

Iowa Department of Human Services
CHILD CARE CENTER EVALUATION AND RECOMMENDATION FOR LICENSE

Name of Center: Children's Village West **Enrollment:** 254 **License ID No. (Reapplications)** 20615

Street: 1757 W 12th St **City:** Davenport **Iowa Zip** 52804 **County:** Scott

Mailing Address: 1757 W 12th St, Davenport, IA, 52804

Director's Name: Tammy Conrad **Phone Number:** 563-823-2086

On-Site Supervisor(s): Graham Patrick Latchaw **E-Mail:** conradt@davenportschools.org

Date(s) of Visit: 03-30-2017

Licensing Visit X **Unannounced Visit** X **Off Year Visit** **Administrative Change**

LICENSING VISITS

New Application **Re-Application** X NA

Signed Application (470-0722) Received Yes No X NA **Date Signed:**

FIRE INSPECTION **State** X **Local** NA **Is Fire Inspection Approved?** X Yes No NA

Date Inspected: 12-21-2015

Comments :

LICENSE TYPE: X **Child Care** **Preschool (ages 3-5 meets three hours or less per day)**

Financial Type: Profit X Non-Profit NA

Accreditation: Accredited X NAEYC NSACA Other NA

Program Serves: Infants (0-23 mo.) 2 Years X Preschool-Age School-Age

Get-Well Evening Care Special Needs

SCHEDULE: Year-round X School-Year Summer Only

HOURS: Year-round School-Year Summer Only

LICENSE CAPACITY	Infants	2 Years	Preschool	School-Age	Capacity
General			301		301
Summer					0

QRS Rating: N/A

RECOMMENDATION FOR LICENSE:	
X	FULL license from 04-01-2016 to 04-01-2018
	PROVISIONAL license from
	DENIAL of initial application
	SUSPENSION of license
	REVOCATION of license

Licensing Consultant: Heidi Hungate, MSW

Date: 03-31-2017

I. IF CURRENT LICENSE IS PROVISIONAL, IDENTIFY THE CORRECTIVE ACTIONS

N/A

II. IDENTIFY THE AREAS OBSERVED ON THE VISIT:

An unannounced off year visit was completed at this center on 3/30/17. This program is owned and operated by the Davenport Community School District and is located in its own building. This center has been in operation prior to being licensed by DHS being overseen by the Department of Education. Tammy Conrad is the principal for the Children's Villages programs and is the approved center director. Tammy has a Master's Degree in educational leadership and a bachelor's degree in elementary education with previous experience as a school principal. Tammy was present at the site on the day of the visit. Graham Patrick Latchaw is the approved on site supervisor. It is noted that the school contracts with the Scott County Family YMCA (SCFY) to provide the child care services for the afternoon portion of the day (PEP program). The on-site supervisor for this portion of the day is also Graham Patrick Latchaw. This center now provides preschool and child care to children age three through five only. This center operates on school days only.

This is a very large center that includes many program rooms on two levels (main floor and lower level). The center does participate in the Iowa Voluntary Preschool Grant program. Each program room included plenty of accessible materials to support program activities. SCFY PEP after preschool child care program operates out of rooms 205, 224, 225, and 226. The center has two areas that are used for indoor large motor activities (Atrium and room 107). Both areas include play items such as balls, trikes, blocks, dramatic play items, etc. The program rooms each include adjacent restroom areas and typically hand washing sinks also located in the program room itself. Wall diaper stations are included in program room restroom areas. There are also children's hallway restroom areas available though these are not typically used. All program space was observed.

Food is prepared on site in the large kitchen on the lower level of the building. The kitchen is licensed by IDPH.

Current licensed program rooms included in the center capacity are as follows:

Main Level:

201/202 = 26

205 (licensed for PEP only) = 15

216 = 21

227 = 22

223 = 22

226 = 21

225 = 21

224 = 21

Lower level:

106 = 24

105 = 24

121 = 21

126 = 21

125 = 21

III. IDENTIFY THE OBSERVED STRENGTHS OF THE CENTER:

The center is NAEYC accredited. Most program rooms include SMART board technology. The program provides a strong curriculum and DE activity planning is quite detailed. The staff were observed to be highly engaged with the children in program activities. Program rooms are bright with windows and include an ample supply of accessible materials to support program activities. Program rooms are decorated with the children's projects and creations. The center offers monthly family nights in partnership with the United Way or parenting classes. All program rooms have a certified early childhood or special education teacher.

IV. IDENTIFY THE ASPECTS OF OPERATION THAT FALL BELOW THE STANDARDS REVIEWED:

CHILD FILES:

109.9(2)b: All files contain sufficient information and authorization to allow the center to secure emergency medical and dental services at any time child is in center's care.

parents

1 record reviewed lacked complete emergency dental information. The dentist's name, complete address and phone number is required.

109.10(1)a: Preschool (for children five years and younger not enrolled in school): Physical exam report submitted within 30 days of admission, was obtained no more than 12 months prior to admission, is signed by a licensed MD, DO, PA, or ARNP, and contains health history; present health status including allergies, medications, and acute/chronic conditions; and recommendations for continued care if necessary.

1 child file reviewed did not have a physical.

109.10(8): Children's hand washing: Center shall ensure staff assist children in personal hygiene. Children's hands shall be washed: Immediately before eating or participating in food service activity. After using the restroom or being diapered. Hand washing and restroom activities need improved supervision to ensure children are washing hands immediately after using the restroom, keeping hands clean after washing prior to food service activities (or directed to rewash hands), and that they are following the proper hand washing procedures as they are posted.

109.11(3)a: Center shall ensure that: Facility and premises are sanitary, safe, and hazard free. Sanitation and safety procedures for the center are developed and implemented to reduce risk or injury or harm to children and reduce transmission of disease.

1. Center shall review the product they are using for sanitizing and disinfecting purposes to ensure it is mixed and used according to the manufacturer's label. Spray bottles shall be labeled accordingly for the mix ratio, dwell time, steps of the process, and location of use (diaper station/restroom only bottles vs. others). All bleach spray bottles shall be labeled "change daily". It did not appear that both rooms were doing this consistently or even using the same product, and one of the bleach products found is not labeled as a sanitizer or disinfectant. Ensure bleach spray covers the surface and edges for proper sanitizing/disinfecting. This was noted previously.

2. Ensure children who are assisting with setting the food service tables are supervised closely during this activity. Child observed dropping items on the floor without staff noticing or intervening.

109.12(1): Program structure that uses developmentally appropriate practices and written program of activities planned to the developmental needs of children served. Program complements but does not duplicate school curriculum. Schedule of program is posted in a place visible to parents.

Current activity plans not posted in some rooms. Current activity plans for the PEP program were also not posted in all but one of the PEP rooms. PEP schedule needs to be posted as well indicating the specific activities/timeframes of activities for this portion of the child care day. This was noted previously.

V. SPECIAL NOTES/RECOMMENDATIONS:

The fuel burning appliances documentation was received from the center 6/14/17, and the report can now be completed.

1. Prescription medications shall include the original pharmacy label. Medication authorization forms need to include the specific beginning and ending date for the period of authorization.

2. Secure CD player cord permanently to the wall or set the player on the floor in the atrium.

3. Repair lower cabinet in the restroom area of room 121 so that it closes properly and keeps the items inside clean and sanitary.

4. Ensure all open food items throughout the center are stored in a sealed container or Ziploc and are dated for freshness. Store food items higher than 6 inches off the floor (food items on the floor in room 124).

5. Ensure milk is listed as a component on the breakfast menu.
6. Restroom area in room 124 needs a waste can that can be used for regular (not diaper/pull up) waste.
7. Replace cold packs in first aid kits that state they need to be frozen in the freezer.
8. Ensure all hand washing sinks throughout the center have the hand washing procedure postings visible and at child level wherever children use the sinks. This was noted previously.
9. Ensure tooth brush racks are stored at least 18 inches away from any hand washing sink.
10. Ensure all paper towels are used from a dispenser. This was noted previously.
11. Ensure exit paths are not blocked by any materials. This was noted previously.
12. Ensure radon testing is completed for all program rooms when it is due next and ongoing after that. The center director states the center is in the process of completing radon testing again currently.
13. Room 107 "gym" needs the required phone posting and center info and emergency numbers on the emergency plan posting(s). This was noted previously.
14. Lower level back hallway exit door needs the center name/address/phone number and phone numbers for police/fire/poison control.
15. Emergency plan posting with all required elements is needed at the outdoor exit from room 126.

WRITTEN POLICIES:

1. Biting policy needs to include: Explanation of center philosophy on biting, how the center will respond to individual and ongoing incidents, how the center will assess the adequacy of caregiver supervision, how the center will respond to the child or caregiver who was bitten, the process of notification of parents, how the incident will be documented, how confidentiality will be protected, and the specific first aid procedures that will be used.
2. Incident reporting policy needs improvement (all incidents not just injury and aggression) per language in rule 109.10(10).
3. Emergency procedures book needs to include plan for intoxicated parent and power failure and needs to include provisions for emergency contact information for the children and parent reunification.

It is noted that the total adjusted capacity for the center is 301 children. The capacity is adjusted to account for program rooms that are not required to be licensed due to only being used for the voluntary preschool grant program or for IEP preschool services (rooms 203,204,219)). Those program rooms remain under DE oversight. The current DHS licensed rooms included in the center capacity are; 201/202 (26 children), 205 (15 children), 216 (21 children), 227 (22 children), 223 (22 children), 224 (21 children), 225 (21 children), 226 (21 children), 106 (24 children), 105 (24 children), 121 (21 children), 124 (21 children), 125 (21 children), and 126 (21 children). Room 107 and atrium need to meet licensing requirements but are not included in the total capacity for the center due to the special functions of the rooms for portions of the day by the various groups of children at the center.

The center will remain with a full license. The center is directed to correct the items listed in Section IV and to submit a written summary to the licensing consultant as to how and when those corrections are/will be completed. Please ensure the items above in this section are also addressed. The written summary shall be submitted within 30 days of receipt of this evaluation. Thank you.

*Note: If you are the Child Care Center Director and you feel something is unclear or unjustly cited, please contact your DHS Licensing Consultant to discuss the issue. The child care director may also send a response which will be placed in the licensing file.

*Note: If you are a member of the general public, there may be additional information contained in the public file. You may contact the DHS Licensing Consultant to inquire.

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