floor.
4. Ensure all required documentation for staff files are available in the file or on the individual ipower profile (training requirements) for review by the licensing consultant.

The center will continue with a full license. The center is directed to correct the item(s) cited and the item(s) noted above in this section of the report. The report does not require a written response so long as the corrections are obvious and are maintained. Thank you.

Date: 03/30/2026

HHS Licensing Consultant: Heidi Hungate

Non-compliance with any of the mandated regulatory requirements listed above may lead to the cancellation or revocation of your Child Care License. Please take steps necessary to completely address each of the violations noted above.

Child Care Resource and Referral is an excellent resource for providers to access training options and support in your area. You can reach Child Care Resource and Referral at **https://iowaccrr.org**.