**Iowa Department of Human Services**
**CHILD CARE CENTER EVALUATION AND RECOMMENDATION FOR LICENSE**

**Name of Center:** ACPC-Meeker **Enrollment:** 40 **License ID No. (Reapplications)** 18055

**Street:** 300 20th St **City:** Ames Iowa **Zip** 50010 **County:** Story

**Mailing Address:** 920 Carroll Ave, Ames, IA, 50010

**Director's Name:** Melissa Sanow/Joe Thien **Phone Number:** 515-460-0700

**On-Site Supervisor(s):** Sara Bellis **E-Mail:** director@acpc-childcare.org

**Date(s) of Visit:** 12-14-2022

**Licensing Visit** **Unannounced Visit** X **Off Year Visit** **Administrative Change**

**LICENSING VISITS**

**New Application** **Re-Application** X **NA**

**Signed Application (470-0722) Received** X **Yes** **No** **NA** **Date Signed:** 11-10-2021

**FIRE INSPECTION** **State** X **Local** **NA** **Is Fire Inspection Approved?** X **Yes** **No** **NA**

**Date Inspected:** 11-02-2020

**Comments :** Fire inspections are due at least every three years.

**LICENSE TYPE:** X **Child Care** **Preschool (ages 3-5 meets three hours or less per day)**

**Financial Type:** Profit X Non-Profit NA

**Accredition:** Accredited NAEYC NSACA Other X NA

**Program Serves:** Infants (0-23 mo.) 2 Years Preschool-Age X School-Age

Get-Well Evening Care Special Needs

**SCHEDULE:** Year-round X School-Year Summer Only

| **HOURS:** | *Year-round* | *School-Year* | *Summer Only* |
|---|---|---|---|

| LICENSE CAPACITY | Infants | 2 Years | Preschool | School-Age | Capacity |
|---|---|---|---|---|---|
| General | | | | 100 | 100 |
| Summer | | | | | 0 |

**QRS Rating:** N/A

| RECOMMENDATION FOR LICENSE: | |
|---|---|
| X | **FULL** license from 01-01-2020 to 01-01-2024 |
| | **PROVISIONAL** license from |
| | **DENIAL** of initial application |
| | **SUSPENSION** of license |
| | **REVOCATION** of license |

**Licensing Consultant:** Debbie Hammer **Date:** 12-27-2022

**I. IF CURRENT LICENSE IS PROVISIONAL, IDENTIFY THE CORRECTIVE ACTIONS**

N/A.

**II. IDENTIFY THE AREAS OBSERVED ON THE VISIT:**

An off-year visit was conducted on 12/14/22. The co-directors, Melissa and Joe, were present throughout the visit.

All areas of the program were observed. These areas observed consisted of classroom observations and activities, nutritional practices, health and safety practices, playground observation, field trip and transportation practices, and administrative review.

ACPC-Meeker site is one of seven sites providing child care for school age children in the Ames area. ACPC has a contract with the school district to provide school age care within the elementary school buildings. ACPC also has a main site that provides care for younger children. Melissa Sanow is the director for all of the ACPC sites, starting in this role in September of 2022. Joe Thien is the school age program coordinator for the seven school age programs, and is listed as the co-director, both Melissa and Joe meet qualifications for their positions. This site has an onsite supervisor present at all times. Sara Bellis is the on-site supervisor at this time.

This school site is used during the school year only. The school district changed the start time of school for the 2022/2023 school year, starting school at 7:40 am and children can enter the school at 7:20 am. The program is no longer providing before school care given the change in school start time. After school care is 3:30-6:00 pm. When school is out early, the program provides care, and during school breaks during the school year. They provide care for kindergarten through fifth grade.

The program meets in the school cafeteria. They also have use of the gym. The cafeteria has a capacity of 67 and the gym has a capacity of 181.

**III. IDENTIFY THE OBSERVED STRENGTHS OF THE CENTER:**

ACPC has provided a consistent and quality program to school age children in the Ames Community for many years. The routines at all the school sites are the same, so staff can easily work at different sites and know the procedures and routines immediately.

ACPC works well with the schools and has a strong relationship with the school district.

This site allows for the children to split into smaller groups and use more of the school area.

ACPC is a PBIS trained program and many staff have been trained in PBIS.

ACPC uses the Pro Care app, which allows for real time communication.

The staff are dedicated and have built strong relationships with the children. The staff want to help and take initiative. The staff has strong communication with parents.

The children get a small pom pom when they are observed to be doing well and following rules. When the pom pom jar is full, the children get to have a celebration.

**IV. IDENTIFY THE ASPECTS OF OPERATION THAT FALL BELOW THE STANDARDS REVIEWED:**

There were no aspects of operation that fell below the standards noted or observed during the visit.

**V. SPECIAL NOTES/RECOMMENDATIONS:**

*Note: If you are the Child Care Center Director and you feel something is unclear or unjustly cited, please contact your DHS Licensing Consultant to discuss the issue. The child care director may also send a response which will be placed in the licensing file.

*Note: If you are a member of the general public, there may be additional information contained in the public file. You may contact the DHS Licensing Consultant to inquire.