Iowa Department of Human Services
CHILD CARE CENTER EVALUATION AND RECOMMENDATION FOR LICENSE

Name of Center: Indian Hills Community College Child Dev Center **Enrollment:** 110 **License ID No. (Reapplications)** 24703

Street: 525 Grandview Ave **City:** Ottumwa Iowa **Zip** 52501 **County:** Wapello

Mailing Address: 525 Grandview Ave, Ottumwa, IA, 52501

Director's Name: Barb Lisk **Phone Number:** 641-683-5192

On-Site Supervisor(s): Barb Jones **E-Mail:** barbara.lisk@indianhills.edu

Date(s) of Visit: 03-13-2018

Licensing Visit X **Unannounced Visit** X **Off Year Visit** **Administrative Change**

LICENSING VISITS

New Application X **Re-Application** **NA**

Signed Application (470-0722) Received X **Yes** **No** **NA** **Date Signed:** 04-19-2017

FIRE INSPECTION **State** X **Local** **NA** **Is Fire Inspection Approved?** X **Yes** **No** **NA**

Date Inspected: 03-20-2018

Comments : due annually performed by Cory Benge Ottumwa Fire Department, overdue the date of the visit, this report was held until an approved fire inspection was procured

LICENSE TYPE: X **Child Care** **Preschool (ages 3-5 meets three hours or less per day)**

Financial Type: Profit X Non-Profit NA

Accredition: Accredited NAEYC NSACA Other X NA

Program Serves: X Infants (0-23 mo.) X 2 Years X Preschool-Age X School-Age

Get-Well Evening Care Special Needs

SCHEDULE: X Year-round School-Year Summer Only

HOURS:	*Year-round*	*School-Year*	*Summer Only*

LICENSE CAPACITY	Infants	2 Years	Preschool	School-Age	Capacity
General	20	16	72	18	126
Summer					0

QRS Rating: N/A

RECOMMENDATION FOR LICENSE:	
X	**FULL** license from 06-01-2017 to 06-01-2019
	PROVISIONAL license from
	DENIAL of initial application
	SUSPENSION of license
	REVOCATION of license

Licensing Consultant: Jill Seibert **Date:** 03-22-2018

I. IF CURRENT LICENSE IS PROVISIONAL, IDENTIFY THE CORRECTIVE ACTIONS

II. IDENTIFY THE AREAS OBSERVED ON THE VISIT:

Indian Hills Community College (IHCC) Child Development Center is located in a single story masonry structure built specifically for child care on the campus of Indian Hills Community College in Ottumwa, IA. The grounds of the center also contain a smaller, single story wooden building that houses the center's school age summer child care program. The center is owned and operated by Indian Hills Community College and is also a teaching site for their Child Development Associate program. Students in the program may also complete their required practicum at the center. The director is Barb Lisk. Ms. Lisk has a BA in Elementary Education and 12 years of experience as director in licensed child care centers. She is also adjunct faculty of IHCC [Masters in Teaching]. The center on-site Supervisor is Barb Jones. She has 24 years of child care experience. When the Director is gone on Fridays, Ms. Jones is the staff person in charge.

On 3/13/18 all program areas were observed.

III. IDENTIFY THE OBSERVED STRENGTHS OF THE CENTER:

Some staff are long term employees.

Corrections are quickly made once identified.

The Director keeps a tracking system on all files.

IV. IDENTIFY THE ASPECTS OF OPERATION THAT FALL BELOW THE STANDARDS REVIEWED:

1. 109.9(2)c: All files contain information regarding the specific health and medical needs of a child including information regarding any prescribed treatment. For school-age programs in the child's school, all files include a statement signed by the parent that the immunization information is available in the school file. These must be updated annually. The DIrector noted these updates are kept in the classrooms. She reports all files are updated.

2. 109.10(15)a: The center shall have written emergency plans and diagrams for responding to fire, tornado, flood, and plans responding to intruders within the center, intoxicated parents, and lost or abducted children.Shall have guidelines for responding or evacuating in case of blizzards, power failures, bomb threats, chemical spills, earthquakes, or other disasters that could create structural damage to the center or pose health hazards.If center is within 10 miles of nuclear power plant, center shall have evacuation plan. Emergency plans shall include written procedures including plans for- Evacuation to safely leave the facility- Relocation to a common, safe location after evacuation- Shelter in place to take immediate shelter when the current location is unsafe to leave due to the emergency issue- Lock down to protect children and providers from an external situation- Communication and reunification with parents or other adults Responsible for the children which includes emergency telephone numbers- Continuity of operations- To address the individual children, including those with functional or access needs.

109.10(15)c: Center shall develop procedures for annual staff and volunteer training on emergency plans.

3. 109.11(3)a: Center shall ensure that: Facility and premises are sanitary, safe, and hazard free. Adequate indoor and outdoor space is provided. The outdoor area shall include safe play equipment and area of shade. Sufficient space provided for dining. Sufficient lighting shall be provided. Sufficient ventilation. Sufficient heating. sufficient cooling. Sufficient bathroom and diapering facilities. Equipment, including kitchen appliances, are maintained so as not to result in burns, shock, or injury to children. Sanitation and safety procedures for the center are developed and implemented to reduce risk or injury or harm to children and reduce transmission of disease.

Plungers should be placed in containers and not have direct contact with the floor. All food waste containers should be covered. All OTC medications should be labeled with child's first and last name. This has been cited in the past. Some equipment in the outdoor play area is not commercial and should not be used for commercial childcare. This has been noted in the past. The fence in the outdoor play area is loose on the bottom and could be a potential entrapment hazard. The fire inspection is overdue This has now been corrected as of 3/21/18. Cribs should be spaced at least 3 feet apart when infants are napping to decrease incidence of transmission of disease.

4. 109.12(5)e: The provider shall follow safe sleep practices recommended by AAP for infants under one year of age:Infants shall always be placed on their back for sleep.Infants shall be placed on a firm mattress with a tight fitted sheet that meets Consumer Product Safety Commission federal standards. Infants shall not be allowed to sleep on a bed, sofa, air mattress or other soft surface. No child will be allowed to sleep in any items not designed for sleeping but not limited to, an infant seat, car seat, swing, bouncy seat. No toys, soft objects, stuffed animals, pillows, bumper pads, blankets, or loose bedding shall be allowed in the sleeping area with the infant. No co-sleeping shall be allowed. Sleeping infants shall be actively observed by sight and sound. If an alternate sleeping position is needed, a signed physician or physician assistant authorization with statement of medical reason is required.

An infant was asleep on a boppy pillow with a bib on. This has been discussed and cited in the past. Infants shall not sleep with bibs on. They shall not sleep on any surface but a crib. All staff have been trained in Safe Sleep practices. Staff should take an additional class on Safe Sleep and sign and date acknowledgement of such. The California Childcare Health Program has available a free training on Safe Sleep Policy for Infants in Child Care Programs. AAP provides a free online course on safe sleep practices.

5. 109.9(2)g: Any child with allergies, a written emergency plan. Copy shall accompany child if they leave the premises. A child with emergency medication and other children in the center with allergies shall have a written emergency plan. The Director now has a copy of the official Allergy Alert Plan. All children with allergies shall have this form, or a similar form completed and with them (even those without medication to treat).

V. SPECIAL NOTES/RECOMMENDATIONS:

*Note: If you are the Child Care Center Director and you feel something is unclear or unjustly cited, please contact me (phone 641-684-3949; email jseiber@dhs.state.ia.us so that we may discuss the issue. If necessary, I can make a notation in your record. You may also send a letter that will be included in your licensing file noting any disagreement you may have with this report. If you have the need for any additional information discussed during my visit, please contact me and I will forward the information to you. Thank you.

*Note: If you are a member of the general public, there may be additional information contained in the public file. You may contact the DHS Licensing Consultant to inquire.

The center has access to Iowa Department of Public Health CCNC services and Child Care Resource & Referral services.

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