Iowa Department of Human Services
CHILD CARE CENTER EVALUATION AND RECOMMENDATION FOR LICENSE

Name of Center: ACPC-Northminster Site **Enrollment:** 19 **License ID No. (Reapplications)** 18057

Street: 1416 20th St **City:** Ames Iowa **Zip** 50010 **County:** Story

Mailing Address: 920 Carroll Ave, Ames, IA, 50010

Director's Name: Sue Wuhs **Phone Number:** 515-233-2901

On-Site Supervisor(s): Joe Thien **E-Mail:** director@acpc-childcare.org joe@acpc-childcare.org

Date(s) of Visit: 12-21-2023

X **Licensing Visit** **Unannounced Visit** **Off Year Visit** **Administrative Change**

LICENSING VISITS

New Application X **Re-Application** **NA**

Signed Application (470-0722) Received X **Yes** **No** **NA** **Date Signed:** 09-15-2023

FIRE INSPECTION **State** X **Local** **NA** **Is Fire Inspection Approved?** X **Yes** **No** **NA**

Date Inspected: 06-07-2022

Comments : Fire inspections are due at least every three years.

LICENSE TYPE: X **Child Care** **Preschool (ages 3-5 meets three hours or less per day)**

Financial Type: Profit X Non-Profit NA

Accredition: Accredited NAEYC NSACA Other X NA

Program Serves: Infants (0-23 mo.) 2 Years Preschool-Age X School-Age

Get-Well Evening Care Special Needs

SCHEDULE: X Year-round School-Year Summer Only

HOURS:	*Year-round*	*School-Year*	*Summer Only*

LICENSE CAPACITY	Infants	2 Years	Preschool	School-Age	Capacity
General				43	43
Summer					0

QRS Rating: N/A

RECOMMENDATION FOR LICENSE:	
X	**FULL** license from 09-01-2023 to 09-01-2025
	PROVISIONAL license from
	DENIAL of initial application
	SUSPENSION of license
	REVOCATION of license

Licensing Consultant: Maggie Gibson, SWIV **Date:** 01-09-2024

I. IF CURRENT LICENSE IS PROVISIONAL, IDENTIFY THE CORRECTIVE ACTIONS

N/A.

II. IDENTIFY THE AREAS OBSERVED ON THE VISIT:

A full licensing visit was completed 12-21-23. The assistant director was present for the entire visit. This site occasionally is not used and the visit had been delayed from June.

ACPC-Northminster site is one of seven sites providing year round child care for school age children. ACPC has a contract with the school district to provide school age care within the elementary school buildings. ACPC also has a main site that provides care for younger children. Melissa Sanow is the director for all of the ACPC sites, starting in this role in September of 2022. Joe Thien is the school age program coordinator for the seven school age programs, and is listed as the co-director, both Melissa and Joe meet qualifications for their positions. This site has an onsite supervisor present at all times.

The summer hours for the program are from 7:00 am to 6:00 pm. After school care is from 3:30 pm to 6:00 pm, other than on the days when school has early out, which on some days can be as early as 12:45 pm.

The program allows for full and part time care and does not go over 43 children per day.

Staff were in Ratio and there is a variety of age/developmentally appropriate toys/activities available. Restroom are available just adjacent to the program space in the church. Staff were engaged with the children and maintained structure for the program. There is a church kitchen but this program does not utilize that space. The program offers PM snack and milk, Children bring their own lunches on non-school days. Medications are stored securely and there are first aide supplies available. Tornado/Fire plans and drills were observed. HVAC is maintained by the church. This site utilized a playground located at a near-by elementary school. Cyride (city bus) is used for field trips.

Information regarding mandatory reporter, handbook accessibility, consultant contact, license, fire/tornado emergency plans and non-smoking signs were conspicuously posted as required. Two employee files and Eight child files were reviewed and contained all necessary information. This program has an establish policy.

III. IDENTIFY THE OBSERVED STRENGTHS OF THE CENTER:

ACPC is a well established program offering needed childcare services in the community.

The program has a strong relationship with the church.

During the summer months, the program conducts field trips for the children 4 days of the week, going to places such as the park and the pool.

The staff are trained in PBIS.

IV. IDENTIFY THE ASPECTS OF OPERATION THAT FALL BELOW THE STANDARDS REVIEWED:

There were not aspects of operation that were noted to fall below the standards reviewed.

V. SPECIAL NOTES/RECOMMENDATIONS:

This program is now on the food program through CACFP.

Radon testing is due every two years and the last testing was completed in May of 2022. The levels at that time were below the cutoff of 4.0.

The church conducts annual furnace inspections.

A new, full, two-year license is recommended.

*Note: If you are the Child Care Center Director and you feel something is unclear or unjustly cited, please contact your DHS Licensing Consultant to discuss the issue. The child care director may also send a response which will be placed in the licensing file.

*Note: If you are a member of the general public, there may be additional information contained in the public file. You may contact the DHS Licensing Consultant to inquire.