Health and Human Services

Iowa Department of Health And Human Services

CHILD CARE CENTER ANNUAL EVALUATION

Name of Center: TLC - Summer Y'ers

Provider No.: 6234

Address: 1100 Maple St, Atlantic, IA, 50022

County: Cass

Director's Name: Leslie Haynes

On-Site Supervisor: Danielle Lyons

Phone Number: 7122433934

E-Mail: lhaynes@nishnavalleyymca.com

HHS Visit Date: 06/03/2026

Licensing Period: 06/01/2026 to 06/01/2028

Fire Inspection:

Date Inspected: 07/02/2025

Comments:

Report Visit Type:

- [ ] PTO
- [X] Licensing Visit
- [ ] Drop In
- [ ] Administrative Change

License Type:

- [X] Full
- [ ] Provisional

Quality initiative:

- [ ] Accrediation

Program Duration:

- [X] Year-Round
- [ ] School Year
- [ ] Summer Only

Health and Human Services

Iowa Department of Health And Human Services

CHILD CARE CENTER ANNUAL EVALUATION

HOURS:	*Year-round*	*School-Year*	*Summer Only*
Sunday			
Monday	6:00 AM to 6:00 PM		
Tuesday	6:00 AM to 6:00 PM		
Wednesday	6:00 AM to 6:00 PM		
Thursday	6:00 AM to 6:00 PM		
Friday	6:00 AM to 6:00 PM		
Saturday			

Program Population Served:

- [ ] Infant(0-<24 Months)
- [ ] Toddler
- [ ] PreSchool
- [X] School Age
- [ ] All Ages

LICENSE CAPACITY	Infants	2 Years	Preschool	School-Aged	Capacity
General				150	150
Summer					0

1. Basic Overview

An unannounced licensing visit was made to TLC - Summer Y'ers in Atlantic, Iowa on 6/3/26. TLC - Summer Y'ers is located in the YMCA in Atlantic, Iowa. Leslie Haynes is the director and Danielle Lyons is on-site supervisor. Danielle has been the on-site supervisor since December 2022. The program is for children in kindergarten to fifth grade. The program operates before and after school during the school year, on no school days, and full days during the summer. Programming is offered from 6:00 AM to 6:00 PM. Staff from TLC escort the children (kindergarten to third grade) to and from Washington Elementary School, which is located near the YMCA. A few children that attend the TLC YMCA program attend Schuler Elementary School which is located across the street and serves fourth and fifth grade children. These children walk to school and back on their own. There are 40 children enrolled in the program. Danielle Lyons was present on the day of my licensing visit. I met with Danielle who showed me around and went over licensing guidelines.

Observation of room:
Thirty-one children and five staff were present. The program room looked nice and had a fun variety of age and developmentally appropriate toys and equipment. I observed the children in free play and in centers. They were doing a variety of activities including playing games, making bracelets, playing with cars, and other art projects. There was a large group art activity that the children began while I was present. Staff had excellent interactions with the children. They were positive and attentive to the children's needs. The children also use the gym and the pool is used occasionally. The daily schedule and lesson plans were posted. Danielle reported that the book with the lesson plans is on the desk in the activity room. Danielle creates the lesson plans. She said the lesson plans and activities are more detailed during the summer since the children are there all day. During the school year the hours are shorter due to only being there before and after school and they have activities for the children.

CHILD CARE CENTER ANNUAL EVALUATION

Nutrition:
During the summer the program participates in the free breakfast and lunch program at the school across the street. The center provides the daily snack. The center participates in the federal food program. The free breakfast and lunch program ends approximately two weeks before school starts so the center caters lunch in during that time. Most of the children bring their own breakfast or have already eaten breakfast by the time they arrive in the morning. The center provides food that meets CACFP standards.

Health and safety:
Medication management procedures are followed when a child is prescribed medication. Danielle is the only medication administration certified staff. There are currently no children on medication that the center has to dispense. Monthly fire and tornado drills are practiced and documented. Radon testing was done in May 2024 with a test result in the acceptable range. Radon testing is due every five years as long as the results are below 4.0 pCi/L. There was a first aid kit clearly labeled. Danielle knows where the emergency preparedness kit is. Danielle said she has trained staff in emergency procedures and where to find the book with the emergency procedures. Danielle reviews emergency procedures with staff at monthly meetings.

Playground:
The program uses the playground at the school at least once a day. There is a grassy area at the center and the sidewalk area. Danielle completes monthly playground checks. Recently, they allowed the children to draw on the side of the building which the children really enjoyed.

Transportation:
The program doesn't provide daily transportation services. Walking field trips are taken and the SWITA bus is used for field trips.

Administrative records:
Staff meetings are held monthly. Danielle is responsible for staff files and tracking record checks, training, etc. Six children's files were reviewed and were in good order. One child was missing the waiver form which gives permission for field trips and did not have a list as to who is allowed to pick up the child. Three staff files were reviewed and all three were incomplete. One file was missing the physical exam and one file was missing the national record checks, first aid and CPR certification, Universal Precautions training, Mandatory Child Abuse training, and the physical exam. All three were missing the annual Personal Development hours. The national fingerprint checks need to be completed immediately. Danielle will email me when the staff member has her fingerprints completed and mailed off and again when she receives the results. Danielle will email me when the staff's training is current, which needs to be done by 8/3/26.

2. Identify Observed Strengths of the program

Leslie Haynes is the director and she supervises on-site supervisor Danielle Lyons. Danielle has trained staff in a variety of topics i.e. lesson plans, activities, emergency procedures, etc. The program is a wonderful resource for the community. The staff had excellent interactions with the children. They were positive and attentive to the children's needs. Fun, hands on learning experiences are offered daily. The program receives grants for equipment and supplies. The program is fortunate to be able to utilize the gym, youth room, and the swimming pool at the YMCA. Danielle identified their strengths as keeping kids active and busy while getting them to learn in a fun way.

3. Identify the aspects that fall below the standard

109.6(4)d: Center repeats national criminal history checks at a minimum of every four years or when aware of additional history that occurs. Three staff files were reviewed. One staff member did not have a current national criminal history check.

109.7(2): Center directors and all staff have the required contact hours of training. Three staff files were reviewed and all three were incomplete. One file was missing the physical exam and one file was missing first aid and CPR certification, Universal Precautions training, Mandatory Child Abuse training, and the physical exam. All three were missing the annual Personal Development hours.

CHILD CARE CENTER ANNUAL EVALUATION

4. Any corrective action plans, provisional license, and safety plans-steps to get into compliance

5. Special Notes/Recommendations

A full license is recommended for 6/1/26 to 6/1/28.

Targeted Assessment Behavior Management
I discussed with Danielle her oversight of behavior management related to helping childcare staff: 1. Understand expectations, 2. Managing frustrations, 3. Monitor performance. Danielle reported there are cameras at the front desk that are monitored by staff. If a staff member is frustrated, Danielle will pull the staff member aside for a conversation or have the staff member take a short break. Monthly meetings are held to discuss how to look out for each other. There is a laminated sheet near the programming room on how staff should react and/or address a child's behaviors.

Please let me know as soon as the national fingerprint check is completed and mailed off and what the results are upon receiving the results. Please review all files to determine who needs training to become compliant with licensing guidelines. Please let me know when the training is complete, which needs to be done by 8/3/26.

Date: 06/04/2026

HHS Licensing Consultant: Tausha Bottorff

Non-compliance with any of the mandated regulatory requirements listed above may lead to the cancellation or revocation of your Child Care License. Please take steps necessary to completely address each of the violations noted above.

Child Care Resource and Referral is an excellent resource for providers to access training options and support in your area. You can reach Child Care Resource and Referral at **https://iowaccrr.org**.