Iowa Department of Human Services
CHILD CARE CENTER EVALUATION AND RECOMMENDATION FOR LICENSE

Name of Center: Beyond the Bell-Shuler Elementary **Enrollment:** 146 **License ID No. (Reapplications)** 44016

Street: 16400 Douglas PKWY **City:** Clive Iowa **Zip** 50325 **County:** Polk

Mailing Address: 400 Locust ST, Waukee, IA, 50263

Director's Name: Andrea Wilmes and Rich Miller **Phone Number:** 515-987-5160

On-Site Supervisor(s): Doris Steele **E-Mail:** awilmes@waukeeschools.org

Date(s) of Visit: 11-16-2022

X **Licensing Visit** X **Unannounced Visit** **Off Year Visit** **Administrative Change**

LICENSING VISITS

New Application X **Re-Application** **NA**

Signed Application (470-0722) Received X **Yes** **No** **NA** **Date Signed:** 10-31-2022

FIRE INSPECTION **State** X **Local** **NA** **Is Fire Inspection Approved?** X **Yes** **No** **NA**

Date Inspected: 09-07-2022

Comments : Clive Fire Marshal. Per state regulations, Fire Marshal inspections are due at least every three years.

LICENSE TYPE: X **Child Care** **Preschool (ages 3-5 meets three hours or less per day)**

Financial Type: Profit X Non-Profit NA

Accredition: Accredited NAEYC NSACA Other X NA

Program Serves: Infants (0-23 mo.) 2 Years Preschool-Age X School-Age

Get-Well Evening Care Special Needs

SCHEDULE: X Year-round School-Year Summer Only

HOURS:	*Year-round*	*School-Year*	*Summer Only*

LICENSE CAPACITY	Infants	2 Years	Preschool	School-Age	Capacity
General	0	0	0	245	245
Summer					0

QRS Rating: N/A

RECOMMENDATION FOR LICENSE:	
X	**FULL** license from 01-01-2023 to 01-01-2025
	PROVISIONAL license from
	DENIAL of initial application
	SUSPENSION of license
	REVOCATION of license

Licensing Consultant: Nate Knepper **Date:** 11-16-2022

I. IF CURRENT LICENSE IS PROVISIONAL, IDENTIFY THE CORRECTIVE ACTIONS

N/A.

II. IDENTIFY THE AREAS OBSERVED ON THE VISIT:

A licensing visit was conducted on 11/16/22. The on-site supervisor was present throughout the visit.

All areas of the program were observed. These areas observed consisted of classroom observations and activities, ratios, nutritional practices, health and safety practices, playground observation (only partially), field trip and transportation practices, and administrative review. The most recent COVID updates were also reviewed.

Beyond the Bell - Shuler Elementary is a school-age program located within the Shuler Elementary School in Clive, IA. The center uses the cafeteria and the gym as well as the outdoor playground space. The program was previously supervised by the Department of Education and was given permission to open under HHH (formerly known as DHS) licensing on 9/2/14. During the school year, children who attend this school attend this Beyond the Bell program. However, during summer months, there is open enrollment. Hours are 6:30am - 6:00pm during the summer months and no-school days. During the school year, children attend 6:30am - 8:40am and/or 3:40pm - 6:00pm.
There are early out days every other Wednesday. The program is one of seven Beyond the Bell programs and they all use a similar learning curriculum based off of other learning curriculums.

All of the Beyond the Bell programs are overseen by a Board. The directors of this program and the other Beyond the Bell programs are Andrea Wilmes and Rich Miller. Andrea is also the director at the three Wee Care programs in Waukee. Both individuals meet the requirements for director. The on-site supervisors at this location is Doris Steele. Doris has an AA degree and has worked at Beyond the Bell for roughly eight years.

During the visit, children were in the cafeteria and the gym. In the cafeteria, children were spaced out in small groups at tables and chairs and doing a variety of activities from art work to playing with dramatic play toys and manipulative toys. In the gym, children were engaged in a large motor game/activity of broom ball/hockey. Staff were engaged in all child activities.

III. IDENTIFY THE OBSERVED STRENGTHS OF THE CENTER:

Staff use walkie-talkies to communicate with each other throughout the center.

A good system is in place for gathering attendance when school dismisses and children arrive at the program. A good system is also in place to coordinate and schedule gym time and cafeteria time.

All of the Beyond the Bell programs have information posted online through the Waukee School District Website.

Staff photos are posted by one of the main parent boards.

Monthly staff meetings are held. Directors from this program meet with other western-suburb, school-age programs quarterly for meetings. Finally, BTB on-site supervisors meet monthly for meetings.

Staff from BTB programs are interchangeable between sites as needed.

Good child/staff interactions were observed.

The wall between the gym and the cafeteria can be opened which allows for better supervision of children.

The on-site supervisor continues to believe that a strength of the center remains, in her opinion, the communication between staff and parents. The on-site supervisor also added that her staff work well with each other.

The center has a good working relationship with other school personnel.

Enrollment remains steady.

IV. IDENTIFY THE ASPECTS OF OPERATION THAT FALL BELOW THE STANDARDS REVIEWED:

109.10(15)b: Emergency instructions, phone numbers, and diagrams for fire, tornado, and flood shall be visibly posted and documented at least once a month for fire and tornado. Records shall be maintained for current and previous year.
Fire and tornado drills were not documented for November 2021 and December 2021.

109.11(5): Telephone: Working non-pay phone with posting adjacent for emergency numbers for police, fire, and poison control center. Center street address and phone included in posting. List of emergency numbers for children kept near phone.
Emergency numbers were not posted by the main phone in the large storage closet.

109.12(1): Schedule of program is posted in a place visible to parents.
The AM snack time was missing on the full day schedule.

V. SPECIAL NOTES/RECOMMENDATIONS:

The center is exempt from environmental testing as they are located within the school and only serve school-age children.

The center contracts with the school for busing for field trips.

I-Power was discussed at the visit.

A new, full, two-year license is recommended. The application and payment were sent in on 10/31/22 per the director.

*Note: If you are the Child Care Center Director and you feel something is unclear or unjustly cited, please contact your DHS Licensing Consultant to discuss the issue. The child care director may also send a response which will be placed in the licensing file.

*Note: If you are a member of the general public, there may be additional information contained in the public file. You may contact the DHS Licensing Consultant to inquire.