07/07/2023

Wendi Harrah
205 9th ST NE
Clarion, IA 50525

Dear Child Care Provider:

This letter is in regards to the compliance visit at your Registered Child Development Home C conducted on 07/07/2023. Iowa Code Chapter 237A and 441 Iowa Administrative Code, Chapter 110, describes specific requirements that must be met by a Registered Child Development Home. Your home is rated a 4 on the voluntary Quality Rating and Improvement System. The following areas were out of compliance at the time of the visit:

FINDINGS:	**Identify FINDINGS in each area of non-compliance.**
441 IAC 110.6	Limit. Except as provided in subrule 110.6(3), no greater number of children shall be received for care at any one time than the number authorized on the registration certificate.
441 IAC 110.8(1)	**Facility Requirements**
441 IAC 110.8(1)"g"	The home shall have at least one 2A 10BC rated fire extinguisher located in a visible and readily accessible place on each child-occupied floor.
441 IAC 110.9	Files
441 IAC 110.9(1)	**A provider file is maintained and shall contain the following:**
441 IAC 110.9(1)"b"(2)	Documentation from the department confirming the record checks required under 441 IAC 110.11(3) have been completed and authorizing or conditionally limiting the person's involvement with child care.
441 IAC 110.9(2)	An individual file is maintained for each staff assistant and contains: 1. Documentation from the department confirming the record checks required under subrule 110.11(3) have been completed and authorizing or conditionally limiting the person's involvement with child care 2. A completed Form 470-5152, Child Care Provider Physical Examination Report. The examination shall include any necessary testing for communicable diseases; a discussion of recommended vaccinations; completed no more than six months prior to approval to assist or be a household member; completed by a licensed medical doctor, doctor of osteopathy, physician assistant or advanced registered nurse practitioner; and repeated at least every three years. 3. Certification of two hours of approved training related to identification and reporting of child abuse as required by Iowa Code section 232.69 within 3 months of employment.

1305 E. Walnut Street, Des Moines, IA 50319-0114

Findings:

Per our 7/7/2023 spot check visit, the following corrections need to be made as described in the policy sections above:

1. (110.6) You and the families you serve were placed into a tough position with the abrupt and recent departure of your co-provider. With only one approved provider present, you are limited to caring for only 8 children. (13 were present at the time of my spot check, with 2 assistants.) We discussed your options to either stay at 8 children in care, or to immediately change back to Category B where you can watch up to 12 children with the use of your DHS approved assistants. At that time you can consider applying to add a new co-provider, and changing back to Category C-2.

2. (110.8(1)g) You need to re-charge or replace the fire extinguisher in your basement level.

3. (110.9(1)b(2)) During the time of my visit, you were using a past assistant who is not currently active on your registration. You need to apply to have Lindsay Watne added back onto your registration as an assistant, or discontinue using her with your operation.

4. (110.9(2)b and c) You need to obtain a current physician signed statement of health for assistant Jorja using the State form, and need to obtain current certification in the Mandatory Reporter training for assistant Madeline to have on file.

Suggestions/Recommendations:

I encourage you to work with Tiffany Hagar from Child Care Resource and Referral who is currently covering Wright County until a new worker is hired.
Tiffany can be reached at: (515) 573-0029

Corrective Action Required:

Reducing care to only 8 children, or applying to be a Category B provider with 12 children and use of the assistants must occur immediately. I will review the Kindertrack system by 7/24/2023 to check on your application status. Discontinuing use of your unapproved assistant Lindsay must occur immediately until she is approved by Registration.

The other corrections need to be in place by 9/8/2023. No re-check is planned at your home at this time. I will review these corrections during your next visit.

Non-compliance with any of the mandated requirements listed above may lead to the cancellation or revocation of your Child Development Home Registration. Please take whatever steps are necessary to completely address each of the violations noted above. It is essential you correct all above-mentioned violations.

Please do not hesitate to contact me at DHS at (515) 291-0008 if you have any questions regarding this letter.

Sincerely,

Earl Crow

Social Worker II

Sheila Aunspach

Social Work Supervisor

Always Remember:

Child Care Resource and Referral is an excellent resource for providers to access training options and support in your area. You can reach Child Care Resource and Referral at 877-216-8481

As you plan your future trainings to meet your 24 hours of training requirement, please remember that you can access the approved training by going to http://www.dhs.state.ia.us/Consumers/Child_Care/Professional_Development.html

You may also access training at: https://ccmis.dhs.state.ia.us/trainingregistry/

All providers need to maintain compliance with rules set out in Iowa Administrative Code, Chapter 110, which includes: 441 IAC 110.5(1): Check with the appropriate authorities to determine how the following local, state, or federal laws apply to you: • Zoning code • Building code • Fire code • Business license • State and federal income tax • Unemployment insurance • Worker's Compensation • Minimum wage and hour requirements • OSHA • Americans with Disabilities Act (ADA).