Health and Human Services

Iowa Department of Health And Human Services

CHILD CARE CENTER ANNUAL EVALUATION

Name of Center: Discoveries Learning Center Inc. - Waverly Campus

Provider No.: 49112

Address: 403 Technology PL, Waverly, IA, 50677

County: Bremer

Director's Name: Kathy Bohlmann & Jackie Moyer

On-Site Supervisor: Megan M. Smith

Phone Number: 3193525522

E-Mail: kathyrbohlmann@gmail.com

HHS Visit Date: 08/24/2026

Licensing Period: 09/01/2025 to 09/01/2027

Fire Inspection:

Date Inspected: 07/27/2026

Comments:

Report Visit Type:

- [ ] PTO
- [X] Licensing Visit
- [ ] Drop In
- [ ] Administrative Change

License Type:

- [X] Full
- [ ] Provisional

Quality initiative:

Quality Rating: 3

- [ ] Accrediation

Program Duration:

- [X] Year-Round
- [ ] School Year
- [ ] Summer Only

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HOURS:	*Year-round*	*School-Year*	*Summer Only*
Sunday			
Monday	6:30 AM to 6:00 PM		
Tuesday	6:30 AM to 6:00 PM		
Wednesday	6:30 AM to 6:00 PM		
Thursday	6:30 AM to 6:00 PM		
Friday	6:30 AM to 6:00 PM		
Saturday			

Program Population Served:

- [ ] Infant(0-<24 Months)
- [ ] Toddler
- [X] PreSchool
- [X] School Age
- [ ] All Ages

LICENSE CAPACITY	Infants	2 Years	Preschool	School-Aged	Capacity
General	0		42	24	66
Summer					0

1. Basic Overview

On 08/24/26 I made an unannounced off year licensing visit to Discoveries Learning Center at the Waverly Campus. I met with Jackie Moyer, the co-director. Ms. Moyer has been employed by Discoveries Learning Center since October 2020 and the director since January 2022. Ms. Moyer has a BA in elementary education with an early childhood endorsement. She has several years of experience in childcare and was previously a director of a program. Kathy Bohlmann is the owner and co-director. Ms. Bohlmann has a BA in early childhood and elementary education. She has previous experience as a director, is a Child Care Resource and Referral instructor and she has worked for Head Start. Ms. Bohlmann is also a director and owner of the Discoveries Learning Center-Denver Campus and the Discoveries Learning Center-Eagle Street. Megan M. Smith is the on-site supervisor. Ms. Smith started at the program in August 2019, and she has an AA in business administration. She previously worked with special needs children at EPI and is currently the lead teacher for the three-year-old classroom. The Waverly Campus employs eight staff members.

The program is in a free-standing building. They were given permission to open on 08/23/17. The program operates Monday through Friday from 6:30 am until 6:00 pm and serves children ages three-years-old through school-aged children. The program partners with Waverly Community School to provide preschool through the voluntary four-year-old preschool grant. Ms. Moyer is the lead teacher for the voluntary preschool class. The voluntary preschool class meets Monday through Friday from 8:30-11:30 am, but preschool is available from 8:30 am until 2:30 pm. The center also offers a full-time three-year-old preschool class during the same hours. There are currently 46 children enrolled.

The center operates out of the following rooms: Three-year-old (Bonsai Room), Four-year-old (Aspen Room) and School-Age room (Willow Room). An inspection of each room was completed. Windows provide natural lighting. The rooms are decorated with the children's art projects, and posters to assist the children with the learning process, such as the alphabet,

shapes, colors and numbers. The children's birthdays were posted. There is an area for circle time in each room. Rooms were within ratio during my visit.

The centers observed at the center include library, blocks/Legos, puppets, table toys, games, puzzles, transportation, art, dramatic play, writing, math, science, listening, Play-Doh, sensory table and music. Centers were arranged in a manner that allowed easy movement between activities, but it also allowed for clear supervision by staff members. Materials were in good condition. The materials are located at child level, so they are easily accessible to the children.

The voluntary four-year-old preschool program uses the Creative Curriculum to develop lesson plans and complete the GOLD assessments three times each year. Activities are planned around studies. The preschool program participates in the Iowa Quality Preschool Program Standards (QPPS). The other rooms use a curriculum based on Creative Curriculum and a variety of resources to develop lesson plans. Handwriting Without Tears is used to teach letters. The length of the study depends on the topic and the children's interest. The Ages and Stages Questionnaire (ASQ) is used for the three and four-year-old classes. ASQ Ages and Stages is used on children six and older. ASQ assessments are completed twice a year on everyone who attends the center to document progress. Lesson plans were available for review.

The program uses the Brightwheel app to communicate with parents throughout the day and send them pictures. They also use the app to check children in and out and for billing.

Emergency numbers with the center's phone number and address were posted in each room. Emergency fire and tornado procedures and evacuation diagrams were posted by all the main program doors and outdoor exits throughout the center. A daily schedule was posted in each room.

I reviewed documentation of monthly fire and tornado drills. I reviewed documentation of monthly playground inspections. The radon test was completed in June 2026 and must be repeated in five years. The results were within EPA guidelines. The annual fuel burning inspection was completed and no concerns were noted. A carbon monoxide detector was on site in the Willow Room on the north wall. Outlets were protected. The fire marshal inspection occurred on 07/27/26.

The program does not participate in the Child and Adult Care Food Program (CACFP). It does follow the CACFP guidelines. The program provides breakfast, lunch and an afternoon snack. They use a four-week rotation of menus. Family style is not used. Diane Smith is the cook. Menus were posted. There are two refrigerators in the kitchen and thermometers were present. Disposable products are primarily used. Other dishes are washed using the three-step method in the kitchen. Food items were stored according to the NHSPS guidelines. Allergies are confidentially posted in the rooms and posted in the kitchen.

The center uses bleach and water to sanitize food tables.

Cots are used to nap in each room.

The program has a fenced-in the playground area. Woodchips are used for fall surfacing. There is a piece of climbing equipment with slides and a climbing wall. There are a merry-go-round and a playhouse. There is a large grassy area. There are several picnic tables. There are two storage containers used for toys to be used in the area. There are a dramatic play area and a basketball hoop. Trees are used for shade.

The parent information is located on a bulletin board inside the entrance. The mandatory reporter, childcare consultant and the handbook availability were posted. The license was conspicuously hung. A no-smoking sign was posted at the entrance. There are also community resources located in this area. I have provided Ms. Moyer with an updated contact poster for me with the new HHS website information.

2. Identify Observed Strengths of the program

Staff members were observed to have great teamwork and communication with each other. Staff members were enthusiastic. They were attentive. They interacted with the children at their level by sitting on the floor or by bending over to talk with them. Staff members engaged the children in positive conversation about their families. Staff members moved around the classrooms interacting with all the children and providing active supervision. Staff members reminded the children of the classroom rules. It was the first day of school and some children were having a difficult time and the staff

members were nurturing and gave the children hugs. Staff members removed toys that children put in their mouths to sanitize them. They provided the children with paise and encouragement.

The program has an IQ4K level of 3 that expires on 09/30/26, and the program is renewing for a level 3.

Ms. Moyer states she has a great group of staff members. Their Wartburg students are education majors.

Ms. Moyer states each preschool classroom has two full times assistants.

Ms. Moyer states they have two staff members using the TEACH program and one staff member using the TEACH program.

The school age children participate in field trips away from the center during the summer months.

Ms. Moyer states they use the Brightwheel app to communicate with parents and staff members use it to communicate with each other

Ms. Moyer states they have a good partnership with Wartburg College to find education majors to work in the center. Wartburg students do their field experiences at the center and get paid by the college.

The Lion's Club conducts vision screenings annually and Central Rivers AEA conducts hearing screenings as needed.

The program partners with Waverly Community School to provide preschool through the voluntary four-year-old preschool grant.

The program provides parent/teachers conferences in the fall and spring. They have the families' complete questionnaires in the spring, so they know what they need to work on and what they are doing well.

The center partners with Central Rivers AEA, Taylor Therapy and Northern Iowa to provide services to children with identified needs.

The school district provides bussing to and from the childcare program.

The program is in a secured building.

3. Identify the aspects that fall below the standard

There are no violations.

4. Any corrective action plans, provisional license, and safety plans-steps to get into compliance

N/A

5. Special Notes/Recommendations

A full license is issued for the remainder of the licensing period. All HHS licensing standards and procedures must be maintained during the renewal period.

Ms. Moyer has taken over as the lead teacher of the voluntary four year old preschool classroom. This will require a lot of time away from administrative duties. I would recommend hiring an assistant office worker to assist Ms. Moyer complete administrative duties or hire a lead teacher for the four year old preschool class, so she can continue to focus on administrative duties.

Targeted Assessment: Behavior Management:
I discussed with Ms. Moyer her oversight of behavior management related to helping childcare staff: 1) Understand

expectations, 2) managing frustrations, 3) monitor performance. Ms. Moyer states they have always told staff members and used a “hands off” approach. They discuss this at the beginning of the school year. Ms. Moyer states that staff members, taking frustrations out on children has never been an issue at the center. During orientation they tell staff members that if they need a minute because they are frustrated, they should take a beak and step-out. They build trust with the children by talking to the children and building a relationship.

Ms. Moyer states she monitors the situation by constantly being around and available. The center is small enough so that she can hear what goes on within the center.

Date: 08/28/2026

HHS Licensing Consultant: Becky Frost

Non-compliance with any of the mandated regulatory requirements listed above may lead to the cancellation or revocation of your Child Care License. Please take steps necessary to completely address each of the violations noted above.

Child Care Resource and Referral is an excellent resource for providers to access training options and support in your area. You can reach Child Care Resource and Referral at **https://iowaccrr.org**.