Iowa Department of Human Services
CHILD CARE CENTER EVALUATION AND RECOMMENDATION FOR LICENSE

Name of Center: Wilson Elementary Stepping Stones **Enrollment:** 22 **License ID No. (Reapplications)** 20825

Street: 2002 N Clark St **City:** Davenport Iowa **Zip** 52804 **County:** Scott

Mailing Address: 1002 W Kimberly Rd, Davenport, IA, 52806

Director's Name: Shaney Ford **Phone Number:** 563-528-0973

On-Site Supervisor(s): Paige Jansen **E-Mail:** dcsdsteppingstones@gmail.com ShaneyFord08@gmail.com

Date(s) of Visit: 01-04-2023

Licensing Visit X **Unannounced Visit** X **Off Year Visit** **Administrative Change**

LICENSING VISITS

New Application **Re-Application** X **NA**

Signed Application (470-0722) Received **Yes** **No** X **NA** **Date Signed:**

FIRE INSPECTION **State** X **Local** **NA** **Is Fire Inspection Approved?** X **Yes** **No** **NA**

Date Inspected: 02-15-2022

Comments :

LICENSE TYPE: X **Child Care** **Preschool (ages 3-5 meets three hours or less per day)**

Financial Type: Profit X Non-Profit NA

Accredition: Accredited NAEYC NSACA Other X NA

Program Serves: Infants (0-23 mo.) 2 Years Preschool-Age X School-Age

Get-Well Evening Care Special Needs

SCHEDULE: Year-round X School-Year Summer Only

HOURS:	*Year-round*	*School-Year*	*Summer Only*

LICENSE CAPACITY	Infants	2 Years	Preschool	School-Age	Capacity
General				70	70
Summer					0

QRS Rating: 1

RECOMMENDATION FOR LICENSE:	
X	**FULL** license from 02-01-2022 to 02-01-2024
	PROVISIONAL license from
	DENIAL of initial application
	SUSPENSION of license
	REVOCATION of license

Licensing Consultant: Heidi Hungate **Date:** 01-22-2023

I. IF CURRENT LICENSE IS PROVISIONAL, IDENTIFY THE CORRECTIVE ACTIONS

N/A

II. IDENTIFY THE AREAS OBSERVED ON THE VISIT:

An unannounced off year visit was completed at this center on 1/4/23. This program is owned and operated by the Davenport Community School District and is located in the Wilson Elementary School building. Shaney Ford is the director for all of the Stepping Stones child care programs. Shaney was not present on site during this visit. Paige Jansen is the approved on site supervisor for the program, however, she was not present at the center on the day of the visit. There were two staff present. Staff Mackenzie Cashman identified herself as the staff in charge. This center serves school age children from this school only. The program operates on school days only.

The cafeteria is the primary space for this center. The gym is broken up into two areas with a divider or open as one large gym. One or the other side of the gym is always available to the program per the center director. The center has a storage space for their materials nearby to this area. The center may also use the library on occasion. The center uses separated boys and girls restroom areas in the hallway outside of the cafeteria or gym.

The center provides only snack during the after school portion of the program. Snack is prepared and supplied by the school cafeteria and left out or placed in the milk cooler where accessible for the program.

III. IDENTIFY THE OBSERVED STRENGTHS OF THE CENTER:

The center provides a needed service to the children and families from this school. The staff were once again observed to be engaged with the children in the various activities. The center continues with a one star rating through 8/23. The center typically provides several various enrichment programs throughout the week at each site, and these programs are provided at no extra charge to the families. The staff at this site appear to know the children well.

IV. IDENTIFY THE ASPECTS OF OPERATION THAT FALL BELOW THE STANDARDS REVIEWED:

109.10(15)b: Emergency instructions, phone numbers, and diagrams for fire, tornado, and flood shall be visibly posted and documented at least once a month for fire and tornado. Records shall be maintained for current and previous year.
Fire and tornado drills were not documented for 1/2022 or 2/2022.

109.11(3)d: Record of monthly inspections of outdoor recreation area and equipment shall be kept.
Playground inspection not documented for 12/2022.

109.12(1): Program structure that uses developmentally appropriate practices and written program of activities planned to the developmental needs of children served. Program complements but does not duplicate school curriculum. Schedule of program is posted in a place visible to parents.
Posted schedule/activity plan was for the week dated 12/5/22.

109.15(5)b: Sanitary and safe methods in food preparation, serving, and storage sufficient to prevent transmission of

disease, infestation, and spoilage are followed. Staff serving food use clean serving utensils and have clean hands/wear protective gloves.

1. Staff involved in food service activities did not wash hands and keep hands clean for this activity.
2. Snack items were set on surfaces that had not been properly cleaned and sanitized immediately prior as required.

V. SPECIAL NOTES/RECOMMENDATIONS:

1. Hand washing procedure postings are needed in the boys restroom near the gym/cafeteria.
2. Ensure current menu is promptly posted.

The center will continue with a full license. The center is directed to correct the items cited and the items noted above in this section of the report and to submit a written summary to the licensing consultant as to how and when those corrections are/will be completed. The written summary shall be submitted within 30 days of receipt of this evaluation. Thank you.

*Note: If you are the Child Care Center Director and you feel something is unclear or unjustly cited, please contact your DHS Licensing Consultant to discuss the issue. The child care director may also send a response which will be placed in the licensing file.

*Note: If you are a member of the general public, there may be additional information contained in the public file. You may contact the DHS Licensing Consultant to inquire.