Health and Human Services

Iowa Department of Health And Human Services

CHILD CARE ANNUAL EVALUATION

Business Name: Melissa Stoolman

Provider Name: Melissa Stoolman

Provider No.: 37257

Address: 1778 Delta AVE, West Branch, IA, 52358

E-Mail:

County: Cedar

Phone Number: 3195300666

☐ Pre-Inspection Date:

☐ Approval Date:

☒ Annual Visit Date: 9/17/2025

Program Type:

☐ Registered Child Development Home A (guidelines for ratios on all categories)

☒ Registered Child Development Home B

☐ Registered Child Development Home C

☐ Registered Child Development Home C1

☐ Non Registered Child Care Homes accepting CCA

Program Population Served:

☐ Infant(0<24 mos)

☐ Toddler

☐ PreSchool

☐ School Age

☒ All Ages

1. Basic Overview

Melissa has been providing child care for close to 39 years now and has been registered with the state of Iowa for approximately 13 of those years. Melissa provides child care to children of all ages, infant through school age. Melissa only provides first shift care. Melissa has a play based environment. Melissa stated that she tells people my child care "is like going to your grandma's house". Melissa is not a preschool oriented program, however, the kids have a lot of activities, outdoor time, and social play.

2. Identify Observed Strengths Of The Program

Melissa views her greatest strength as having a lot of patience in working with the kids. Melissa communicates well with

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parents. Melissa stated that she takes pride in teaching numerous kids how to ride a bike and to swim. Melissa has been providing child care long enough that she has watched the parents of many of the children she is currently caring for. Melissa does not have advertise when she has openings. Word of mouth has kept Melissa in business through the years.

3. Identify The Aspects That Fall Below The Standard

110.8 (1) e : An annual laboratory analysis shows satisfactory bacteriological quality if a private water supply is used. Nitrate analysis when children under 2.
If water is determined unsuitable for drinking, commercially bottled water or water treated and approved by the health department is provided.
Melissa needs updated water sample - last one is from August 2024.

110.8 (1) h : Has a minimum of one single-station, battery-operated, UL-approved smoke detector in each child-occupied room and at the top of every stairway.
Each smoke detector has been installed according to manufacturer's recommendations.
Melissa needs to put the smoke detector back up in the kitchen/dining area.

Each smoke detector is tested monthly, and a record is kept for inspection purposes.
Melissa needs to resume monthly written documentation of smoke detector testing.

All dogs and cats have annual examinations. Records of the exams are on file and must verify that routine immunizations are current and animal is free of endo and ecto parasites.
Form 470-5153, Pet Health Examination Veterinary Health Certificate, is on file.
Melissa needs updated pet record for Bruno and Ivy documented on required HHS form.

If not fenced, both in and above-ground pools must have a cover that meets or exceeds ASTM standards when not in use.
Above ground pool is in the process of being winterized. Still gated and inaccessible, but water has not been drained yet. Planning on doing that this weekend. Melissa will send picture of drained swimming pool.

Fire and tornado drills are practiced monthly and documentation kept on file for the current year and previous year.
Melissa needs to resume monthly written documentation of fire/tornado drills.

110.9 (1) a : Within six months of becoming registered, a physical exam report documented on form 470-5152, Child Care Provider Physical Examination Report, for all household members over the age of 18. Physical exams should be repeated every three years.

Melissa needs updated physical documented on required HHS form.

110.9(4) : An individual file is maintained for each child and updated annually or when there are changes.
Melissa needs to ensure all enrolled children have updated enrollment forms - signed and dated within the last year.

4. Any corrective action plans, provisional license, and safety plans-steps to get into compliance

Melissa will send verification of the above items to Kathy by 11/4/2025. Items can be emailed to kathy.huinker@hhs.iowa.gov or texted to 563-949-6971.

Child file updates do not need to be sent and will be reviewed at next year's compliance visit.

5. Special Notes/recommendations

Please contact CCRR for more information on the Growing Iowa grant.

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HHS Child Development
Home Compliance Worker: Kathy Huinker Date: 9/17/2025

Non-compliance with any of the mandated regulatory requirements listed above may lead to the cancellation or revocation of your Child Development Home Registration. Please take whatever steps are necessary to completely address each of the violations noted above. It is essential you correct all above-mentioned violations.

Child Care Resource and Referral is an excellent resource for providers to access training options and support in your area. You can reach Child Care Resource and Referral at Alicia Wagner Child Care Consultant Child Care Resource & Referral of Southeast Iowa Community Action of Eastern Iowa awagner@caeiowa.org T: 319-538-8464 500 E 59th St.| Davenport, IA 52807| www.iowaccrr.org