

**Iowa Department of Human Services
CHILD CARE CENTER EVALUATION AND RECOMMENDATION FOR LICENSE**

Name of Center: Lo-Ma Kid Care **Enrollment:** 120 **License ID No. (Reapplications)** 14175

Street: 1200 N 2nd AVE **City:** Logan **Iowa Zip** 51546 **County:** Harrison

Mailing Address: 1200 N 2nd AVE, Logan, IA, 51546

Director's Name: Tom Ridder **Phone Number:** 712-644-2168

On-Site Supervisor(s): Vicki Placek **E-Mail:** tridder@lomaschools.org

Date(s) of Visit: 01-13-2017

Licensing Visit X **Unannounced Visit** X **Off Year Visit** **Administrative Change**

LICENSING VISITS

New Application **Re-Application** X NA

Signed Application (470-0722) Received **Yes** **No** X NA **Date Signed:**

FIRE INSPECTION X **State** **Local** NA **Is Fire Inspection Approved?** X **Yes** **No** NA

Date Inspected: 01-28-2014

Comments :

LICENSE TYPE: X **Child Care** **Preschool (ages 3-5 meets three hours or less per day)**

Financial Type: Profit X Non-Profit NA

Accreditation: Accredited NAEYC NSACA Other X NA

Program Serves: Infants (0-23 mo.) 2 Years X Preschool-Age X School-Age

Get-Well Evening Care Special Needs

SCHEDULE: X Year-round School-Year Summer Only

HOURS:	<u>Year-round</u>	<u>School-Year</u>	<u>Summer Only</u>
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LICENSE CAPACITY	Infants	2 Years	Preschool	School-Age	Capacity
General			20	30	50
Summer					0

QRS Rating: N/A

RECOMMENDATION FOR LICENSE:	
X	FULL license from 01-01-2016 to 01-01-2018
	PROVISIONAL license from
	DENIAL of initial application
	SUSPENSION of license
	REVOCACTION of license

Licensing Consultant: Kathy DeGeorge-Evans

Date: 01-25-2017

I. IF CURRENT LICENSE IS PROVISIONAL, IDENTIFY THE CORRECTIVE ACTIONS

II. IDENTIFY THE AREAS OBSERVED ON THE VISIT:

An unannounced off year licensing visit was made to LO-MA Kid Care on 1-13-2017. The program is located in the Logan-Magnolia School in Logan Iowa. The center became licensed on January 1, 2016. The center will provide before and after school child care for preschool and school age children. Full day child care is provided during the summer, in service days and holiday breaks. Tom Ridder is the director, he is the principal of the school and Vicki Placek is the on-site supervisor. Vicki started the program over twenty years ago and they operated under the Department of Education. There are one hundred twenty children enrolled in the center. I met with Vicki during my off year licensing visit.

Observation of rooms:
 The main room is used for preschool to second grade children. The main room is also used for the older children if there are lower numbers in attendance. The commons/cafeteria area is used for third graders. A classroom by the commons are used for the forth, fifth and sixth grade children.
 During my visit there were a few of the preschool age children in the preschool program. 1-13-17 was originally scheduled as a late start day, but the schedule was changed and they had a regular start time. The children I observed are enrolled in the Lo-MA Kid Care program and they were participating in their preschool programming.
 Vicki reported that an average of 30 to 40 children are in attendance each morning and afternoon during the school year. Twenty five to thirty children attend the program each day in the summer.

The center has a fun variety of age and developmentally appropriate toys and equipment. Vicki develops the lesson plans/activities for the different age groups of children.
 During the summer the children go swimming three days a week and to the library weekly.

Nutrition:
 The program doesn't participate in the federal food program. Even though you don't participate in the federal food program you are required to meet the CACFP guidelines. The program provides a daily snack for the children. Vicki states that the snacks are nutritious. When the children attend full day child care programming they are responsible for bringing their own lunch and they are stored in the refrigerator. There are thermometers in the refrigerator/freezer.

Heath and Safety:
 The medication management procedures are followed when children are prescribed medications and the med log is used. A couple of children are prescribed inhalers on and as needed basis and a child has an Epi Pen. Vicki works with the school nurse regarding the location of the Epi Pen, I am recommending that the Epi Pen be in the Kid Care program when the child is present, and during the school day it is in the nurses office.
 Fire/tornado drills are practiced and documented on a monthly basis.
 Three radon tests were completed in February, 2016 and the test results were under a 4.0 pCi/L.
 You need to have a carbon monoxide detector in your program area.
 Please let me know when the annual fuel burning inspection (boiler inspection) was completed.
 Please complete your emergency preparedness plan.

Please review your cleaning and sanitizing procedures. The bleach/water must be mixed each day. Please read the directions on your specific bottle of bleach for mixing instructions for sanitizing, if it isn't on there you will need to go to their website for mixing instruction. You will also need to make sure the bleach product you are using is EPA approved. Please clean the tables with soap/water first before sanitizing.

Playground:

The Kid Care program uses the school playground. You need to complete the playground safety checklist on a monthly basis.

Monthly playground safety checks have not been done for the past year. Please begin practicing and documenting monthly playground safety checks.

Transportation:

The child care program doesn't provide transportation services.

Administrative records:

Twenty children's files were reviewed, the preschool children's files were in need of their current physicals. Vicki emailed med on 1-25-17 and reported that the physicals for the preschool age children have been received and placed in their files.

Staff files were reviewed - staff files needed the signed employee statement in their files, some files need of record checks, some needed universal precautions training. Some staff have completed the Essentials training and some staff are working on them.

Please review the DHS handbook and the staff and child file forms to become knowledgeable of what needs to be in the staff and children's files and the time frames for when things are due.

Please send me copies of the director qualifications worksheet and your on-site supervisor qualifications worksheet.

Vicki has staff meetings and maintains daily contact with her staff.

III. IDENTIFY THE OBSERVED STRENGTHS OF THE CENTER:

Vicki is always very pleasant and helpful to work with. She has been working very hard to learn the DHS rules. She is always pro active at making corrections that are needed.

Your program is a wonderful resource for the school and community.

Vicki has excellent interactions with the children, she is nurturing, and positive.

IV. IDENTIFY THE ASPECTS OF OPERATION THAT FALL BELOW THE STANDARDS REVIEWED:

109.6(1) Information on the director's qualification is submitted to the consultant prior to employment and is sufficient to make a determination. Please send me a copy of the director qualifications worksheet for Tom Ridder. REPEAT VIOLATION. Vicki sent me an email on 1-25-17 stating Mr. Ridder was competing the director qualifications form.

109.6(2) Information on the on-site supervisor's qualifications is submitted to the consultant prior to employment and is sufficient to make a determination. Please send me a copy of the on-site supervisor qualifications worksheet for Vicki Placek. REPEAT VIOLATION. Vicki sent me an email on 1-25-17 stating she will be sending me her on-site supervisor qualifications form.

109.11(7)c All centers annual inspection prior to heating season of all fuel-burning appliances to reduce risk of carbon monoxide poisoning. Centers that are in schools send me a copy of the current boiler inspection.

109.11(7)c All centers install 1 carbon monoxide detector on each floor that conforms to UL standard 2034. Let me know if you have a carbon monoxide detector. If you don't you will need to have one in your program.

109.11(3)a(10) Sanitation and safety procedures are in place to reduce the risk of harm to children and the transmission of disease. Please review your cleaning and sanitizing procedures. The bleach/water must be mixed each day. Please read the directions on your specific bottle of bleach for mixing instructions for sanitizing, if it isn't on there you will need to go to their website for mixing instruction. You will also need to make sure the bleach product you are using is EPA approved. Please clean the tables with soap/water first before sanitizing. The center wasn't mixing the bleach/water daily.

Please send me a copy of your current fire marshal inspection. The fire marshal inspection I have is dated 1-28-14 and was done by Mary Miller. Fire marshal inspections are good for three years and that inspection will expire on 1-28-2017. If you don't have a more current fire marshal inspection you will need to call them and request an inspection immediately.

109.9(1)a All files contain statement signed by staff indicating whether they have a criminal conviction or founded child/dependent adult abuse. Please make sure all staff files have a copy of this signed in their file.

109.7(1)b All staff completed 1 hour of training regarding universal precautions and infectious disease control within 6 months of employment, and annually thereafter. (Universal precautions is also offered online).

Please review the DHS handbook and the staff and child file forms to become knowledgeable of what needs to be in the staff and children's files and the time frames for when things are due.

109.11(3)d Documentation by center personnel of monthly inspection of outdoor play area and equipment and remedy of hazard noted. Record indicates if inclement weather prevented use of outdoor area and indicates inspection completed before use of area resumed. Playground inspections were not done for the last year. Please begin using the monthly playground inspection form. Vicki emailed me on 1-25-17 and stated she did a playground inspection.

Note: If you are the Child Care Center Director and you feel something is unclear or unjustly cited, please contact me (712)328-4877; or kdegeor@dhs.state.ia.us so that we may discuss the issue. If necessary, I can make a notation in your record. You may also send a letter that will be included in your licensing file noting any disagreement you may have with this report. If you have the need for any additional information discussed during my visit, please contact me and I will forward the information to you. Thank you.

*Note: If you are a member of the general public, there may be additional information contained in the public file. You may contact the DHS Licensing Consultant to inquire.

Please send me an email by February 9, 2017 giving me detailed information on how the items listed above have been corrected.

V. SPECIAL NOTES/RECOMMENDATIONS:

A full license is recommended for 1-1-2016 to 1-1-2018.
Off year licensing visit 1-13-2017.

Please send me an email by February 9, 2017 giving me detailed information on how the items listed as aspects of operation that fall below the standards reviewed have been corrected.

*Note: If you are the Child Care Center Director and you feel something is unclear or unjustly cited, please contact your DHS Licensing Consultant to discuss the issue. The child care director may also send a response which will be placed in the licensing file.

*Note: If you are a member of the general public, there may be additional information contained in the public file. You may contact the DHS Licensing Consultant to inquire.