Iowa Department of Human Services
CHILD CARE CENTER EVALUATION AND RECOMMENDATION FOR LICENSE

Name of Center: Andrew Little Leaders Daycare **Enrollment:** 21 **License ID No. (Reapplications)** 47900

Street: 13 S Marion ST **City:** Andrew Iowa **Zip** 52030 **County:** Jackson

Mailing Address: PO Box 230, Andrew, IA, 52030

Director's Name: Sherri Farrell **Phone Number:** 563-672-3223

On-Site Supervisor(s): Katie Laban **E-Mail:** chris.fee@andrew.k12.ia.us
weecare@netins.net

Date(s) of Visit: 02-06-2017

X **Licensing Visit** X **Unannounced Visit** **Off Year Visit** **Administrative Change**

LICENSING VISITS

X **New Application** **Re-Application** **NA**

Signed Application (470-0722) Received X **Yes** **No** **NA** **Date Signed:** 06-23-2016

FIRE INSPECTION X **State** **Local** **NA** **Is Fire Inspection Approved?** X **Yes** **No** **NA**

Date Inspected: 10-06-2015

Comments :

LICENSE TYPE: X **Child Care** **Preschool (ages 3-5 meets three hours or less per day)**

Financial Type: Profit X Non-Profit NA

Accredition: Accredited NAEYC NSACA Other X NA

Program Serves: X Infants (0-23 mo.) X 2 Years X Preschool-Age School-Age
Get-Well Evening Care Special Needs

SCHEDULE: X Year-round School-Year Summer Only

HOURS:	*Year-round*	*School-Year*	*Summer Only*

LICENSE CAPACITY	Infants	2 Years	Preschool	School-Age	Capacity
General	15	9	9		33
Summer					0

QRS Rating: N/A

RECOMMENDATION FOR LICENSE:	
X	**FULL** license from 01-01-2017 to 01-01-2019
	PROVISIONAL license from
	DENIAL of initial application
	SUSPENSION of license
	REVOCATION of license

Licensing Consultant: Heidi Hungate, MSW **Date:** 02-27-2017

I. IF CURRENT LICENSE IS PROVISIONAL, IDENTIFY THE CORRECTIVE ACTIONS

N/A

II. IDENTIFY THE AREAS OBSERVED ON THE VISIT:

An unannounced first licensing visit was completed at this center on 2/6/17. The center was given permission to open without a license effective 10/19/16. The center director is Sherri Farrell under a contract arrangement with the school. Sherri was present at the center during the licensing visit. Sherri is the director of another center and is not always present at this center. Katie Laban is the approved on site supervisor for this center. The center is owned and operated by the Andrew Elementary School and is located in a modular building next to the main school building. The center serves children age infant through preschool.

The center does not participate in the Iowa Voluntary Preschool Grant program. That program is offered at the school building. The center does post activity planning for both rooms including a separate plan for each infant which is excellent. The center operates out of two separate program rooms joined together by a short hallway area. The two program rooms were observed to be adequately stocked with accessible and well maintained materials to support program needs. Program rooms are large and provide ample space for activities. Crib spacing is done well in the infant room. Activities observed on the day of the licensing visit included: table activity (play dough), group circle time activities (color recognition activity, story time, music/movement), lunch, and nap.

Both rooms include appropriate diaper stations within the rooms. There are two restroom areas located in the short hallway area that connects the two rooms. Both program rooms also include two hand washing sinks within the room. The infant room includes a sink that is just used for food preparation and dish washing.

Center Nutrition Practices Observed: The center serves morning snack, lunch, and afternoon snack. Meals and snacks are provided by the school and brought over to the center. Dishes are washed also in the school's IDPH licensed kitchen with the exception of some of the infant bottles. Staff state they are using the proper dish washing procedures according to the product they use for this. The center would participate in whatever food program the school is participating in. The infant room includes a full size refrigerator/freezer unit, and the toddler room includes a small unit.

Center Health and Safety: The center did not currently have any children on medications or ointments and none were present. The center's first aid kit backpacks were reviewed and found to be well stocked, clean, and organized.Documentation for annual fuel burning appliance inspection was present as required. Carbon monoxide detector was present and appropriate. It is noted that the center is in the process of completing the long term radon test since one of the tests came back over the 4.0 limit. The center will need to follow through with whatever results come. The school and staff would be responsible for cleaning and maintenance of the center.0

Center Playground: The center uses the preschool designated, fenced area of the school's outdoor area. It is noted that the children do have to travel a short distance from the child care building to this fenced area. The area includes a commercial grade climbing structure. Outdoor area includes some shade by trees in the area.

Center Transportation Arrangements / Field Trips: The center director reports only walking field trips are taken and that all requirements for field trips are followed as required (extra staff over what is required for ratio, full first aid kit, and

emergency contact information for the children).

Center Administrative Records: The center displays the required postings for mandatory reporting, consultant/handbook availability, DHS license, and no smoking as required. Both program rooms include organized bulletin boards just inside the entrance door where these items are posted. Four child and two staff files were reviewed. Staff files were very organized. Organization for child files was reviewed. Files were complete. All child immunization certificates were reviewed and found to be valid. The center's other licensing information was highly organized. The center's written policies were reviewed and found to be generally complete and well written except where noted below.

III. IDENTIFY THE OBSERVED STRENGTHS OF THE CENTER:

The center is managed by an experienced and qualified director. The program rooms have been set up well. Materials are accessible to the children, organized, and well maintained. Staff were observed to be engaged with the children in activities and were nurturing to the children in providing careful supervision. The center reports an excellent relationship with the school.

IV. IDENTIFY THE ASPECTS OF OPERATION THAT FALL BELOW THE STANDARDS REVIEWED:

109.11(3)a: Center shall ensure that: Sanitation and safety procedures for the center are developed and implemented to reduce risk or injury or harm to children and reduce transmission of disease.
All food service surfaces need to be properly cleaned and sanitized immediately prior to use for this function including countertop areas.
Ensure drinking water does not come from the hand washing sinks.
Wooden surface of diaper station in the infant room can not properly be cleaned and disinfected.

V. SPECIAL NOTES/RECOMMENDATIONS:

1. Ensure all open food items are stored in a sealed container or ziploc and dated for freshness.
2. Ensure basement door is kept locked so that children can not open this door (door opens directly to stairs).
3. Ensure children have shoes on at the program unless for the infant room if the center decides this room is to be a shoeless room for a cleaner floor environment for the infants.
4. Hand washing procedure posting is needed at both hand washing sinks in both rooms, visible at child level.
5. Review diaper changing procedures as they are posted. Ensure just the materials needed for the diaper change (not entire containers of wipes) are taken out prior to starting the diaper change.
6. Hand washing procedures reviewed. Staff shall supervise children to ensure they follow the procedures as they are posted. In regards to food service, ensure children wash hands and go directly to the table to be seated and remain seated. If children are up and away from the table, then they should re-wash hands before returning to the table for the food service activity.
7. Restroom area needs improved direct supervision to ensure staff are accountable for children when they are in the restroom area and that children are following proper hand washing procedures as they are posted.
8. Ensure posted menus list all CACFP required items of the meal/snack. Discussion occurred regarding a couple of items that are not CACFP creditable and need to be changed.
9. Ensure meals and snacks are not less than two hours and not more than three hours apart from the start time of the meal/snack. Posted schedule should also reflect this.
Improve written emergency plans for statement regarding evacuating immobile children (not just infants) and ensure written procedures for all emergency types are included, see 109.10(15)a.

A full license is issued. Please address the violations and concerns noted in the report so that corrections are obvious. This report does not require a written response. Thank you.

*Note: If you are the Child Care Center Director and you feel something is unclear or unjustly cited, please contact your DHS Licensing Consultant to discuss the issue. The child care director may also send a response which will be placed in the licensing file.

*Note: If you are a member of the general public, there may be additional information contained in the public file. You may contact the DHS Licensing Consultant to inquire.