

RECOMMENDATION FOR LICENSE:	
X	FULL license from 02-01-2018 to 02-01-2020
	PROVISIONAL license from
	DENIAL of initial application
	SUSPENSION of license
	REVOCACTION of license

Licensing Consultant: Debbie Hammer

Date: 01-29-2019

I. IF CURRENT LICENSE IS PROVISIONAL, IDENTIFY THE CORRECTIVE ACTIONS

N/A.

II. IDENTIFY THE AREAS OBSERVED ON THE VISIT:

An off-year visit was conducted on 1/25/2019. The assistant director was present throughout the visit and the on-site supervisor was present for portions of the visit.

All areas of the program were observed. These areas observed consisted of classroom observations and activities, nutritional practices, health and safety practices, playground observation, field trip and transportation practices, and administrative review.

This is a before and after school program offered by the Ankeny School District. Nancy Jeffs and Jill Heimerman are the director and assistant director over all these child care program sites. They both meet the 100 points required for this position. Each school has an on-site supervisor who meets the 75 point requirement. Layla Sadraei is the site supervisor at this school.

The before school hours are 6:30-7:45 am except on Wednesday's when they meet until 8:45 am. After school hours are 2:55-6:00 pm.

This school site is licensed for year round use.

The program meets in the multi-purpose room. They also can use the computer lab, art room, library and the gym. The morning care offers the children free play time with the different activity centers that are set out on the tables. The afternoons begin with the children checking in then washing their hands before eating their snack. They will go outside to play for a while and if the weather prevents that, the children play in the gym. Afterwards they split into two groups for their enrichment session. These last for nine weeks. All the materials and equipment needed is supplied, and after nine weeks the materials rotate to another school site. STEM activities are always available, as well as art, adventures, and physicals activities. Time is also allowed for homework and reading.

III. IDENTIFY THE OBSERVED STRENGTHS OF THE CENTER:

A before and after school program is convenient for parents and safe for the children because the children don't have to leave the premises after school. The children can see their friends before, during, and after school. The program offers structure and routine so the children always know what to expect.

There is a good partnership between the school staff and the child care staff. They can communicate and work together if a child is needing the consistent expectations from all adults. This is also helpful to the parents of a struggling child to know everybody is working together.

Many of the staff are college students working on getting their Elementary Education degrees. The staff are trained in PBIS and each school has its own PBIS team.

The BASP uses an Enrichment program for the after school sessions and this rotates every 9 weeks. This offers academic enrichment for the children.

BASP offers family engagement events and they have staff appreciation week.

IV. IDENTIFY THE ASPECTS OF OPERATION THAT FALL BELOW THE STANDARDS REVIEWED:

There are no below standards.

V. SPECIAL NOTES/RECOMMENDATIONS:

Although this program is not enrolled in the food program, the CACFP guidelines must be followed for all snacks and meals provided. A CACFP handy guide for creditable foods was sent to the Director after the visit. The Director will ensure the snacks provided meet the CACFP guidelines.

Discussion took place regarding restraint use with children. If a child might need to be restrained on a regular basis, a treatment plan is required and must be signed by the parents, discussing when a restraint would be used and what type of restraint would be used. Staff need to be trained on the type of restraint outlined in the treatment plan. This plan should be in the child's file.

If you are the Child Care Center Director and you feel something is unclear or unjustly cited, please contact your consultant at 515-725-2663 or email dhammer1@dhs.state.ia.us so that we may discuss the issue. You may also send a letter that will be included in your licensing file noting any disagreement you may have with this report.

*Note: If you are a member of the general public, there may be additional information contained in the public file. You may contact the DHS Licensing Consultant to inquire.

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