



Iowa Department of Human Services

Kim Reynolds
Governor

Adam Gregg
Lt. Governor

Kelly K. Garcia
Director

06/21/2018

Shantoria Young
1927 Franklin AVE
Des Moines, IA 50314

Dear Child Care Provider:

This letter is in regards to the pre-inspection visit at your Registered Child Development Home A conducted on 06/21/2018. Iowa Code Chapter 237A and 441 Iowa Administrative Code, Chapter 110, describes specific requirements that must be met by a Registered Child Development Home. You are not a participant in the voluntary Quality Rating and Improvement System. The following areas were out of compliance at the time of the visit:

441 IAC 110.8(1) Facility Requirements

441 IAC 110.8(1)“d” Approved safety gates at stairways and doors shall be provided and used as needed.

441 IAC 110.8(1)“h” The home shall have at least one single-station, battery-operated, UL-approved smoke detector in each child-occupied room and at the top of every stairway. Each smoke detector shall be installed according to manufacturer’s recommendations. The provider shall test each smoke detector monthly and keep a record of testing for inspection purposes

441 IAC 110.8(2) Use of Outdoor Space

441 IAC 110.8(2) “a” A safe outdoor play area shall be maintained in good condition throughout the year. The play area shall be fenced off when located on a busy thoroughfare or near a hazard which may be injurious to a child, and shall have both sunshine and shade areas. The play area shall be kept free from litter, rubbish, and flammable materials and shall be free from contamination by drainage or ponding of sewage, household waste, or storm water.

441 IAC 110.8(3) Medications and Hazardous Materials

441 IAC 110.8(3)“a” All medicines and poisonous, toxic, or otherwise unsafe materials shall be secured from access by a child

441 IAC 110.8(4) Emergency Plans

441 IAC 110.8(4) Emergency Plans: plans in case of man-made or natural disaster shall be written and posted by the primary and secondary exits. The plans shall clearly map building evacuation routes and tornado and flood shelter areas.

441 IAC 110.8(4) “b” The provider must have procedures in place for the following:

1. evacuation to safely leave the facility
2. relocation to a common, safe location after the evacuation
3. shelter-in-place to take immediate shelter where you are when it is unsafe to leave that location due to the emergent issue
4. lock down protocol to protect children and providers from an external situation
5. communication plan and plans for reunification with families
6. continuity of operations plans
7. Procedures to address the needs of individual children, including those with functional or access needs

441 IAC 110.9 Files

441 IAC 110.9(1) **A provider file is maintained and shall contain the following:**

441 IAC 110.9(1)“ a” A physician’s examination report for the provider and all members of the provider’s household aged 18 years or older. Acceptable physical examinations shall be documented on Form 470-5152, Child Care Provider Physical Examination Report. All children residing in the household must have medical documentation outlined in 110.9(4) “d”, 110.9(4) “f”, and 110.9(4) “g”

Findings:

Per the pre inspection visit completed on 6/21/18, the following corrections are necessary based on the above mentioned rules:

1. Please obtain a gate or some type of barrier that blocks off your basement stairs.
2. You will need to install smoke detectors in all the child occupied rooms and at the top of every staircase.
3. There is a car up on a jack in your backyard play area. This jack must be removed so the car is securely on the ground or the car should be removed from the yard, whichever is your preference. This should be done immediately as it is a safety hazard. Please discontinue play in the backyard until this issue is resolved.
4. Your kitchen cabinets need child safety locks installed to prevent access to cleaning supplies.
5. Please make a copy of your emergency map and post it at your front entrance.
6. You will need to redo you emergency preparedness plan which addresses evacuation, shelter in place, and lock down procedures. Your previous plan may need modifications due to your address change. Child Care Resource & Referral can assist with creating this plan as needed. I included contact information in the suggestions box. I also provided you with a template to meet this requirement at the time of our visit.
7. Please locate your current physical on the required state form and keep it in your files/records at the daycare location.

Suggestions for Improvement:

Child Care Resource & Referral (CCR&R)
Consultant: HEATHER MCNAMARA 515-246-3565

Please do not hesitate to access the free and voluntary consulting services offered by CCR&R to assist with any compliance related needs or questions.

Recommendation:

All corrections must be completed and verified by 7/5/18. Please contact me as soon as possible to schedule a recheck to verify the corrections have been made. If corrections are not able to be verified by 7/5/18 it may result in the denial of your pre-inspection.

You will receive a separate corrective action letter addressing compliance related items that are not accounted for during the pre inspection process.

[] Is the recommendation to terminate a provider agreement or revoke a registration?

Non-compliance with any of the mandated requirements listed above may lead to the cancellation or revocation of your Child Development Home Registration. Please take whatever steps are necessary to completely address each of the violations noted above. It is essential you correct all above-mentioned violations.

Based on the items out of compliance listed above, you will be required to have a recheck or follow up visit to your home.

Please do not hesitate to contact me at DHS at 515-993-1742/mcrawfo@dhs.state.ia.us if you have any questions regarding this letter.

Sincerely,

Melissa Crawford

Social Worker II

Jone Staley

Social Work Supervisor

Always Remember:

Child Care Resource and Referral is an excellent resource for providers to access training options and support in your area. You can reach Child Care Resource and Referral at 877-216-8481

As you plan your future trainings to meet your 24 hours of training requirement, please remember that you can access the approved training by going to http://www.dhs.state.ia.us/Consumers/Child_Care/Professional_Development.html

You may also access training at: <https://ccmis.dhs.state.ia.us/trainingregistry/>

All providers need to maintain compliance with rules set out in Iowa Administrative Code, Chapter 110, which includes: 441 IAC 110.5(1): Check with the appropriate authorities to determine how the following local, state, or federal laws apply to you: • Zoning code • Building code • Fire code • Business license • State and federal income tax • Unemployment insurance • Worker's Compensation • Minimum wage and hour requirements • OSHA • Americans with Disabilities Act (ADA).