

**Iowa Department of Human Services
CHILD CARE CENTER EVALUATION AND RECOMMENDATION FOR LICENSE**

Name of Center: Ankeny BASP-Rock Creek **Enrollment:** 73 **License ID No. (Reapplications)** 44378

Street: 3800 NW Abilene Rd **City:** Ankeny Iowa **Zip** 50023 **County:** Polk

Mailing Address: 1005 SE Trilein Dr, Ankeny, IA, 50021

Director's Name: Nancy Jeffs **Phone Number:** 515-965-9629

On-Site Supervisor(s): Kristi Atzen **E-Mail:** basp@ankenyschools.org

Date(s) of Visit: 03-03-2017

Licensing Visit **Unannounced Visit** **Off Year Visit** **Administrative Change**

LICENSING VISITS

New Application **Re-Application**

Signed Application (470-0722) Received **Yes** **No** **Date Signed:**

FIRE INSPECTION **State** **Local** **NA** **Is Fire Inspection Approved?** **Yes** **No** **NA**

Date Inspected: 08-12-2016

Comments :

LICENSE TYPE: **Child Care** **Preschool (ages 3-5 meets three hours or less per day)**

Financial Type: **Profit** **Non-Profit** **NA**

Accreditation: **Accredited** **NAEYC** **NSACA** **Other** **NA**

Program Serves: **Infants (0-23 mo.)** **2 Years** **Preschool-Age** **School-Age**

Get-Well **Evening Care** **Special Needs**

SCHEDULE: **Year-round** **School-Year** **Summer Only**

HOURS:	<u>Year-round</u>	<u>School-Year</u>	<u>Summer Only</u>
Sunday			
Monday	6:30 AM to 6:00 PM		
Tuesday	6:30 AM to 6:00 PM		
Wednesday	6:30 AM to 6:00 PM		
Thursday	6:30 AM to 6:00 PM		
Friday	6:30 AM to 6:00 PM		
Saturday			

LICENSE CAPACITY	Infants	2 Years	Preschool	School-Age	Capacity
General				100	100
Summer					0

QRS Rating: N/A

RECOMMENDATION FOR LICENSE:	
X	FULL license from 04-01-2016 to 04-01-2018
	PROVISIONAL license from
	DENIAL of initial application
	SUSPENSION of license
	REVOCAION of license

Licensing Consultant: Cheryl Hickle

Date: 03-09-2017

I. IF CURRENT LICENSE IS PROVISIONAL, IDENTIFY THE CORRECTIVE ACTIONS

II. IDENTIFY THE AREAS OBSERVED ON THE VISIT:

This is a before and after school program offered by the Ankeny School District. Nancy Jeffs is the director over all these school age programs, and meets the requirements to be director. Each school has an on-site director who meets the 75 point requirement for the position. Kristi Atzen has been the on-site director at this school since 2014. Both were present for this visit.

This site is licensed to operate year round. The before school hours are 6:30-7:45am except on Wednesday's when they meet until 8:45am. After school hours are 2:55-6:00pm. Most of the time the children meet in the cafeteria and the gym. There are also a few classrooms they could use if needed.

Average morning attendance is 14, with late start Wednesday morning's attendance being closer to 50 children. Afternoon attendance averages around 60 children.

Morning care offers the children free play choices with the different activity centers set up on the cafeteria tables . Afternoons start with the children checking in, washing hands, then having snack. The staff will then review the schedule for the day. Weather permitting the children will go outdoors to play. If they can't go outside they will do some kind of a group activity in the gym. Time is also allowed for homework. Each day they spend about an hour doing the various enrichment activities. These enrichment activities are rotating kits that each school keeps for nine weeks. There are always STEM choices, and the other activities vary but can include art, adventures, and physical activities.

Children were observed one morning before school. The three staff were always spread out and doing different things with the children. The children were observed to be playing checkers, building with K'Nex, and drawing and coloring. Some children were content to just sit and visit with friends. At a predetermined time, the children clean up, wash hands, and eat the school breakfast. Soon after they go to their classes.

NUTRITION

Children have the option of eating school breakfast. After school snacks are provided through the school district, and these snacks meet the CACFP guidelines. Snack items are stored in the school kitchen, or in the milk cooler. There is a thermometer in the cooler. Food items are stored according to NHSPS rules.

HEALTH AND SAFETY

Medicines are stored in the office. Hand washing was observed. A fully stocked first aid kit is kept in the office, and a smaller kit is kept in a fanny pack that goes where ever the children go. Fire and tornado drills are practiced and recorded each month. Since this is a school age program offered in a public school building, the program is exempt from the requirements for radon testing, annual heating inspections, and the need for a carbon monoxide detector.

PLAYGROUND

Children use the school playground. Monthly inspections are documented, however they also do daily visual inspections. Any issues or problems would be reported to the school custodian or school principal.

TRANSPORTATION/FIELD TRIPS

No field trips are taken.

ADMINISTRATIVE RECORDS

All required postings were located on a tri-fold board that is kept by the sign-in and out book in the front office.

Children files were not reviewed during this off year visit. Parents enroll on-line and must provide health information and emergency information as part of the enrollment process.

Staff files were not reviewed during this visit. All staff have taken the required Essentials Training series.

Each year they review the district's emergency policies and procedures.

III. IDENTIFY THE OBSERVED STRENGTHS OF THE CENTER:

The on-site supervisor Kristi believes their program strength is due to the structured program they offer; they are much more than just child care. The communication between the school staff and this program is excellent and any problems seen by either group is shared with the other. The children like the fact that they can spend more time with their peers after school when they all attend this program.

IV. IDENTIFY THE ASPECTS OF OPERATION THAT FALL BELOW THE STANDARDS REVIEWED:

V. SPECIAL NOTES/RECOMMENDATIONS:

*Note: If you are the Child Care Center Director and you feel something is unclear or unjustly cited, please contact your DHS Licensing Consultant to discuss the issue. The child care director may also send a response which will be placed in the licensing file.

*Note: If you are a member of the general public, there may be additional information contained in the public file. You may contact the DHS Licensing Consultant to inquire.

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