Iowa Department of Human Services
CHILD CARE CENTER EVALUATION AND RECOMMENDATION FOR LICENSE

Name of Center: Bulldog Daycare **Enrollment:** 50 **License ID No. (Reapplications)** 25641

Street: 201 School St **City:** Orient Iowa **Zip** 50858 **County:** Adair

Mailing Address: PO Box 52, Orient, IA, 50858

Director's Name: Susan Cruz **Phone Number:** 641-344-6802

On-Site Supervisor(s): **E-Mail:** susan.cruz@o-mschools.org

Date(s) of Visit: 05-02-2023

Licensing Visit X **Unannounced Visit** X **Off Year Visit** **Administrative Change**

LICENSING VISITS

New Application **Re-Application** X **NA**

Signed Application (470-0722) Received **Yes** **No** X **NA** **Date Signed:**

FIRE INSPECTION X **State** **Local** **NA** **Is Fire Inspection Approved?** X **Yes** **No** **NA**

Date Inspected: 08-26-2022

Comments : State Fire Marshal inspections are due every three years.

LICENSE TYPE: X **Child Care** **Preschool (ages 3-5 meets three hours or less per day)**

Financial Type: Profit X Non-Profit NA

Accredition: Accredited NAEYC NSACA Other X NA

Program Serves: X Infants (0-23 mo.) X 2 Years X Preschool-Age X School-Age

Get-Well Evening Care Special Needs

SCHEDULE: X Year-round School-Year Summer Only

HOURS:	*Year-round*	*School-Year*	*Summer Only*

LICENSE CAPACITY	Infants	2 Years	Preschool	School-Age	Capacity
General	5	15	15	15	50
Summer					0

QRS Rating: 1

RECOMMENDATION FOR LICENSE:	
X	**FULL** license from 02-01-2022 to 02-01-2024
	PROVISIONAL license from
	DENIAL of initial application
	SUSPENSION of license
	REVOCATION of license

Licensing Consultant: Kathy DeGeorge-Evans **Date:** 05-25-2023

I. IF CURRENT LICENSE IS PROVISIONAL, IDENTIFY THE CORRECTIVE ACTIONS

II. IDENTIFY THE AREAS OBSERVED ON THE VISIT:

An unannounced off year licensing visit was made to the center on 5-2-2023. Bulldog Child Care is located in the Orient/Macksburg K-12 School. Child Care services are provided to infants to school age children Monday through Friday 6:00 am to 6:00 pm year round.
The center operated under the Department of Education until becoming DHS licensed in 2013. Susan Cruz continues to be the owner/director of the center, she has her CDA and a Associates degree as well as several years experience working in child care.
There are 50 children enrolled.
Susan Cruz was gone on the day of my licensing visit. I met with Kaile Woods.

Observation of rooms:
The center has three program rooms, the third program room was added in August 2022 and is for children three years and older.
The children were observed during lunch time, watching TV, and nap time. The rooms had a lot of clutter and needed to be cleaned and organized.
The daily sheets are on the Brightwheel app.
The cots/mats must be covered.
The rooms have a fun variety of age and developmentally appropriate toys and equipment. Toys and equipment are rotated on a frequent basis.
Lesson plans weren't consistent. One room didn't have a lesson plan and one room had one that needed to be more detailed with the activities that are being done throughout the day. This is a repeat violation. Please make sure the program rooms have lesson plans that have detailed meaningful content for the entire day.
Children were unsupervised in the hall way and in the bathroom. Staff didn't seem to know the children were missing from their room. Children must be supervised/monitored at all times. Don't send groups of children to the bathroom without supervision.
Kaile was having difficulty with maintaining behaviors in her program room.
The center isn't properly sanitizing and disinfecting. There was lots of confusion regarding sanitizing and disinfecting. Bleach/water is used for both but staff weren't sure of the sanitizing/disinfecting procedure. The staff in the infant room who is responsible for making and filling the bottles for sanitizing and disinfecting said she was mixing the bottles daily and then told me later during my visit that she got upset and lied and the bottles haven't been mixed daily.
Susan said the lead staff in each room are talking ELS training to help them with lesson plans/activities.
You must clean and disinfect underneath the diaper changing mats - it was dirty.

Nutrition:
Violet is the cook. The kitchen area is in the infant room, the oven/stove top are sectioned off and aren't accessible to the children. The center is in on the federal food program. Proper food storage was observed and the menus were posted. The infant room has a new bucket seat dining table.

Health and safety:

Fire/tornado drills are practiced and documented monthly.
Radon testing was done in January 2022 with test scores of 1.2 pCi/L and 2.4 pCi/L. Radon testing continues to be required every two years, it is the responsibility of the Department of Education to make sure radon testing is completed.
I didn't see documentation of the annual fuel burning inspection/ boiler inspection, please request this from the school maintenance - this is a repeat violation.
Susan reported that proper medication management procedures are followed when a child is prescribed medication.
REPEAT VIOLATION - Sanitizing and disinfecting procedure. You need to follow the three step bottle procedure for both sanitizing and disinfecting - soap/water for cleaning, water for rinsing and your product for sanitizing and disinfecting. Bleach/water - your bleach must be EPA approved and you need to mix the bleach/water according to the product instructions on the bottle or on their website for sanitizing and disinfecting. Two sets of bottles are required - one set for sanitizing and one set for disinfecting. Make sure you separate and properly label the the sanitizing and disinfecting bottles. You will need to learn and train staff the difference between sanitizing and disinfecting. You must disinfect the diaper changing table. Food surface areas i.e. high chairs and table tops and hard surface toys need sanitized.
It is vital that you correct the mixing instructions for sanitizing and disinfecting immediately as this is the fourth year in a row that I have cited this.

Playground:
The program uses the school playground. The playground safety inspections are completed monthly.

Transportation:
The program doesn't provide transportation services. Walking field trips are taken.

Administrative records:
Staff files were read - Please review all staff files and make sure they have current criminal record checks. For a couple staff the date of the criminal record check wasn't printed.
Ten children's files were read and I couldn't find their current information and Kaile didn't know where to locate it. Please review all children's files and have them updated with the required information. Children under school age require an annual physical and school age children need to have the annual statement of health form signed by the parent.

I talked with Susan Cruz on the phone on 5-25-2025 regarding my concerns and noncompliance areas from my visit on 5-2-2023. Susan was aware of some of the areas that needed corrected from my visit. She reported that she has made corrections to the sanitizing and disinfecting procedure. She is having Violet (The cook) mix the sanitizing and disinfecting bottles for all three rooms. I'm not sure if the staff have been re trained on sanitizing and disinfecting and the 3 step bottles. Susan said she had current registration information on the children in a file at the center. The registration information is also on the Brightwheel app. After our phone conversation she printed the criminal record checks showing the date of record check. She said she has talked to the staff about the noncompliance areas and has been training them. She said she wrote up an employee for not supervising children that were in the hall and bathroom unsupervised.
Susan reported that the clutter has been removed and she has organized supplies. The school gave them some lockers to use.
Susan said the lead teachers in each room are taking ELS training to help them with lesson plans/activities.
Susan has monthly staff meeting and maintains contact with her staff on a daily basis.

I have concerns about your center, it was chaotic and staff didn't appear knowledgeable of their jobs or expectations. You will need to provide training to staff immediately on their daily functions and the rules. You must have a responsible person in charge when you are gone. If you continue to have Kaile Woods be the responsible person in charge, you will need to train her on DHS rules, daily functions of the child care center, staff responsibilities etc. Your center is established with you as the director for several years and it should be able to run smoothly when you are there and in your absence. My intent isn't to make staff upset during my visits. Staff should know their roles and the rules. Staff need to be honest.
I know you are capable of making and maintaining the corrections. Your center was issued a provisional license in 2021 and you made the corrections to return to a full license. I am making a referral for Child Care Resource and Referral to work with you on your noncompliance areas. Your noncompliance violations will be a corrective action plan for you to fix the items and send me an email letting me know how the items have been corrected by Thursday June 15, 2023.

III. IDENTIFY THE OBSERVED STRENGTHS OF THE CENTER:

The center is an excellent resource for the community. The center uses school resources as needed, including janitorial services, the school nurse, school equipment, etc.

Susan Cruz has her NAEYC membership. The center participates in the IQ4K program at a level 1.
The center enrollment has grown.
The center has a Facebook page where additional information regarding the center's operations and day to day activities can be found.
The center participates in the summer school reading program.
The center participates in the Early Childhood Triumph Program.

There is a secure entrance to the center as well as security cameras being installed in the classrooms.

IV. IDENTIFY THE ASPECTS OF OPERATION THAT FALL BELOW THE STANDARDS REVIEWED:

109.6(3): Another responsible adult is clearly designated as the interim on-site supervisor if the on-site supervisor is temporarily absent from the center.
You must have a responsible person in charge when you are gone. If you continue to have Kaile Woods be the responsible person in charge, you will need to train her on DHS rules, daily functions of the child care center, staff responsibilities etc. The center was was chaotic and staff didn't appear knowledgeable of their jobs or expectations.

Corrected - 109.6(6)c: Center repeats Iowa record checks at a minimum of every two years or when aware of additional child abuse or criminal history that occurs.
Please review all staff files and make sure they have current criminal record checks. For a couple staff the date of the criminal record check wasn't printed.
5-25-2023 Susan stated this has been corrected and she printed the record check dates.

109.8(2)d: At least one staff shall be present in every room.Brief absence of staff person permitted for 5 or less minutes when another staff person is present.
Children were unsupervised in the hall way and in the bathroom. Staff didn't seem to know the children were missing from their room. Children must be supervised/monitored at all times. Don't send groups of children to the bathroom without supervision.
Susan said she wrote up an employee for not supervising children that were in the hall and bathroom unsupervised.

109.9(2): All files are updated at least annually and when a change occurs.
109.9(2)a: All files contain sufficient information to allow the center to contact the parent or emergency contact at any time child is in center’s care.
109.9(2)b: All files contain sufficient information and authorization to allow the center to secure emergency medical and dental services at any time child is in center’s care.
Ten children's files were read and I couldn't find their current information and Kaile didn't know where to locate it. Please review all children's files and have them updated with the required information. Children under school age require an annual physical and school age children need to have the annual statement of health form signed by the parent.
Susan stated she had the children's updated registration forms in a file at the center.

REPEAT VIOLATION for multiple years - 109.11(3)a: Center shall ensure that: Facility and premises are sanitary, safe, and hazard free. Adequate indoor and outdoor space is provided. The outdoor area shall include safe play equipment and area of shade. Sufficient space provided for dining. Sufficient lighting shall be provided. Sufficient ventilation. Sufficient heating. sufficient cooling. Sufficient bathroom and diapering facilities. Equipment, including kitchen appliances, are maintained so as not to result in burns, shock, or injury to children. Sanitation and safety procedures for the center are developed and implemented to reduce risk or injury or harm to children and reduce transmission of disease.
The center isn't properly sanitizing and disinfecting. There was lots of confusion regarding sanitizing and disinfecting. Bleach/water is used for both but staff weren't sure of the sanitizing/disinfecting procedure. The staff in the infant room who is responsible for making and filling the bottles for sanitizing and disinfecting said she was mixing the bottles daily and then told me later during my visit that she got upset and lied and the bottles haven't been mixed daily.
You must clean and disinfect underneath the diaper changing mats - it was dirty.
I talked with Susan Cruz on the phone on 5-25-2025 regarding my concerns and noncompliance areas from my visit on 5-2-2023. Susan was aware of some of the areas that needed corrected from my visit. She reported that she has made corrections to the sanitizing and disinfecting procedure. She is having Violet (The cook) mix the sanitizing and disinfecting bottles for all three rooms. I'm not sure if the staff have been re trained on sanitizing and disinfecting and the 3 step bottles.

REPEAT VIOLATION - 109.11(7)c: All centers: Annual inspection prior to heating season of all fuel-burning appliances to reduce risk of carbon monoxide poisoning and shall install one carbon monoxide detector on each floor that conforms to UL Standard 2034.
I didn't see documentation of the annual fuel burning inspection/ boiler inspection, please request this from the school maintenance.

REPEAT VIOLATION -109.12(1): Program structure that uses developmentally appropriate practices and written program of activities planned to the developmental needs of children served.Program complements but does not duplicate school curriculum.Schedule of program is posted in a place visible to parents.
Lesson plans weren't consistent. One room didn't have a lesson plan and one room had one that needed to be more detailed with the activities that are being done throughout the day. Please make sure the program rooms have lesson plans that have detailed meaningful content for the entire day.
Susan said the lead workers in each room are talking ELS training to help them with lesson plans/activities.

109.12(4): Sufficient toilet articles are provided for handwashing.Sufficient and safe indoor play equipment, materials, and furniture that conforms with CPSC or ASTM.Play equipment, materials, and furniture meet the developmental, activity, and special needs of the children.Room’s arrangement does not obstruct the direct observation of children.Individual covered mats, beds, or cots, and appropriate bedding is provided for all children who nap.Procedures are developed and implemented to maintain equipment and materials in a sanitary manner.Sufficient spacing is maintained between equipment to reduce transmission of disease and allow ease of movement by children and staff to respond to activities and care needs.Sanitary procedures are followed for use and storage of personal hygiene articles.
Additional concerns: Cots need covered.

109.12(5)b: Infants diapered in a sanitary manner as needed in central diapering area.One changing table for every 15 infants/toddlers needing diaper changes.Diapering, sanitation, and handwashing procedures posted and implemented in central diapering area.
Additional concerns: You need the diaper changing procedure posted. The diaper changing table wasn't being properly disinfected. Bleach/water wasn't mixed daily.
The center isn't properly sanitizing and disinfecting. There was lots of confusion regarding sanitizing and disinfecting. Bleach/water is used for both but staff weren't sure of the sanitizing/disinfecting procedure. The staff in the infant room who is responsible for making and filling the bottles for sanitizing and disinfecting said she was mixing the bottles daily and then told me later during my visit that she got upset and lied and the bottles haven't been mixed daily.
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I am making a referral for Child Care Resource and Referral to work with you on your noncompliance areas. You noncompliance violations will be a corrective action plan for you to fix the items and send me an email letting me know how the items have been corrected by Thursday June 15, 2023.

V. SPECIAL NOTES/RECOMMENDATIONS:

A full license is recommended for 2-1-2022 to 2-1-2024.
Off year licensing visit 5-2-2023.

I am making a referral for Child Care Resource and Referral to work with you on your noncompliance areas. You noncompliance violations will be a corrective action plan for you to fix the items and send me an email letting me know how the items have been corrected by Thursday June 15, 2023.

*Note: If you are the Child Care Center Director and you feel something is unclear or unjustly cited, please contact your DHS Licensing Consultant to discuss the issue. The child care director may also send a response which will be placed in the licensing file.

*Note: If you are a member of the general public, there may be additional information contained in the public file. You may contact the DHS Licensing Consultant to inquire.