12/14/2022

Patricia Newberry
2516 AVE G
Council Bluffs, IA 51501

Dear Child Care Provider:

This letter is in regards to the compliance visit at your Registered Child Development Home C conducted on 12/14/2022. Iowa Code Chapter 237A and 441 Iowa Administrative Code, Chapter 110, describes specific requirements that must be met by a Registered Child Development Home. You are not a participant in the voluntary Quality Rating and Improvement System. The following areas were out of compliance at the time of the visit:

441 IAC 110.8(1) **Facility Requirements**

441 IAC 110.8(1)"h" The home shall have at least one single-station, battery-operated, UL-approved smoke detector in each child-occupied room and at the top of every stairway. Each smoke detector shall be installed according to manufacturer's recommendations. The provider shall test each smoke detector monthly and keep a record of testing for inspection purposes

441 IAC 110.8(1)"i" Smoking and the use of tobacco products shall be prohibited at all times in the home and in every vehicle in which children receiving care in the home are transported.
Smoking and the use of tobacco products shall be prohibited in the outdoor play area during the home's hours of operation. Nonsmoking signs shall be posted at every entrance of the child care home and in every vehicle used to transport children.
All signs shall include:

1. The telephone number for reporting complaints, and
2. The Internet address of the department of public health (www.iowasmokefreeair.gov)

441 IAC 110.8(3) **Medications and Hazardous Materials**

441 IAC 110.8(3)"a" All medicines and poisonous, toxic, or otherwise unsafe materials shall be secured from access by a child

441 IAC 110.8(4) **Emergency Plans**

441 IAC 110.8(4) "a" Fire and tornado drills shall be practiced monthly and the provider shall keep documentation evidencing compliance with monthly practice on file for the current year and the previous year.

Findings:

441 IAC 110.8(1)“h” Documentation of monthly smoke detector checks.

**Provider was not able to find her documentation.

441 IAC 110.8(1)“i” Nonsmoking signs shall be posted at every entrance of the child care home and in every vehicle used to transport children.

**Provider has an ashtray outside the door of her home. It is recommended that the ashtray is cleaned out daily. The provider also needs to ensure that the vehicle she transports children has a no smoking sign in it.

441 IAC 110.8(3)“a” All medicines and poisonous, toxic, or otherwise unsafe materials shall be secured from access by a child

** At the time of the visit, compliance staff noticed medications by the sink in the kitchen. There were no children present at the time of the visit, but the provider was reminded that any medications needed to be placed in their secure location.

441 IAC 110.8(4) “a” Fire and tornado drills shall be practiced monthly and the provider shall keep documentation evidencing compliance with monthly practice on file for the current year and the previous year.

** Provider did not have any documentation for any drills completed in 2022.

Suggestions/Recommendations:

Compliance staff suggests placing the drill and smoke detector monthly check in a common place, like with the phone number list, to ensure monthly documentation after checks and drills are completed. At the next compliance check, this will be looked at for compliance.

The vehicle the provider reported transporting children was not at the home during the visit time. During discussion, compliance staff addressed the no smoking sign and documentation of children by having emergency consent to treat forms in the transportation vehicle. The provider will get these items in the vehicle.

Compliance staff addressed the medications that were out by the sink. At this time, the provider does not have any children in her care. The children she has are all before and after school. Compliance did remind the provider to ensure that all medication was returned to the locked cabinet before the children return to her home.

Corrective Action Required:

Non-compliance with any of the mandated requirements listed above may lead to the cancellation or revocation of your Child Development Home Registration. Please take whatever steps are necessary to completely address each of the violations noted above. It is essential you correct all above-mentioned violations.

Please do not hesitate to contact me at DHS at 712-435-0576 sburris@dhs.state.ia.us if you have any questions regarding this letter.

Sincerely,

Stacy Burris

Social Worker II

Tammi Winchester

Social Work Supervisor

Always Remember:

Child Care Resource and Referral is an excellent resource for providers to access training options and support in your area. You can reach Child Care Resource and Referral at 877-216-8481

As you plan your future trainings to meet your 24 hours of training requirement, please remember that you can access the approved training by going to http://www.dhs.state.ia.us/Consumers/Child_Care/Professional_Development.html

You may also access training at: https://ccmis.dhs.state.ia.us/trainingregistry/

All providers need to maintain compliance with rules set out in Iowa Administrative Code, Chapter 110, which includes: 441 IAC 110.5(1): Check with the appropriate authorities to determine how the following local, state, or federal laws apply to you: • Zoning code • Building code • Fire code • Business license • State and federal income tax • Unemployment insurance • Worker's Compensation • Minimum wage and hour requirements • OSHA • Americans with Disabilities Act (ADA).